INTERNATIONAL FOOD & CULTURE

Instructor: Chef Anne White, MPA
E-Mail: annewhite@sar.usf.edu
Office: contact via email
Personal Cell Telephone: (813) 924-1424
Please contact me by e-mail for urgent matters
Office Hours: Sunday evenings 8 pm – 9 pm via group discussion*
By appointment via Canvas evenings only after 7 pm

INSTRUCTOR CONTACT

<table>
<thead>
<tr>
<th>Our Course Textbook required.</th>
<th>TEXT AND MATERIALS</th>
</tr>
</thead>
</table>

* This timeframe can be adjusted to accommodate everyone by a consensus of all the class members. Can be in evening on any day except Mondays. Online discussion content will be left open to accommodate anyone unable to attend during the selected timeframe. Please review the discussion content for any new comments throughout the week.

PREREQUISITES: None.

COURSE DESCRIPTION

This course explores cuisines with a focus on the geographic, historic, cultural, religious, and economic influences that shape food availability and consumption. Students will examine how diversity shapes cultural food patterns by critically evaluating relevant texts and participating in culinary-related Community Engagement projects. This course fulfills an upper-level Community Engagement and Diversity Pillar course requirement.

COURSE TOPICS

This course will cover the following content areas:
1. Influences on food around the world.
2. Europe: Early Roots of our American Cuisine
3. Enriched by the Mediterranean Sphere
4. Heritage from Sub-Saharan Africa
5. Food Treasures from the Orient and the Pacific
6. American Flavors

COURSE GOALS

This course is designed as an upper-level Community Engagement and Diversity Pillar requirement at USFSM. It will cover the history of culinary arts, indigenous ingredients, customs, cooking methods and culinary terminology used in various cultures including Latin and South America, Africa, the Middle East, Europe, Scandinavia, Asia, and India. During the semester, this class examines the cultural, historical, social and environmental aspects of food throughout the world. Food is used often for celebratory purposes, which is examined to determine how cultures influence the flow of food around the world. This course also allows students to become engaged citizens by participating in numerous culinary-related community engagement events and reflecting upon their experiences. This course aims to expose students to the USFSM University Core which includes the Pillars of Intellectual Engagement. The Pillars of Intellectual Engagement express the qualities every student graduating from USFSM should be able to demonstrate - they are critical thinking, communication, ethics, leadership, community engagement and diversity.

BACHELOR OF SCIENCE IN HOSPITALITY MANAGEMENT MISSION STATEMENT: The Bachelor of Science in Hospitality Management in the College of Hospitality and Technology Leadership at the University of South Florida Sarasota-Manatee prepares graduates for global leadership positions in the hospitality industry through foundational knowledge of hospitality
operations and experiences that develop critical thinkers who promote diversity, ethical responsibility, lifelong learning, and community engagement.

**BACHELOR OF SCIENCE IN HOSPITALITY MANAGEMENT**

**PROGRAM LEARNING OUTCOMES (PLOs):**

1. Identify and apply business concepts and skills relevant to the operational areas of hospitality management.
2. Describe and apply the fundamental principles of leadership and model the behavior of effective leaders.
3. Demonstrate effective communication skills.
4. Analyze information and make decisions using critical thinking and problem solving skills.
5. Evaluate diversity and community engagement relevant to the hospitality industry.

**USFSM UNIVERSITY CORE – PILLARS OF INTELLECTUAL ENGAGEMENT STUDENT LEARNING OUTCOMES**

1. **Community Engagement:** Students will provide evidence of community engagement and discuss their civic identity.
2. **Diversity:** Students will demonstrate and integrate an understanding of the complexity of elements important to various cultures, groups, beliefs, and/or practices.

