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*It’s not about the Coffee: Lessons on Putting People First from a Life at Starbucks*
Howard Behar

During his many years as a senior executive at Starbucks, Howard Behar helped establish the Starbucks culture, which stresses people over profits. He coached hundreds of leaders at every level and helped the company grow into a world-renowned brand.

Now he reveals the ten principles that guided his leadership—and not one of them is about coffee. Behar shows that if you think of your staff as people (not labor costs) they will achieve amazing results. He discusses the importance of building trust, telling hard truths, thinking independently, and more. And he shares inside stories of key turning points for Starbucks, as it fought to hang on to its culture while growing exponentially.

*Quiet: The Power of Introverts in a World that Can’t Stop Talking*
Susan Cain

At least one-third of the people we know are introverts. They are the ones who prefer listening to speaking; who innovate and create but dislike self-promotion; who favor working on their own over working in teams. It is to introverts—Rosa Parks, Chopin, Dr. Seuss, Steve Wozniak—that we owe many of the great contributions to society.

In *Quiet*, Susan Cain argues that we dramatically undervalue introverts and shows how much we lose in doing so. She charts the rise of the Extrovert Ideal throughout the twentieth century and explores how deeply it has come to permeate our culture. She also introduces us to successful introverts—from a witty, high-octane public speaker who recharges in solitude after his talks, to a record-breaking salesman who quietly taps into the power of questions. Passionately argued, superbly researched, and filled with indelible stories of real people, *Quiet* has the power to permanently change how we see introverts and, equally important, how they see themselves.

*How to Win Friends and Influence People*
Dale Carnegie

For more than sixty years the rock-solid, time-tested advice in this book has carried thousands of now famous people up the ladder of success in their business and personal lives.

Now this previously revised and updated bestseller is available in trade paperback for the first time to help you achieve your maximum potential throughout the next century! Learn:

* Three fundamental techniques in handling people
* The six ways to make people like you
* The twelve ways to win people to your way of thinking
* The nine ways to change people without arousing resentment
The 7 Habits of Highly Effective People
Stephen R. Covey

The 7 Habits of Highly Effective People: Powerful Lessons in Personal Change was a groundbreaker when it was first published in 1990, and it continues to be a business bestseller with more than 10 million copies sold. Stephen Covey, an internationally respected leadership authority, realizes that true success encompasses a balance of personal and professional effectiveness, so this book is a manual for performing better in both arenas.

His anecdotes are as frequently from family situations as from business challenges. Before you can adopt the seven habits, you'll need to accomplish what Covey calls a "paradigm shift"—a change in perception and interpretation of how the world works.

Covey takes you through this change, which affects how you perceive and act regarding productivity, time management, positive thinking, developing your "proactive muscles" (acting with initiative rather than reacting), and much more. This isn't a quick-tips-start-tomorrow kind of book. The concepts are sometimes intricate, and you'll want to study this book, not skim it. When you finish, you'll probably have Post-it notes or hand-written annotations in every chapter, and you'll feel like you've taken a powerful seminar by Covey

Presence: Bringing Your Boldest Self to Your Biggest Challenges
Amy Cuddy

Have you ever left a nerve-racking challenge and immediately wished for a do over? Maybe after a job interview, a performance, or a difficult conversation? The very moments that require us to be genuine and commanding can instead cause us to feel phony and powerless. Too often we approach our lives' biggest hurdles with dread, execute them with anxiety, and leave them with regret.

By accessing our personal power, we can achieve "presence," the state in which we stop worrying about the impression we're making on others and instead adjust the impression we've been making on ourselves. As Harvard professor Amy Cuddy's revolutionary book reveals, we don't need to embark on a grand spiritual quest or complete an inner transformation to harness the power of presence. Instead, we need to nudge ourselves, moment by moment, by tweaking our body language, behavior, and mind-set in our day-to-day lives.

Amy Cuddy has galvanized tens of millions of viewers around the world with her TED talk about "power poses." Now she presents the enthralling science underlying these and many other fascinating body-mind effects, and teaches us how to use simple techniques to liberate ourselves from fear in high-pressure moments, perform at our best, and connect with and empower others to do the same.

Brilliantly researched, impassioned, and accessible, Presence is filled with stories of individuals who learned how to flourish during the stressful moments that once terrified them. Every reader will learn how to approach their biggest challenges with confidence instead of dread, and to leave them with satisfaction instead of regret.
Grit: The Power of Passion and Perseverance
Angela Duckworth

In this instant New York Times bestseller, pioneering psychologist Angela Duckworth shows anyone striving to succeed—be it parents, students, educators, athletes, or business people—that the secret to outstanding achievement is not talent but a special blend of passion and persistence she calls “grit.”

