The University of South Florida Sarasota-Manatee  
College of Arts and Sciences  
Summer 2015

Course Information:
MUL3011 Music in Your Life   Credits: 3.0       MUL3011.591U15 -Official USF Canvas CODE

Online Course with Introduction, Course Teaching, Assignments and Midterm and Final Exams all online. No meetings will take place on campus, unless student requests meeting with instructor.

Instructor Information:
Ms. Deborah Ann Polkinghorn-Suta  
Office: USF Sarasota-Manatee (as needed)  
Email:dapolkin@mail.usf.edu  
www.DeborahSuta.com

Text and Materials:

Required textbook and accompanying CD’s:

These materials are available for purchase at the University Bookstore on the west side of Route 41 (Tamiami Trail) between USFSM and New College.

Course Description and Purpose:
Music in your Life in an Introduction to Western Art Music. The content is serious in nature; and study may by more rigorous than the impression you may get from the title, Music in Your Life. This course covers the development, concepts, elements, traditions, styles, forms, representative composers, their works, and performance practices of the Western art music from the middle ages to the modern age, which in turn provides tools to analyze and understand the elements of non-Western music as well as contemporary popular music. Students in this course will develop skills to analyze and interpret music of all cultures, and to articulate intelligently and substantively their experiences and opportunities of incorporating music in their life. The course is constantly being developed to make it an appealing course, yet covering the more serious components of Western art music.

Description similar to catalog, statement, but also describing the purpose of the course in terms of degree requirements is located at: [http://www.sarasota.usf.edu/Academics/Catalogs/](http://www.sarasota.usf.edu/Academics/Catalogs/)

Course Intended Outcome:
The course outcomes are designed to make students knowledgeable with the fundamental elements of music and articulately conversant about selected examples from the standard concert repertoire as a facet of the Humanities in Western Civilization.

Course Assignments, Grading System, Absences, Make-up work, and Extra Credit:
This is an online class with weekly readings, listening guides and activities/quizzes (CD’s 1-4 sold with the book) music terminology and concepts, and chapter questions.
A timely submission of all work is required. Absences will not be considered excused due to the online status of this course. No late assignments/quizzes will be accepted. Each assignment/quiz must be turned in on or before the respective due date. There will be no opportunity for the submission of additional projects of work for extra credit. Please submit all assignments/quizzes via USF Canvas in an attached document.

Each student will be expected to read all chapters listed in the week’s calendar, listen to all excerpts, guides or complete musical works, comprehend vocabulary terms for each chapter, identify key characteristics of each chapter topic, and complete the activities and quizzes as assigned.

QUIZZES AND EXAMS ARE SELF-ADMINISTERED:

- All questions on the quizzes and exams are multiple choice.
- Remember to always SAVE each answer you enter before you exit a quiz or exam.
- You may return to your quiz or exam and continue to answer questions, if you did not click the SUBMIT button at your previous exit.
- If/When you click the SUBMIT button, it completes the attempt (whether you finished or not. You will have TWO attempts for each quiz and exam.
- When you have answered all questions and have saved them, click SAVE and SUBMIT at the bottom. This will complete your attempt and record a grade in the Grade Book.
- When in doubt, check My Grade link to see if your quiz has been posted and graded (it is set up for automatic grading).

Textbook Quizzes (TQ1-8): (8 quizzes in total) are worth 50% of the course grade. (50 pts total) or 6.25 pts each quiz.
Midterm Exam: The midterm exam (MEX) is worth 25% of the course grade (25 pts)
Final Exam: The final exam (FEX) is worth 25% of the course grade (25 pts)
Total Points Possible for Semester: 100 pts=100%

**Grading Scale:**

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<thead>
<tr>
<th>Grade</th>
<th>Points</th>
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<tbody>
<tr>
<td>A+</td>
<td>97-100</td>
</tr>
<tr>
<td>A</td>
<td>94-96</td>
</tr>
<tr>
<td>A-</td>
<td>90-93</td>
</tr>
<tr>
<td>B+</td>
<td>87-89</td>
</tr>
<tr>
<td>B</td>
<td>84-86</td>
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<tr>
<td>B-</td>
<td>80-83</td>
</tr>
<tr>
<td>C+</td>
<td>77-79</td>
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<tr>
<td>C</td>
<td>74-76</td>
</tr>
<tr>
<td>C-</td>
<td>70-73</td>
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<tr>
<td>D+</td>
<td>67-69</td>
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<tr>
<td>D</td>
<td>64-66</td>
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<tr>
<td>D-</td>
<td>60-63</td>
</tr>
<tr>
<td>F</td>
<td>0-59</td>
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</tbody>
</table>

**Canvas Use:**

Support is available through USFSM E-Learning staff from 9am to 5pm Monday through Friday, please call or email 941-359-4295 Kendi Judy or kjudy@sar.usf.edu or Carlos Montoya 941-359-4215 or cmmontoya@sar.usf.edu.
The USF Tampa IT Helpdesk provides 24 hours support for CANVAS. Please call 813-974-1222 or email help@usf.edu if you need assistance outside of USFSM’s E-Learning hours.