**COURSE SPECIFIC STUDENT LEARNING OUTCOMES**

Upon completion of this course (HFT 3894), students will be able to:

1. Identify and discuss international foods and terminology (aligns to PLOs 1 & 3).
2. Describe foods from around the world (aligns to PLOs 1 & 3).
3. Compare actual international cuisines and their Americanized interpretations (aligns to PLO 1).
4. Discuss the impact of geography, economics, history, climate and religion on a country’s cuisine (aligns to PLOs 1, 3, 4 & 5).
5. Evaluate the interrelationship of world cuisines (aligns to PLOs 1, 3 & 4).
6. Compare flavor and texture combinations of different cuisines (aligns to PLOs 1, 3, 4 & 5).
7. Compose a written report related to food and culture (PLO 3).

**TEXT AND MATERIALS:**


B. **Materials:** Course materials provided online via Canvas course webpage.

**CANVAS USE:**

The class syllabus is posted in Canvas, an online course management system. In this class Canvas will be used for online submission of all assigned projects, quizzes, essays, group discussions and communications. All submitted items must be either in a Microsoft Word or Adobe PDF format and submitted to the appropriate drop box in the assignments listed the menu of our homepage.

Information on how to use Canvas is available at: [http://usfsm.edu/elearning](http://usfsm.edu/elearning) Canvas is accessible via the myUSF online web portal, or directly at [http://learn.usf.edu](http://learn.usf.edu).

**PLAGIARISM PREVENTION (if applicable)**

Instructors are encouraged to use the Turnitin service, via Canvas, whenever possible to assist students in avoiding plagiarism. If used instructors must include the following statement in the course syllabus:

The University of South Florida has an account with an automated plagiarism detection service which allows student assignments be checked for plagiarism. I reserve the right to ask students to submit their assignments to Turnitin through Canvas. Assignments are compared automatically with a database of journal articles, web articles, and previously submitted papers. The instructor receives a report showing exactly how a student’s paper was plagiarized.

**PLEASE REMOVE YOUR NAME FROM THE BODY OF YOUR PAPER AND REPLACE IT WITH YOUR USF ID#. ALSO REMOVE YOUR NAME FROM THE FILE NAME AND REPLACE IT WITH YOUR USF ID# (e.g., “U12345678 Essay 1.docx”) BEFORE SUBMITTING IT TO TURNITIN.**

Pursuant to the provisions of the Family Educational Rights and Privacy Act (FERPA), students are requested to maintain confidentiality as a way to keep their personal contact information (i.e. name, address, telephone) from being disclosed to vendors or other outside agencies. By your submission, you are also agreeing to release your original work for review for academic purposes to
GRADING, EVALUATION AND ATTENDANCE POLICIES:
A. USFSM policy requires that all students receive a graded assignment or examination prior to the semester’s drop/withdraw date – drop/add and late registration begin after the first day of class on January 11, 2016.
B. Specifically state the value of and the manner in which each assignment in the syllabus will be evaluated or graded.
C. A precise description of the grading process, e.g. use of plus or minus grading, use of straight A,B,C,D and F system, point system with delineations of grades for accumulation of a stipulated number of points, etc.
D. Attendance policy to include make up of missed work.

USFSM AND USF SYSTEM POLICIES
Policies are available in the USFSM Catalog and at regulationspolicies.usf.edu.

A. Academic Dishonesty: The University considers any form of plagiarism or cheating on exams, projects, or papers to be unacceptable behavior. Please review the USF System Regulation USF3.027 Academic Integrity of Students and the USF System Regulation USF6.0021 Student Code of Conduct.

B. Academic Disruption: The University does not tolerate behavior that disrupts the learning process. Please review USF System Regulation USF3.025 Disruption of Academic Policy.

C. Contingency Plans: In the event of an emergency, it may be necessary for USFSM to suspend normal operations. During this time, USFSM may opt to continue delivery of instruction through methods that include but are not limited to: Canvas, online conferencing/collaboration tools, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor Canvas for each of their classes for course specific communication, as well as the USFSM website, their student email account, and MoBull messages for important general information. The USF hotline at 1 (800) 992-4231 is updated with pre-recorded information during an emergency. See the Campus Police Website for further information.