Drawing on her own powerful story as the daughter of a scientist who frequently noted her lack of “genius,” Duckworth, now a celebrated researcher and professor, describes her early eye-opening stints in teaching, business consulting, and neuroscience, which led to the hypothesis that what really drives success is not “genius” but a unique combination of passion and long-term perseverance.

In Grit, she takes readers into the field to visit cadets struggling through their first days at West Point, teachers working in some of the toughest schools, and young finalists in the National Spelling Bee. She also mines fascinating insights from history and shows what can be gleaned from modern experiments in peak performance. Finally, she shares what she’s learned from interviewing dozens of high achievers—from JP Morgan CEO Jamie Dimon to New Yorker cartoon editor Bob Mankoff to Seattle Seahawks Coach Pete Carroll.

Winningly personal, insightful, and even life-changing, Grit is a book about what goes through your head when you fall down, and how that—not talent or luck—makes all the difference.

The Radical Leap: A Personal Lesson in Extreme Leadership
Steve Farber

In his exciting and timeless business parable, The Radical Leap, Steve Farber explores an entirely new leadership model, one in which leaders aren’t afraid to take risks, make mistakes in front of employees, or actively solicit employee feedback. His book dispenses with the typical, tired notions of what it means to be a leader.

Farber’s modern parable begins on a sunny California beach where he has a strange and unexpected encounter with a surfer named Edg. Despite his unassuming appearance, the enigmatic Edg seems to know an awful lot about leadership and this brief interaction propels Steve into an unforgettable journey.

Along the way, he learns about Extreme Leadership—and what it means to take the Radical Leap:

1. Cultivate Love
2. Generate Energy
3. Inspire Audacity
4. Provide Proof

Geared to people at any level who aspire to change things for the better, The Radical Leap is creating legions of Extreme Leaders in business, education, non-profits and beyond.
How the World Sees You: Discover Your Highest Value through the Science of Fascination
Sally Hogshead

You already know how you see the world. But do you know how the world sees you? How is your personality most likely to impress and influence the person sitting on the other side of the desk or boardroom?

Once you know what makes you valuable to others, you're more authentic and confident, and more able to make a positive impression. It all begins with understanding how the world sees you—at your best. How the World Sees You gives you the step-by-step method to describe yourself in just two or three words. This short phrase is your Anthem, the tagline for your personality. Your Anthem guides you like a mission statement, helping you to build your team, write a LinkedIn profile, or captivate an audience.

To become more successful, you do not have to change who you are—you have to become more of who you are. How the World Sees You reveals who you are at your best so you can create better relationships, grow your business, and become intensely valuable to those who matter most.

Katty Kay & Claire Shipman

Following the success of Lean In and Why Women Should Rule the World, the authors of the bestselling Womenomics provide an informative and practical guide to understanding the importance of confidence—and learning how to achieve it—for women of all ages and at all stages of their career.

Working women today are better educated and more well qualified than ever before. Yet men still predominate in the corporate world. In The Confidence Code, Claire Shipman and Katty Kay argue that the key reason is confidence.

Combining cutting-edge research in genetics, gender, behavior, and cognition—with examples from their own lives and those of other successful women in politics, media, and business—Kay and Shipman go beyond admonishing women to "lean in." Instead, they offer the inspiration and practical advice women need to close the gap and achieve the careers they want and deserve.

How Full is Your Bucket?
Tom Rath & Donald O. Clifton, Ph.D

How did you feel after your last interaction with another person?

Did that person -- your spouse, best friend, coworker, or even a stranger -- "fill your bucket" by making you feel more positive? Or did that person "dip from your bucket," leaving you more negative than before?

The #1 New York Times and #1 BusinessWeek bestseller, How Full Is Your Bucket? reveals how even the briefest interactions affect your relationships, productivity, health, and longevity. Organized around a simple metaphor of a dipper and a bucket, and grounded in 50 years of research, this book will show you how to greatly increase the positive moments in your work and your life -- while reducing the negative.

Filled with discoveries, powerful strategies, and engaging stories, How Full Is Your Bucket? is sure to inspire lasting changes and has all the makings of a timeless classic.
Thirty years after women became 50 percent of the college graduates in the United States, men still hold the vast majority of leadership positions in government and industry. This means that women’s voices are still not heard equally in the decisions that most affect our lives. In *Lean In*, Sheryl Sandberg examines why women’s progress in achieving leadership roles has stalled, explains the root causes, and offers compelling, commonsense solutions that can empower women to achieve their full potential.