Canvas will be used as an instructional, communicative, collaborative, and educational tool throughout the semester. It is imperative that you log on and utilize the materials and instructions given on Canvas on a daily/weekly basis in order to be successful. Please use Canvas often to better insure your success at USF. Tutorials for students are available at: [http://www.sarasota.usf.edu/Academics/DE/current_students.php](http://www.sarasota.usf.edu/Academics/DE/current_students.php)

Technical assistance is also available at the following:

- Toll Free Helpline: 866-974-1222
- Live online help: [http://usfsupport.custhelp.com/app/chat/chat_launch](http://usfsupport.custhelp.com/app/chat/chat_launch)
Religious Observances Statement:
The University recognizes the right of students and faculty to observe major religious holidays. Students who anticipate the necessity of being absent from class/exam for a major religious observance must provide notice of the date(s) to the instructor, in writing, by the second week of classes.

Disabilities Accommodation Statement:
Students are responsible for registering with the Office of Students with Disabilities Services (SDS) in order to receive academic accommodations. Reasonable notice music be given to the SDS office (typically 5 working days) for accommodations to be arranged. It is the responsibility of the student to provide each instructor with a copy of the official Memo of Accommodation. Contact Information: Disabilities Coordinator, 941-359-4714, or disabilityservices@sar.usf.edu; http://www.usfsm.edu/Students/Disability/

Students Code of Conduct, Academic Integrity, and Academic Dishonesty:
The University considers any form of plagiarism or cheating on exams, projects, or papers to be unacceptable behavior. Please be sure to review the university’s policy in the catalog, USFSM Undergraduate Catalog or USFSM Graduate Catalog and the USF Student Code of Conduct.

Academic Disruption:
The University does not tolerate behavior that disrupts the learning process. The policy for addressing academic disruption is included with Academic Dishonesty in the catalog; USFSM Undergraduate Catalog or USFSM Graduate Catalog and the USF Student Code of Conduct.

Emergency Preparedness:
In the event of an emergency, it may be necessary of USFSM to suspend normal operations. During this time, USFSM may opt to continue delivery of instruction through methods that include but are not limited to: Blackboard, Elluminate, Skype, and email messaging and/or an alternate schedule. It’s the responsibility of the student to monitor Blackboard site for each class for course specific communication, and the main USFSM and College websites, email and text alerts for important general information. The USF hotline at 1-(800) 992-4231 is updated with pre-recorded information during an emergency. See the Safety Preparedness Website for further information: http://www.sarasota.usf.edu/facilities/Safety/Preparedness.php

USF Sarasota-Manatee Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>May 11</td>
<td>Summer A &amp; C, first day of classes</td>
</tr>
<tr>
<td>May 25</td>
<td>Memorial Day</td>
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<tr>
<td>June 19</td>
<td>Summer A, last day of classes</td>
</tr>
<tr>
<td>June 29</td>
<td>Summer B, first day of classes</td>
</tr>
<tr>
<td>July 3</td>
<td>Independence Day Holiday</td>
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<tr>
<td>July 17</td>
<td>Summer C, last day of classes</td>
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</table>

Music In Your Life- Course Schedule:

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates in Week</th>
<th>Materials Covered</th>
<th>Assignments/Quizzes Due: by 11:59pm on Fridays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>05/11/2015-05/15/2015</td>
<td>Introduction, Text walk-through, review and comprehension of syllabus and expectations. You must email <a href="mailto:dapolkin@mail.usf.edu">dapolkin@mail.usf.edu</a> to confirm your first week attendance by May 15th!</td>
<td>Attendance to Canvas (by email).</td>
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<tr>
<td>Week 2</td>
<td>05/16/2015-05/22/2015</td>
<td>Part 1: Materials of Music, Prelude 1: Chapters 1-6</td>
<td>Textbook Quiz (TQ1): Due by 11:59pm on Friday</td>
</tr>
<tr>
<td>Week</td>
<td>Dates</td>
<td>Topics</td>
<td>Quizzes</td>
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</tbody>
</table>
Prelude 1: Chapters 7-11          | Textbook Quiz (TQ2): Due by 11:59pm on Friday                          |
| 4    | 05/30/2015-06/05/2015 | Part 2: Medieval and Renaissance Music  
Prelude 2: Chapters 12-14: The Middle Ages (Medieval)       | Textbook Quiz (TQ3): Due by 11:59pm on Friday                          |
| 5    | 06/06/2015-06/12/2015 | Part 2: Medieval and Renaissance Music  
Prelude 2: Chapters 14-15: The Renaissance  
Part 3: The Baroque Era  
Prelude 3: Chapters 16-20 | Textbook Quiz (TQ4): AND Textbook Quiz (TQ5): Due by 11:59pm on Friday |
| 6    | 06/13/2015-06/19/2015 | Review Chapters 1-20 for MIDTERM                                    | Midterm Examination (MEX): Due by 11:59pm on Friday                   |
| 7    | 06/20/2015-06/26/2015 | Part 4: Eighteenth-Century Classicism  
Prelude 4: Chapters 21-25: The Classical Spirit  
Part 4: Eighteenth-Century Classicism  
Prelude 4: Chapters 21-25: Classical Chamber, Symphony, Concerto and Sonata  
Part 4: Eighteenth-Century Classicism  
Prelude 4: Chapter 26 | Textbook Quiz (TQ6): Due by 11:59pm on Friday                          |
| 8    | 06/27/2015-07/03/2015 | Part 5: The Nineteenth Century  
Prelude 5: Chapters 27-29: The Spirit of Romanticism & 19th Century Art Song  
Part 5: The Nineteenth Century  
Part 5: The Nineteenth Century  
Prelude 5: Chapters 33 Late Romantic and Post-Romantic Music  
Part 6: Impressionism and the Early Twentieth Century  
Prelude 6: Chapters 34-39 | Textbook Quiz (TQ7): Due by 11:59pm on Friday                          |
| 9    | 07/04/2015-07/10/2015 | Part 7: Music beyond the Concert Hall  
Prelude 7: Chapters 40-43  
Part 8: World War II and Beyond  
Prelude 8: Chapters 44-47 | Textbook Quiz (TQ8): Due by 11:59pm on Friday                          |
USFSM AND USF SYSTEM POLICIES