D. Disabilities Accommodation: Students are responsible for registering with the Office of Students with Disabilities Services (SDS) in order to receive academic accommodations. Reasonable notice must be given to the SDS office (typically 5 working days) for accommodations to be arranged. It is the responsibility of the student to provide each instructor with a copy of the official Memo of Accommodation. Contact Information: Disability Coordinator, 941-359-4714, disabilityservices@sar.usf.edu, http://usfsm.edu/disability-services/

E. Fire Alarm Instructions: At the beginning of each semester please note the emergency exit maps posted in each classroom. These signs are marked with the primary evacuation route (red) and secondary evacuation route (orange) in case the building needs to be evacuated. See Emergency Evacuation Procedures.

F. Religious Observances: USFSM recognizes the right of students and faculty to observe major religious holidays. Students who anticipate the necessity of being absent from class for a major religious observance must provide notice of the date(s) to the instructor, in writing, by the second week of classes. Instructors canceling class for a religious observance should have this stated in the syllabus with an appropriate alternative assignment.

G. Protection of Students Against Discrimination and Harassment:
1. Sexual Misconduct/Sexual Harassment Reporting: USFSM is committed to providing an environment free from sex discrimination, including sexual harassment and sexual violence (USF System Policy 0-004).
2. Other Types of Discrimination and Harassment: USFSM also is committed to providing an environment free from discrimination and harassment based on race, color, marital status, sex, religion, national origin, disability, age, genetic information, sexual orientation, gender identity and expression, or veteran status (USF System Policy 0-007).

The Counseling and Wellness Center is a confidential resource where you can talk about incidents of discrimination and harassment, including sexual harassment, gender-based crimes, sexual assault, stalking, and domestic/relationship violence. This confidential resource can help you without having to report your situation to either the Office of Student Rights and Responsibilities (OSSR) or the Office of Diversity, Inclusion, and Equal Opportunity (DIEO), unless you request that they make a report.
Please be aware that in compliance with Title IX and under the USF System Policy, educators must report incidents of discrimination and harassment, including sexual harassment, gender-based crimes, sexual assault, stalking, and domestic/intimate partner violence. If a student discloses any of these situations in class, in papers, or to a faculty member personally, he or she is required to report it to OSSR or DIEO for investigation. Students who are victims or who have knowledge of such discrimination or harassment are encouraged to report it to either OSSR or DIEO. The Deputy Coordinator for USFSM is Allison Dinsmore, Coordinator of Disability Services & Student Advocacy, 941-359-4714 or adinsmored1@usf.edu.

Campus Resources:
Counseling Center and Wellness Center 941-487-4254
Victim Advocate (24/7) 941-504-8599

List of off-campus resources:
HOPE Family Services: 941-755-6805
Safe Place & Rape Crisis Center (SPARCC) – Sarasota: 941-365-1976
First Call for Help- Manatee: 941-708-6488
Sarasota & North Port 941-366-5025
Manatee Glens: 941-782-4800; 24-hr Hotline 941-708-6059

H. Web Portal Information: Every newly enrolled USF student receives an official USF e-mail account. Students receive official USF correspondence and Canvas course information via that address. The web portal is accessed at http://my.usf.edu.

Academic Support Services:
The Information Commons provides students with individual and group study spaces, computers, printers, and various media equipment for temporary use. The Information Commons is staffed by librarians, learning support faculty, tutors, and technology and e-learning specialists. Students challenged by the rigors of academic writing, mathematics, or other course content are urged to contact their professors early in the semester to chart out a plan for academic success, and/or regularly use the tutoring services provided by Learning Support Services, which are provided at no cost to students.

COURSE SCHEDULE:
A. Dates of scheduled exams. See calendar below.
B. Assignments and due dates. See calendar below.
C. Note the last day to drop class with a “W” is Saturday October 31, 2015.