In *Lean In*, Sandberg digs deeper into these issues, combining personal anecdotes, hard data, and compelling research to cut through the layers of ambiguity and bias surrounding the lives and choices of working women. She recounts her own decisions, mistakes, and daily struggles to make the right choices for herself, her career, and her family. She provides practical advice on negotiation techniques, mentorship, and building a satisfying career, urging women to set boundaries and to abandon the myth of “having it all.” She describes specific steps women can take to combine professional achievement with personal fulfillment and demonstrates how men can benefit by supporting women in the workplace and at home.

Written with both humor and wisdom, Sandberg's book is an inspiring call to action and a blueprint for individual growth. *Lean In* is destined to change the conversation from what women can’t do to what they can.

*Thanks for the Feedback: The Science and Art of Receiving Feedback Well*

Douglas Stone & Sheila Heen

Douglas Stone and Sheila Heen have spent the past fifteen years working with corporations, nonprofits, governments, and families to determine what helps us learn and what gets in our way.

In *Thanks for the Feedback*, they explain why receiving feedback is so crucial yet so challenging, offering a simple framework and powerful tools to help us take on life’s blizzard of offhand comments, annual evaluations, and unsolicited input with curiosity and grace. They blend the latest insights from neuroscience and psychology with practical, hard-headed advice.

*General Leadership*

*The Power of Storytelling: The Art of Influential Communication*

Ty Bennett

The Power of Storytelling is for anyone involved in speaking, selling, leading or teaching. This book is the first of its kind -- a deep-dive, step-by-step guide to influential communication. As Ty breaks down the mindset, the skillset and the toolset of storytelling -- you will learn both the science and the art of how to create, craft and deliver the stories that will engage, persuade and move your audience to take action.
Creating Magic: 10 Common Sense Leadership Strategies from a Life at Disney
Lee Cockerell

“It's not the magic that makes it work; it's the way we work that makes it magic.”

The secret for creating "magic" in our careers, our organizations, and our lives is simple: outstanding leadership—the kind that inspires employees, delights customers, and achieves extraordinary business results.

No one knows more about this kind of leadership than Lee Cockerell, the man who ran Walt Disney World® Resort operations for over a decade. And in Creating Magic, he shares the leadership principles that not only guided his own journey from a poor farm boy in Oklahoma to the head of operations for a multibillion dollar enterprise, but that also soon came to form the cultural bedrock of the world’s number one vacation destination. But as Lee demonstrates, great leadership isn’t about mastering impossibly complex management theories. We can all become outstanding leaders by following the ten practical, common sense strategies outlined in this remarkable book.

Combining surprising business wisdom with insightful and entertaining stories from Lee’s four decades on the front lines of some of the world’s best-run companies, Creating Magic shows all of us—from small business owners to managers at every level—how to become better leaders by infusing quality, character, courage, enthusiasm, and integrity into our workplace and into our lives.

Good to Great: Why Some Companies Make the Leap and Others Don’t
Jim Collins

The Challenge: Built to Last, the defining management study of the nineties, showed how great companies triumph over time and how long-term sustained performance can be engineered into the DNA of an enterprise from the very beginning.

But what about the company that is not born with great DNA? How can good companies, mediocre companies, even bad companies achieve enduring greatness?

The Study: For years, this question preyed on the mind of Jim Collins. Are there companies that defy gravity and convert long-term mediocrity or worse into long-term superiority? And if so, what are the universal distinguishing characteristics that cause a company to go from good to great?

The Standards: Using tough benchmarks, Collins and his research team identified a set of elite companies that made the leap to great results and sustained those results for at least fifteen years. How great? After the leap, the good-to-great companies generated cumulative stock returns that beat the general stock market by an average of seven times in fifteen years, better than twice the results delivered by a composite index of the world’s greatest companies, including Coca-Cola, Intel, General Electric, and Merck.

The Comparisons: The research team contrasted the good-to-great companies with a carefully selected set of comparison companies that failed to make the leap from good to great. What was different? Why did one set of companies become truly great performers while the other set remained only good?

Over five years, the team analyzed the histories of all twenty-eight companies in the study. After sifting through mountains of data and thousands of pages of interviews, Collins and his crew discovered the key determinants of greatness -- why some companies make the leap and others don't.
The Tipping Point: How Little Things Can Make a Big Difference
Malcolm Gladwell

The tipping point is that magic moment when an idea, trend, or social behavior crosses a threshold, tips, and spreads like wildfire. Just as a single sick person can start an epidemic of the flu, so too can a small but precisely targeted push cause a fashion trend, the popularity of a new product, or a drop in the crime rate.

This widely acclaimed bestseller, in which Malcolm Gladwell explores and brilliantly illuminates the tipping point phenomenon, is already changing the way people throughout the world think about selling products and disseminating ideas.

