1. **Approval of the August 18, Minutes**
   The Council reviewed and approved the minutes of the August 18, 2014, meeting.

   **Action:** Ms. Dina Kathman will finalize and post the minutes to the Academic Council webpage.

2. **Student Government Association**
   - **Ideas, Concerns, and Goals for 14-15**

   Student Government Association (SGA and Association) members, including President, Mr. William Statz, joined the meeting to touch base with the Council. They advised that SGA has been working on several projects, including:

   - Using feedback to positively enhance the Association’s presence on campus.
   - Eliminating college boundaries and increasing freshman and sophomore involvement in the election process.
   - Providing feedback for the campus Quality Enhancement Plan.
   - Informing students of parking rights and determining the best use for parking funds.
   - Gaining approval for volleyball courts - they will be completed by the end of the fall semester.
   - Conducting a vote to name the new campus transporter – the winner was “El Toro.”

   Mr. Statz asked that the Council let him know if there is anything that SGA can be of assistance with throughout the remainder of the academic year. Likewise, Dr. Terry Osborn offered SGA Academic Council’s assistance and support, as needed.
3. **Updated Plan for Recruitment**  
Mr. Andy Telatovich provided the Council with a preview of the USF Sarasota-Manatee (USFSM) recruitment plan, which is ready to be posted to the web. He noted that it includes a focus on funnel projections, enrollment trends and strategies, and moving towards a territory management system. He also noted that discussions are taking place about a dedicated “bull room” on the State College of Florida campus.

Mr. Telatovich and the Council also discussed student housing options, including the rooms and amenities provided for the Taiwanese program by the Ramada Inn near the USFSM campus. Several members of the Council recently visited the location and noted that it is a good value for the price point. They also suggested contacting additional area hotels about the possibility of establishing a similar affiliation with USFSM in order to broaden student housing choices.

4. **First Day Attendance Policy**  
The Council discussed the ongoing issue of the first day attendance policy as it relates to online courses, many of which allow students to delay verification of enrollment until 11:59 p.m. on the last day of the drop/add period.

**Action:** Ms. Mary Beth Wallace will reach out to USF in Tampa and St. Petersburg to find out how first day attendance for online courses is handled at those locations. If needed, the issue will be brought to the System for a larger discussion.

5. **Lifelong Learning Academy**  
Executive Director of the Lifelong Learning Academy (LLA), Ms. Janna Overstreet, and Regional Vice Chancellor for Advancement, Mr. Dennis Stover, joined the meeting to discuss potential collaborative efforts between USFSM and LLA in an effort to promote a stronger relationship through communication and intergenerational learning.

Suggestions for moving forward included:
- Developing a process for sharing LLA instructor expertise (a sharable database).
- Integrating services on a greater scale (currently Technology Services provides some technical support for classes).
- Notifying the entire campus of LLA guest lecturers in order to ensure they are accessible to all interested students and faculty.

Ms. Overstreet stressed LLA’s desire to maintain its relationship with USFSM and the possibility of making it a permanent “home” by funding the addition of a new building that could serve as shared space. The Council acknowledged LLA’s value and agreed that increased communication and collaboration are important to the continued growth of its relationship with USFSM.

Ms. Overstreet was invited to return to the Council on a regular basis to provide updates and input regarding LLA.

6. **Core: Foundations for Success**  
Dr. Jane Rose provided a draft syllabus for the 2-course Foundations sequence that is part of the lower-level core curriculum. She noted that she would like to see four sections of the course offered beginning in Spring 2015, which will require additional instructors.
Dr. Osborn proposed that the Regional Vice Chancellor for Academic and Student Affairs and each of the deans teach a section, or assign it as an overload to another faculty member. However, additional discussion is needed to determine how the course will run.

**Action:** The Council agreed to continue discussion of this item and review topics for change at the next meeting on October 27.

7. **Area Updates**
   - Academic Affairs – The budget process is working well under the guidance of Ms. Chrishanthi De Silva.
   - Faculty Senate – The General Education Committee is now the Core Curriculum Committee. Also, the Faculty Senate agreed to have the Tenure and Promotion Committee approve the credentials for courtesy appointments. It also approved representative governance by the largest margin, thus far.

   APC - the deadline for proposals is September 19 for the October meeting.
   - CAS – Six searches will be taking place, including one for the Core Curriculum Coordinator.
   - COB - Dr. Robert Anderson will be retiring at the end of the Fall semester after 42 years with USF.
   - COE – There is an NCATE pre-visit taking place today. The on-site visit is in October and may require some members of the Council to participate in meetings.
   - OSS – Several events will be taking place in the coming weeks, including Bulls in Biz, the Peace Corps Information Session, Accounting Society meet and greet, and VA work study program (begins in two weeks). Also, OSS will be searching for a new career coach/event specialist.

8. **Next Meetings**
   The next Academic Council and Core ASA meetings will take place:
   - Academic Council - Monday, October 27, 2014, 2:00-4:00 p.m., Campus Board Room
   - Core ASA Leadership – Monday, October 13, 2014, 2:00-4:00 p.m., Campus Board Room