Tentative Calendar*

<table>
<thead>
<tr>
<th>CLASS</th>
<th>ACTIVITY/TOPIC</th>
</tr>
</thead>
</table>
| Week 1, 1/11/16 | Introduction to Food and Culture  
|             | Quiz on chapter 1 due by next Sunday 8 pm                                      |
| Week 2, 1/17/16 | Traditional Health Beliefs and Practices  
|             | Quiz on chapter 2 due by next Sunday 8 pm                                      |
| Week 3, 1/24/16 | Intercultural Communication  
|             | Quiz on chapter 3 due by next Sunday 8 pm                                      |
| Week 4, 1/31/16 | Food and Religion  
|             | Quiz on chapter 4 due by next Sunday 8 pm                                      |
| Week 5, 2/7/16 | Native Americans  
|             | Quiz on chapter 5 due by next Sunday 8 pm                                      |
| Week 6, 2/14/16 | Do other countries celebrate Valentine’s?  
|             | Northern and Southern Europeans  
|             | Community Engagement Project submission is due beginning of class!!            |

* New course material opens up each Sunday at midnight. All assignments, projects and exams due by 11:59 PM on Sundays.
<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Assignment</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 7, 2/21/15</td>
<td>Central Europeans, People of the Former Soviet Union and Scandinavians</td>
<td>Quiz on chapter 7 due by next Sunday 8 pm</td>
<td>Online Discussion and Activities See Instructions for Mid-Term Exam</td>
</tr>
<tr>
<td>Week 8, 2/28/16</td>
<td>Africans Cuisines</td>
<td>Outline for Final Project due. Quiz on chapter 8 due by next Sunday 8 pm</td>
<td>Midterm Exam – mid-term grades due</td>
</tr>
<tr>
<td>Week 9, 3/6/16</td>
<td>Mexicans and Central Americans</td>
<td>Quiz on chapter 9 due by next Sunday 8 pm</td>
<td></td>
</tr>
<tr>
<td>Week 10, 3/13/16</td>
<td>Caribbean Islanders and South Americans</td>
<td>Quiz on chapter 10 due by next Sunday 8 pm</td>
<td>Online Discussion and Activities Spring Break March 14 – 19, 2016 March 19 – last day to withdraw with no penalty/no refund</td>
</tr>
<tr>
<td>Week 11, 3/20/16</td>
<td>East Asians</td>
<td>Quiz on chapter 11 due by next Sunday 8 pm</td>
<td>Online Discussion and Activities</td>
</tr>
<tr>
<td>Week 12, 3/27/16</td>
<td>South Asians and Pacific Islanders</td>
<td>Quiz on chapter 12 due by next Sunday 8 pm</td>
<td>Online Discussion and Activities</td>
</tr>
<tr>
<td>Week 13, 4/3/16</td>
<td>People of the Balkans and the Middle East</td>
<td>Quiz on chapter 13 due by next Sunday 8 pm</td>
<td>Online Discussion and Activities</td>
</tr>
<tr>
<td>Week 14, 4/10/16</td>
<td>South Asians – Time to work on Essays Regional Americans</td>
<td>Quiz on chapters 14 and 15 due by next Sunday 8 pm</td>
<td>Online Discussion and Activities</td>
</tr>
<tr>
<td>Week 14, 4/17/16</td>
<td>Final Quizzes – Time to work on final projects</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 15, 4/24/16</td>
<td>Final project PowerPoints due Final exam – Essays due electronically</td>
<td></td>
<td>Final project is due by beginning of class</td>
</tr>
<tr>
<td>Week 16 4/29/16</td>
<td>Last day of exam, grades due</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*As our semester evolves, any changes of assignments or deadlines will be presented to all students in writing at a minimum of one week in advance. Please check your e-mail from me regularly, and especially on the Sunday evening before our class meetings.

**USFSM AND USF SYSTEM POLICIES**

A. Academic Dishonesty: The University considers any form of plagiarism or cheating on exams, projects, or papers to be unacceptable behavior. Please be sure to review the university’s policy in the USFSM Catalog, the USF System Academic Integrity of Students, and the USF System Student Code of Conduct.

B. Academic Disruption: The University does not tolerate behavior that disrupts the learning process. The policy for addressing academic disruption is included with Academic Dishonesty in the USFSM Catalog, USF System Academic Integrity of Students, and the USF System Student Code of Conduct.