The Medici Effect: What Elephants & Epidemics Can Teach Us about Innovation
Frans Johansson

Why do so many world-changing insights come from people with little or no related experience? Charles Darwin was a geologist when he proposed the theory of evolution. And it was an astronomer who finally explained what happened to the dinosaurs.

Frans Johansson’s The Medici Effect shows how breakthrough ideas most often occur when we bring concepts from one field into a new, unfamiliar territory, and offers examples how we can turn the ideas we discover into path-breaking innovations.

The Truth about Leadership: The No-Fads, Heart of the Matter Facts You Need to Know
James M. Kouzes & Barry Z. Posner

In these turbulent times, when the very foundations of organizations and societies are shaken, leaders need to move beyond pessimistic predictions, trendy fads, and simplistic solutions. They need to turn to what's real and what's proven. In their engaging, personal, and bold new book, Kouzes and Posner reveal ten time-tested truths that show what every leader must know, the questions they must be prepared to answer, and the real-world issues they will likely face.

- Based on thirty years of research, more than one million responses to Kouzes and Posner's leadership assessment, and the questions people most want leaders to answer
- Explores the fundamental, enduring truths of leadership that hold constant regardless of context or circumstance-leaders make a difference, credibility, values, trust, leading by example, heart, and more
- Shows emerging leaders what they need to know to be effective; fans of The Leadership Challenge will find a dynamic new look at the real challenges leaders face today

Drawing from cases spanning three generations of leaders from around the world, this is a book leaders can use to do their real and necessary work-bringing about the essential changes that will renew organizations and communities.
The 21 Irrefutable Laws of Leadership: Follow them and People will Follow You
John C. Maxwell

What would happen if a top expert with more than thirty years of leadership experience were willing to distill everything he had learned about leadership into a handful of life-changing principles just for you? It would change your life.

John C. Maxwell has done exactly that in The 21 Irrefutable Laws of Leadership. He has combined insights learned from his thirty-plus years of leadership successes and mistakes with observations from the worlds of business, politics, sports, religion, and military conflict. The result is a revealing study of leadership delivered as only a communicator like Maxwell can.

Drive: The Surprising Truth about What Motivates Us
Daniel H. Pink

Most people believe that the best way to motivate is with rewards like money—the carrot-and-stick approach. That's a mistake, says Daniel H. Pink (author of To Sell Is Human: The Surprising Truth About Motivating Others). In this provocative and persuasive new book, he asserts that the secret to high performance and satisfaction—at work, at school, and at home—is the deeply human need to direct our own lives, to learn and create new things, and to do better by ourselves and our world.

Drawing on four decades of scientific research on human motivation, Pink exposes the mismatch between what science knows and what business does—and how that affects every aspect of life. He examines the three elements of true motivation—autonomy, mastery, and purpose—and offers smart and surprising techniques for putting these into action in a unique book that will change how we think and transform how we live.

Leaders Eat Last: Why Some Teams Pull Together and Others Don’t
Simon Sinek

Why do only a few people get to say “I love my job”? It seems unfair that finding fulfillment at work is like winning a lottery; that only a few lucky ones get to feel valued by their organizations, to feel like they belong.

In his travels around the world since the publication of his bestseller Start with Why, Simon Sinek noticed that some teams were able to trust each other so deeply that they would literally put their lives on the line for each other. Other teams, no matter what incentives were offered, were doomed to infighting, fragmentation and failure. Why?

The answer became clear during a conversation with a Marine Corps general. “Officers eat last,” he said. This principle has been true since the earliest tribes of hunters and gatherers. It’s not a management theory; it’s biology. Our brains and bodies evolved to help us find food, shelter, mates and especially safety. We’ve always lived in a dangerous world, facing predators and enemies at every turn. We thrived only when we felt safe among our group.

Our biology hasn’t changed in fifty thousand years, but our environment certainly has. Today’s workplaces tend to be full of cynicism, paranoia and self-interest. But the best organizations foster trust and cooperation because their leaders build what Sinek calls a Circle of Safety that separates the security inside the team from the challenges outside.

The biology is clear: when it matters most, leaders who are willing to eat last are rewarded with deeply loyal colleagues who will stop at nothing to advance their leader’s vision and their organization’s interests. It’s amazing how well it works.
Start with Why: How Great Leaders Inspire Everyone to Take Action
Simon Sinek

Why are some people and organizations more innovative, more influential, and more profitable than others? Why do some command greater loyalty?

In studying the leaders who've had the greatest influence in the world, Simon Sinek discovered that they all think, act, and communicate in the exact same way—and it's the complete opposite of what everyone else does. People like Martin Luther King Jr., Steve Jobs, and the Wright Brothers might have little in common, but they all started with why.