A. Academic Dishonesty: The University considers any form of plagiarism or cheating on exams, projects, or papers to be unacceptable behavior. Please be sure to review the university’s policy in the USFSM Catalog, the USF System Academic Integrity of Students, and the USF System Student Code of Conduct.

B. Academic Disruption: The University does not tolerate behavior that disrupts the learning process. The policy for addressing academic disruption is included with Academic Dishonesty in the USFSM Catalog, USF System Academic Integrity of Students, and the USF System Student Code of Conduct.

C. Contingency Plans: In the event of an emergency, it may be necessary for USFSM to suspend normal operations. During this time, USFSM may opt to continue delivery of instruction through methods that include but are not limited to: Canvas, Elluminate, Skype, and email messaging and/or an alternate schedule. It’s the responsibility of the student to monitor Canvas site for each class for course specific communication, and the main USFSM and College websites, emails, and MoBull messages for important general information. The USF hotline at 1 (800) 992-4231 is updated with pre-recorded information during an emergency. See the Campus Police Website for further information.

D. Disabilities Accommodation: Students are responsible for registering with the Office of Students with Disabilities Services (SDS) in order to receive academic accommodations. Reasonable notice must be given to the SDS office (typically 5 working days) for accommodations to be arranged. It is the responsibility of the student to provide each instructor with a copy of the official Memo of Accommodation. Contact Information: Disability Coordinator, 941-359-4714, disabilityservices@sar.usf.edu, http://usfsm.edu/disability-services/

E. Fire Alarm Instructions: At the beginning of each semester please note the emergency exit maps posted in each classroom. These signs are marked with the primary evacuation route (red) and secondary evacuation route (orange) in case the building needs to be evacuated. See Emergency Evacuation Procedures.

F. Religious Observances: USFSM recognizes the right of students and faculty to observe major religious holidays. Students who anticipate the necessity of being absent from class for a major religious observance must provide notice of the date(s) to the instructor, in writing, by the second week of classes. Instructors canceling class for a religious observance should have this stated in the syllabus with an appropriate alternative assignment.

G. Sexual Misconduct/Sexual Harassment Reporting: USFSM is committed to providing an environment free from sex discrimination, including sexual harassment and sexual violence (USF System Policy 0-004). The Counseling and Wellness Center is a confidential resource where you can talk about incidents of sexual harassment and gender-based crimes including sexual assault, stalking, and domestic/relationship violence. This confidential resource can help you without having to report your situation to either the Office of Student Rights and Responsibilities (OSSR) or the Office of Diversity, Inclusion, and Equal Opportunity (DIEO), unless you request that they make a report.

Please be aware that in compliance with Title IX and under the USF System Policy, educators must report incidents of sexual harassment and gender-based crimes including sexual assault, stalking, and domestic/relationship violence. If you disclose any of these situations in class, in papers, or to me personally, I am required to report it to OSSR or DIEO for investigation. The Deputy Coordinator for USFSM is Mary Beth Wallace, AVP for Student Enrollment, Engagement and Success, 941-359-4330 or marybeth@sar.usf.edu.

Campus Resources:
- Counseling Center and Wellness Center 941-487-4254
- Victim Advocate (24/7) 941-504-8599
- List of off-campus resources:
  - Hope of Manatee: 941-755-6805
  - Safe Place & Rape Crisis Center (SPARCC) – Sarasota: 941-365-1976
  - First Call for Help- Manatee: 941-708-6488
  - Sarasota & North Port 941-366-5025
  - Manatee Glens: 941-782-4800

H. Web Portal Information: Every newly enrolled USF student receives an official USF e-mail account. Students receive official USF correspondence and Canvas course information via that address.