C. Contingency Plans: In the event of an emergency, it may be necessary for USFSM to suspend normal operations. During this time, USFSM may opt to continue delivery of instruction through methods that include but are not limited to: Canvas, online conferencing/collaboration tools, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor Canvas for each of their classes for course specific communication, as well as the USFSM website, their student email account, and MoBull messages for important general information. The USF hotline at 1 (800) 992-4231 is updated with pre-recorded information during an emergency. See the Campus Police Website for further information.

D. Disabilities Accommodation: Students are responsible for registering with the Office of Students with Disabilities
Services (SDS) in order to receive academic accommodations. Reasonable notice must be given to the SDS office (typically 5 working days) for accommodations to be arranged. It is the responsibility of the student to provide each instructor with a copy of the official Memo of Accommodation. Contact Information: Allison Dinsmore, Disability Coordinator, 941-359-4714, disabilityservices@sar.usf.edu, http://usfsm.edu/disability-services/

E. Fire Alarm Instructions: At the beginning of each semester please note the emergency exit maps posted in each classroom. These signs are marked with the primary evacuation route (red) and secondary evacuation route (orange) in case the building needs to be evacuated. See Emergency Evacuation Procedures.

F. Religious Observances: USFSM recognizes the right of students and faculty to observe major religious holidays. Students who anticipate the necessity of being absent from class for a major religious observance must provide notice of the date(s) to the instructor, in writing, by the second week of classes. Instructors canceling class for a religious observance should have this stated in the syllabus with an appropriate alternative assignment.

G. Protection of Students Against Discrimination and Harassment: Sexual Misconduct/Sexual Harassment Reporting: USFSM is committed to providing an environment free from sex discrimination, including sexual harassment and sexual violence (USF System Policy 0-004).

H. Other Types of Discrimination and Harassment: USFSM also is committed to providing an environment free from discrimination and harassment based on race, color, marital status, sex, religion, national origin, disability, age, genetic information, sexual orientation, gender identity and expression, or veteran status (USF System Policy 0-007).

The Counseling and Wellness Center is a confidential resource where you can talk about incidents of discrimination and harassment, including sexual harassment, gender-based crimes, sexual assault, stalking, and domestic/relationship violence. This confidential resource can help you without having to report your situation to either the Office of Student Rights and Responsibilities (OSSR) or the Office of Diversity, Inclusion, and Equal Opportunity (DIEO), unless you request that they make a report.

Please be aware that in compliance with Title IX and under the USF System Policy, educators must report incidents of discrimination and harassment, including sexual harassment, gender-based crimes, sexual assault, stalking, and domestic/relationship violence. If a student discloses any of these situations in class, in papers, or to a faculty member personally, he or she is required to report it to OSSR or DIEO for investigation. Students who are victims or who have knowledge of such discrimination or harassment are encouraged to report it to either OSSR or DIEO. The Deputy Coordinator for USFSM is Allison Dinsmore, Coordinator of Disability Services & Student Advocacy, 941-359-4714 or adinsmore1@sar.usf.edu.

Campus Resources:
Counseling Center and Wellness Center 941-487-4254
Victim Advocate (24/7) 941-504-8599

List of off-campus resources:
HOPE Family Services: 941-755-6805
Safe Place & Rape Crisis Center (SPARCC) – Sarasota: 941-365-1976
First Call for Help- Manatee: 941-708-6488
Sarasota & North Port 941-366-5025
Manatee Glens: 941-782-4800; 24-hr Hotline 941-708-6059

Web Portal Information: Every newly enrolled USF student receives an official USF e-mail account. Students receive official USF correspondence and Canvas course information via that address. The web portal is accessed at http://my.usf.edu.
USFSM UNIVERSITY CORE – PILLARS OF INTELLECTUAL ENGAGEMENT STUDENT LEARNING OUTCOMES

Diversity Outcome: Students will demonstrate and integrate understanding of the complexity of elements important to various cultures, groups, beliefs, and/or practices.

Diversity Essay: In a short essay of 300-500 words, describe the manifestation of human diversity explored in this course, and discuss what you feel are the most important understandings related to diversity that you learned, explaining their significance in relation to the issue.