Drawing on a wide range of real-life stories, Sinek weaves together a clear vision of what it truly takes to lead and inspire.

Leadership Styles

Strengths Based Leadership: Great Leaders, Teams, and Why People Follow
Tom Rath & Barry Conchie

Nearly a decade ago, Gallup unveiled the results of a landmark 30-year research project that ignited a global conversation on the topic of strengths. More than 3 million people have since taken Gallup’s StrengthsFinder assessment, which forms the core of several books on this topic, including the #1 international bestseller StrengthsFinder 2.0.

In recent years, while continuing to learn more about strengths, Gallup scientists have also been examining decades of data on the topic of leadership. They studied more than 1 million work teams, conducted more than 20,000 in-depth interviews with leaders, and even interviewed more than 10,000 followers around the world to ask exactly why they followed the most important leader in their life.

In Strengths Based Leadership, #1 New York Times bestselling author Tom Rath and renowned leadership consultant Barry Conchie reveal the results of this research. Based on their discoveries, the book identifies three keys to being a more effective leader: knowing your strengths and investing in others' strengths, getting people with the right strengths on your team, and understanding and meeting the four basic needs of those who look to you for leadership.

The Student Leadership Challenge: Five Practices for Becoming an Exemplary Leader
James Kouzes & Barry Posner

In this updated and expanded second edition of The Student Leadership Challenge, James Kouzes and Barry Posner apply their extensive research and expertise to demonstrate that anyone can be a leader, regardless of age or experience.

Students will learn from first-hand leadership stories from young leaders like themselves around the world, helping them to deeply understand and explore The Five Practices of Exemplary Leadership. The book guides students through the concrete actions they can take to become exemplary leaders, from finding their voice and clarifying their values, to recognizing others’ contributions and celebrating others victories. The authors ask readers to reflect at the end of each chapter on their own leadership experiences and abilities now and for the future.
Tribal Leadership: Leveraging Natural Groups to Build a Thriving Organization
Logan, King, and Fischer-Wright

Within each corporation are anywhere from a few to hundreds of separate tribes. In Tribal Leadership, Dave Logan, John King, and Halee Fischer-Wright demonstrate how these tribes develop—and show you how to assess them and lead them to maximize productivity and growth. A business management book like no other, Tribal Leadership is an essential tool to help managers and business leaders take better control of their organizations by utilizing the unique characteristics of the tribes that exist within.

Emotionally Intelligent Leadership: A Guide for Students
Shankman, Allen, and Haber-Curran

The only book for students which explores the connection between emotional intelligence and effective leadership Emotionally Intelligent Leadership: A Guide for Students is based on a conceptual model that helps students to become emotionally intelligent leaders. Research from around the world has demonstrated that there is a relationship between emotional intelligence and leadership.

For the second edition of Emotionally Intelligent Leadership, the authors have incorporated their revised, data-based emotionally intelligent leadership (EIL) model into an engaging text for high school, undergraduate, and graduate students. The book can be used in conjunction with the Emotionally Intelligent Leadership for Students Inventory and Student Workbook for an immersive and transformative educational experience. Students will appreciate the opportunity to learn more about themselves as they reflect on their experiences as learners and their own leadership journeys.

The new edition is substantially rewritten based new research on the EIL model. Its clear structure is organized around the three facets of emotionally intelligent leadership and 19 leadership capacities. Questions at the end of each chapter encourage purposeful reflection and leadership growth Emotionally Intelligent Leadership is one of a kind, fostering growth and promoting intense self-reflection. Students are empowered to enhance the campus experience and develop into effective leaders of the future. Emotionally Intelligent Leadership is the perfect introduction to leading with emotional intelligence

Exploring Leadership: For College Students Who Want to Make a Difference
Komives, Lucas, and McMahon

This book is designed for college students to help them understand that they are capable of being effective leaders and guide them in developing their leadership potential. The Relational Leadership Model (RLM) continues as the major focus in this edition, and the book includes stronger connections between the RLM dimensions and related concepts, as well as visual applications of the model.

The third edition includes new student vignettes that demonstrate how the major concepts and theories can be applied. It also contains new material on social justice, conflict management, positive psychology, appreciative inquiry, emotional intelligence, and new self-assessment and reflection questionnaires.
Leadership Resources: Workbooks, Facilitation Guides, Guidebooks, etc.

_Exploring Leadership: Facilitation & Activities Guide_
Komives, Lucas, and McMahon

Based on the third edition of the best-selling text Exploring Leadership, this companion Facilitation and Activity Guide is designed to help educators work with students to develop their leadership potential in order to become effective leaders. The guide contains dynamic teaching strategies and active learning modules that can be used for organizing a course or workshop series. Created by renowned leadership educators in higher education, these modules have proven to be effective in classroom-tested exercises.