Community Engagement Outcome: Students will demonstrate and integrate understanding of a societal issue as the result of engagement outside the classroom (literal or virtual).

Community Engagement Essay: In a short essay of 300-500 words, describe the community engagement activity enabled by this course, and discuss insights related to diversity understand that the experience provided you personally, conclude by identifying what you feel will be your most lasting impression from the experience.

Note: We will review and discuss possible scenarios together in the online discussion groups depicting/describing diversity and possible dilemmas involving community engagement projects. Remember, service is a large component of our industry – we must give back!!

Please call or email me for assistance via e-mail annewhite@sar.usf.edu.

GRADING, EVALUATION AND ATTENDANCE POLICIES
Grades are issued based on the scores earned for participation in discussion boards, and the completion of assignments, quizzes, and exams. Grades will not be negotiated or curved. This means you should invest time in preparing for class and submit your best work for all assignments. You are expected to write in a scholarly manner using proper grammar, punctuation, and sentence structure. Research sources are to be properly cited using APA format. All assignments must be saved as MS Word documents and uploaded to CANVAS. Specific instructions for each assignment will be posted on CANVAS. The table below shows how each course component contributes to your final grade. Your final grade is determined out of 100% of the possible points. The table also includes the plus/minus system that will be used for this course and total grade points will not be rounded.

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Overall Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94 - 100%</td>
</tr>
<tr>
<td>A-</td>
<td>90 - 93%</td>
</tr>
<tr>
<td>B+</td>
<td>87 - 89%</td>
</tr>
<tr>
<td>B</td>
<td>84 - 86%</td>
</tr>
<tr>
<td>B-</td>
<td>80 - 83%</td>
</tr>
<tr>
<td>C+</td>
<td>77 - 79%</td>
</tr>
<tr>
<td>C</td>
<td>74 - 76%</td>
</tr>
<tr>
<td>C-</td>
<td>70 - 73%</td>
</tr>
<tr>
<td>D+</td>
<td>67 - 69%</td>
</tr>
<tr>
<td>D</td>
<td>64 - 66%</td>
</tr>
<tr>
<td>D-</td>
<td>60 - 63%</td>
</tr>
<tr>
<td>F</td>
<td>59 or below</td>
</tr>
</tbody>
</table>
All assignments must be submitted using the drop box for the appropriate assignment. Pay attention to dates for the assignment. No graded assignment will be accepted via email. All drop boxes will remain open through the entire semester. Any assignment except exams will be accepted through the end of the semester but there will be a 10% penalty for any late assignment.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage of grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Discussion Participation and Chapter Quizzes</td>
<td>20%</td>
</tr>
<tr>
<td>Midterm Exam</td>
<td>20%</td>
</tr>
<tr>
<td>Community Engagement Project One &amp; Two</td>
<td>20%</td>
</tr>
<tr>
<td>Final Project</td>
<td>20%</td>
</tr>
<tr>
<td>Final Exam submission of your two essays, one of community &amp; one on diversity.</td>
<td>20%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

1. **Online Discussion Participation and Weekly Assignments (150 points and 15% of grade):**
2. **Midterm exam (200 points and 20% of grade):** Midterm exam will be in Week 8.

3. **Community Engagement Projects (200 points and 20% of grade):** Each student must participate in a minimum of two Community Engagement/Service Learning events related to food, cuisine and culture and write an essay on each experience. To cover the both experiences, you must write Community Service Essay. If you choose to write a Diversity Essay on the first project, you must write a Community Service Essay on the second project and vice-versa. These essays must meet the requirements listed above under the “USFSM UNIVERSITY CORE — PILLARS OF INTELLECTUAL ENGAGEMENT STUDENT LEARNING OUTCOMES” section. Each experience should be at least four (4) hours. Complete the attached form documenting the completion of each project. I will provide you a template to follow. Note: Prepare these essays in a word document only with your name and ID #. Also, be sure to entitle the essays appropriately “Community Essay” and “Diversity Essay” — you can include thoughts and experiences throughout the course and your community service experience. The essay is in the narrative; I believe, I think, I feel, etc.