Designed to be flexible, the active learning modules can be used in either curricular or co-curricular settings and can be structured to build on each other or stand alone. Each module corresponds with a chapter of Exploring Leadership as well as units in the companion Student Workbook, which includes worksheets, discussion questions, journal prompts, and space for reflective writing.

_The Student Leadership Challenge: Facilitation & Activities Guide_
James Kouzes & Barry Posner


The Facilitation and Activity Guide includes:

- Language and guidance for teaching each leadership practice and its associated leadership behaviors
- Experiential, reflective, and film activities to bring each leadership practice to life
- Direction on using the Student Leadership Practices Inventory
- Advice for working with students using the Student Workbook and Personal Leadership Journal to help them deliberately practice, reflect, and commit to liberating the leader within
- Curriculum suggestions for various educational contexts

_The Student Leadership Challenge: Student Workbook & Personal Leadership Journal_
James Kouzes & Barry Posner

The Student Leadership Challenge: Student Workbook and Personal Leadership Journal is based on Kouzes and Posner's Five Practices of Exemplary Leadership® as outlined in their best-selling book The Student Leadership Challenge. Each module delves into the leadership practices and behaviors that will help students go deeper into the actual work of leadership.
The Student Leadership Competencies: Designing Intentional Learning & Development
Corey Seemiller

This guidebook gives leadership educators the tools they need to help students develop the competencies necessary for their chosen careers and required by their academic programs. It also offers a way to understand and demonstrate the effectiveness of leadership programs.

Organized into chapters each focused on one of 60 leadership competencies common across 522 academic degree programs accredited by 97 agencies, each chapter covers:

- a definition and description of the competency through the lens of each of four dimensions: knowledge, value, ability, and behavior;
- a scenario related to college student leadership that showcases the competency in action;
- related competencies to help readers understand how developing one competency may also intentionally or unintentionally develop another;
- a correlation of the competency to the Relational Leadership Model, the Social Change Model, the Five Practices of Exemplary Leadership, and/or Emotionally Intelligent Leadership; and
- Tangible curricular ideas to use with students to help them develop each dimension of the competency.

Emotionally Intelligent Leadership: Facilitation & Activity Guide
Shankman, Allen, and Haber-Curran

The Emotionally Intelligent Leadership for Students: Facilitation and Activity Guide delivers a comprehensive curriculum for those who want to help students foster the 19 emotionally intelligent leadership (EIL) capacities presented in the book Emotionally Intelligent Leadership: A Guide for Students. Research from around the world has demonstrated that there is a relationship between emotional intelligence and leadership. For the all-new second edition, the authors have completely rewritten all the modules according to their revised, data-based EIL model. These activities bring theory into practice, targeting specific learning outcomes that will help students become better leaders.

Emotionally Intelligent Leadership: Student Workbook
Shankman, Allen, and Haber-Curran

The Emotionally Intelligent Leadership for Students: Student Workbook contains hands-on activities and case studies to help students foster the 19 capacities of emotionally intelligent leadership (EIL) presented in the main text Emotionally Intelligent Leadership: A Guide for Students. Research from around the world has demonstrated that there is a relationship between emotional intelligence and leadership. For the substantially revised second edition, the authors have completely rewritten all modules and activities according to their data-based model. These activities bring theory into practice, targeting specific learning outcomes that will help students become better leaders.
Advising

Advising Student Groups & Organizations
Dunkel, Schuh & Chrystal-Green

The only manual for faculty and staff who work directly with student organizations Advising Student Groups and Organizations is a one-of-a-kind book that equips faculty members and administrators to competently and confidently serve as advisers to clubs and other student groups.

The second edition is here to help colleges and universities keep up with the skyrocketing number of student groups and shifts in the legal landscape. New chapters on crucial topics, updated case studies, and a full suite of practical resources simplify the process of navigating student organizations.

With Advising Student Groups and Organizations, educators can turn the chore of advising into a rewarding activity that benefits everyone. Challenges like student apathy, university politics, and budgetary restrictions can be overcome with the ideas and activities presented here. And in this fully updated edition, new chapters contain everything you need to know about: * Advising fraternities and sororities * Navigating laws such as FERPA, Title IX, and the Clery Act * Working with online distance students and using social media as an advising tool * Conflict mediation and training student advisors

You'll want to keep this guide handy so you can take advantage of tools like reflection questions, activities, checklists, and sample forms. Advising Student Groups and Organizations even covers the use of assessments such as True Colors and StrengthsFinder. Now you'll be able to cut through bureaucracy to make the student advising experience truly transformative.

Adviser Essentials: Goal Setting
Lyn Fiscus

A student organization—whether its student council, Honor Society, pep club, chess club, science club, or any of the other myriad student groups—exists for a reason. Rather than letting your organization’s members jump right in to plan activities each year without thinking about why they are sponsoring the activities and if they really want to do them, taking time to set goals will help clarify for members the reason for the group's existence and what they hope to accomplish. Goals serve as a guide to help members create the organization they desire and make a more significant impact.

Adviser Essentials: Goal Setting offers guidance for both novice and veteran advisers on how to set goals for themselves and their organizations and how to teach student leaders to do the same.

This essential resource for anyone who is responsible for planning projects and activities at school features: • Benefits of goal setting • Guidelines for goal setting • Setting group goals • Linking projects to goals • Calendar planning • Goals for advisers • Teaching goal setting • Reproducible forms • and much more!

By making the use of the information and forms in Adviser Essentials: Goal Setting part of your organization’s standard routines, student leaders will begin to develop their own expertise at goal setting and your organization will have a new roadmap for success.
Adviser Essentials: Project Planning
Lyn Fiscus

Project planning is the backbone of most student activity groups. Aside from meeting skills, student leaders use project-planning skills most often to carry out the work of their organization. Although no two projects are ever the same—each has many specific details that make the event unique—the steps involved in planning the projects are usually similar.

Adviser Essentials: Project Planning offers guidance for both novice and veteran advisers on how to help student leaders work through some of the usual tasks that are common to all projects and encourage them to consider aspects they might not think of on their own.

This essential resource for anyone who is responsible for planning projects and activities at school features: * Generating ideas * Backwards planning * Project budgets * Committee guidelines * Tracking progress of projects * Keeping project files * Reproducible forms * and much more!

By making the use of the information and forms in Adviser Essentials: Project Planning part of your project planning routine, student leaders will begin to develop their own expertise at project planning.

Adviser's Guide to Student Activities
Lyn Fiscus

Educators who find themselves taking on the role of adviser to a student activity organization often have received no training on how to be an effective adviser. Rather than leaving new activity advisers to sink or swim on their own, the Adviser's Guide to Student Activities offers guidance on how to work with a student organization. Chapters on getting started, organizing the work, meeting management, financial management, evaluation, and recognition provide strategies and tools to help make the advising role go smoothly.

This essential resource for any adviser of a student activity organization features: • Listing of typical adviser responsibilities • Tips for understanding the organization and getting started with officers • Guidance on project planning and working with committees • Tips for planning and conducting effective meetings • Information on developing project and organization budgets • Ideas for successful fundraising • Techniques for effective evaluation • Strategies for giving constructive feedback • Ideas for recognizing students, staff, parents, and community volunteers • Reproducible forms • And much more!

Beyond Meetings: Lessons & Successes in Advising Student Organizations
Dr. Cindy Kane & Becca Fick

Discover compassionate, real-life lessons learned from 31 fellow Student Club/Org Advisors from around the country to help you not just to survive the rough spots, but to thrive as an advisor!
Up Your ORG: A Guide to Help Club Advisors Thrive
Tawan Perry

Up Your Org: A Guide to Help Club Advisors Thrive is intended as a guide to help professionals of student led college organizations. It is a convenient, easy to read guide aimed at helping advisors solve some of their most pressing issues. This guide covers several important topics, such as marketing standing room only events, organizing conferences, getting faculty buy-in, creative ways to manage budgets, assessing events, and writing learning outcomes for your events.

Whether you are a first-time advisor or a seasoned advisor, this guide will help you to better serve student leaders and create an enriching campus environment. This innovative book is perfect for: Student Activity Directors/Coordinators Greek Advisors Club and Student Organization Advisors First Year Experience Directors Residence Life Professionals Graduate Assistants.

Student Organizations

Up your ORG: A Guide to Help Student Leaders Thrive
Tawan Perry

Up Your Org: A Guide to Help Student Leaders Thrive is a blueprint of how to be a successful campus leader. Whether you’re a seasoned student leader or if you’re thinking about getting involved on your campus, this book is packed with information to equip you to become a great student leader.

It’s a hands-on guide all about student leadership development and how to get you there efficiently. Whatever your position is in the organization, this book will provide you with the tools to take your student leadership skills to the next level!

Student leaders will also discover: How to run more efficient, fun meetings that still get things done How to get buy-in, even from apathetic students Effective ways to partner well with administration and other campus organizations Ways to create a more inclusive and safer campus community How to create dynamic programs that will be well attended – even on a shoestring budget Ways to re-energize your student organization in the best and worst of times And much, much more!
Assessing and Improving Student Organizations: A Guide for Students
Brent D. Ruben

This Assessing and Improving Student Organization (AISO) program is intended as a guide for leaders of student-led college organizations. It is designed to promote the assessment of their organization by leaders and members, help them with planning and improvement, and assist them in responding to reviews by governing bodies and national chapters.