4. **Final Project (200 points and 20% of total grade):** Each student will complete an individual final project during the semester. The purpose of this project is to allow each student to select a country or an American region, if you wish, and identify and evaluate its culture and local foods/cuisines. The project is worth a total of 200 points. Each student will select a country and write a report in PowerPoint format. The project should analyze, compare, contrast and Virtual Office hours discuss the impacts of history, culture and environment on the foods that are produced, consumed and celebrated in the selected country. Presentations must consist of at least 18 PowerPoint slides. The project will be submitted online through CANVAS and scanned by “Turnitin”. Specific slide requirements will be posted on the CANVAS website. We will present these during class. You are welcome to invite your supervisor or a guest as we will host an open house on the

5. **Final Exam (200 points and 20% of total grade):** Your Community Service Essay and your Diversity Essay.
Community Engagement Project

Each student must participate in a minimum of two (2) Community Engagement/Service Learning events related to food, cuisine and culture and write a reflection report on each experience. Each experience should be at least four (4) hours. If you have a special project and you want to complete one of the two that is not a food related service project, please e-mail me with your selection. For example, one of the student’s thought the children how to sail, then finished with a healthy picnic for both the children and family on the beach!!

The hospitality and tourism industry is a people oriented profession. As such, it is intimately involved with many aspects of community engagement. It is our intent to expose our students to this important role of the industry through this Community Engagement Project related to food, cuisine and culture. Recognizing that there are many avenues of services to fulfill these required hours, it is necessary to generally define community engagement. By definition, community engagement shall include activities for which you volunteer, and which are intended to provide aid and support to the improvement of the community as a whole. It is important to note that you are a part of the community. We do not work for the community, but rather as part of the community.

Check the college’s webpage for campus events. Examples of other community engagement opportunities may also include involvement with:
- Homeless shelters
- Crisis centers
- Community dining rooms
- Group homes
- Medical support and assist groups (hospital)
- Food banks
- Disaster assist organizations
- Disease related organizations
- Religious aid groups
- Youth groups
- Senior centers
- Animal shelters
- Municipal community organizations

I will put together a list of contacts from previous participation with names & phone numbers.

The following form MUST be used to confirm attendance and participation in community engagement events:

These completed forms must be scanned as a PDF file and submitted electronically via the appropriate assignment drop box. Anyone not familiar with attaching files to assignments drop boxes online should contact CANVAS technical support. DO NOT SUBMIT VIA EMAIL.
DOCUMENTATION OF COMMUNITY ENGAGEMENT

Name____________________________________________   Date _____________

Community Site _______________________________

Date(s) of Work _______________________________

Number of Hours Worked ___________ hours from_______ to_______

Describe your activities during your community engagement. Please be specific:

Describe the value in what you did for the agency/site?

Describe the value in what this experience did for YOU (your comments about the experience and your specific learning):
Name and Title of supervisor at community site:
Signature of supervisor at community site:
Phone Number:
Email Address:
If possible you may attach this person’s business card as well:

Supervisor’s Comments (optional)
**Late work**
Late work will be penalized 10% of the total points.

**Disputing a Grade**
Every student has *two weeks* after receiving a graded assignment to dispute the actual grade. Specific or detailed grading issues are not discussed over email due to FERPA regulations. If you need to discuss a grade on an assignment, please make an appointment with your instructor. Prepare an explanation for why you believe there is an error before coming to this meeting. Also, make sure to bring the graded assignment with you to the meeting.

**Course Schedule**
Please see the detailed course schedule above. Any changes to the schedule will be announced in during the online discussion group and through the CANVAS website.
My signature above verifies the receipt and explanation by my instructor of my assignments and expectations of this course, HFT 3894 syllabus for Spring 2016. I agree that my instructor may use any photographs and materials submitted to promote our classes’ accomplishments within the university and the local hospitality industry.

Please scan this completed form and submit electronically to the appropriate drop box as a PDF file. The grade assigned is the acknowledgement of receipt of this important document.

DO NOT SUBMIT VIA EMAIL.

Chef Anne