Apart from affording their members a structure for engaging with peers in activities of mutual interest, collegiate organizations provide them with hands-on opportunities for enhancing understanding of groups and organizations, and how they operate, and for acquiring and practicing the leadership, communication and collaborative skills that are so important for personal and professional effectiveness throughout life.

This Guide provides you with a structure for analyzing the workings of your organization. It will generate insights to help you determine how effectively the organization is functioning, identify strengths and weaknesses, devise priorities and plans for future improvement, and in the process, promote your reflective learning.

Motivating the Middle: Fighting Apathy in College Student Organizations
T.J. Sullivan

If you're a college student leader and you're frustrated that you and a few others do all the work, you need to start "Motivating the Middle" in your organization. It's the concept that will set student leaders free. Stop focusing on the bottom third members, those who check out or cause problems, and start focusing on the "middle third members" who hate drama, care for your organization, and prefer to play a supporting role. Directing your efforts toward the middle -- and understanding what makes them different, what gets them engaged, and what they can contribute -- may solve your most pressing leadership challenges. Motivating the Middle offers a simple, empowering strategy for student government officers, team captains, chapter presidents, club leaders, residence life staff, and other college students looking to make a difference on today's campuses.

The Essential Student Clubs & Organizations Guide
Eric Williams

This is the essential guide for clubs and organizations as well as the students that make it up. It hits the common problems that clubs face trying to become the best group they can be, and has the tools for both leaders and volunteers. The guide covers everything from the initial planning steps to putting on great events, getting more students involved, and getting young leaders on track for success. This manual contains brief and easy to use guides including the following topics: running meetings, working with your group, time management, priority setting, effective short and long term planning, recruitment methods, online organizing, leadership development, visibility and coalition building for the issues you care about the most.
Dozens of engaging ways to forge good working relationships between managers and their staff. This book offers managers 50 fun, illuminating experiential activities for building a positive, open, and productive relationship with the people they manage. Unlike ropes courses and other off-site management activities, *The Big Book of Leadership Games* features activities that can be used in the workplace during staff meetings, as a part of training sessions, or even in the course of daily work.

*The Leadership Training Activity Book: 50 Exercises for Building Effective Leaders*
Louis B. Hard

When it comes to preparing a new generation of leaders, trainers have their work cut out for them. In addition to being a critical competency in itself, the task of leadership necessarily involves mastering a whole host of other skills and it’s up to you as a trainer to keep participants engaged and active throughout the learning process.

The Leadership Training Activity Book is a collection of engaging, sure-fire exercises based on the best, most up-to-date learning theory for preparing the leaders of tomorrow. The book features easily adaptable modules designed for beginning to advanced skill levels, short or long sessions, and large or small groups.

*The Big Book of Team Motivating Games*
Mary & Edward Scannell

Keeping your team motivated and challenged, especially during tough economic times, can be difficult. But this collection of high-energy, play-anywhere games, from bestselling authors and trainers Ed and Mary Scannell, provides you with all the fun, inspiring material you need to build team spirit, communication, and trust among coworkers-day in and day out.

Games Can Be Played In or Out of the Office Requiring few or no props, *The Big Book of Team-Motivating Games* is the latest installment in the successful Big Book series, which has been changing the way teams think for decades-providing hours of fun that fight boredom and burnout, boost performance, soothe tensions, and create a sense of community and trust.

*201 Icebreakers: Group Mixers, Warm-ups, Energizers, and Playful Activities*
Edie West

Designed specifically for trainers, speakers and group facilitators, this book features activities - games, quizzes, energizers and brain-teasers - to break the ice at the beginning of any meeting, or to recharge participants on the brink of boredom. The activities require little or no preparation and most can be completed in less than five minutes.
There is a crisis in Leadership. *Harvard Business Review* recently stated that business executives are least likely to contribute to society. Self-serving leadership has eroded our confidence with wide-spread scandals, significant layoffs, and insane executive bonuses. Loyalty seems to be a one-way street! What is the solution?

*The Art of Servant Leadership* provides a prophetic voice in overcoming the craziness within business and a guidebook on how any public or private company can achieve its true purpose in this world. Interwoven with the principles of servant leadership is a story of how one CEO transformed his international communications company to exist for the sake of others.

**Leadership for a Better World: Understanding the Social Change Model of Leadership Development**

Susan Komives & Wendy Wagner

The Social Change Model of Leadership Development particularly appeals to undergraduate students because it’s an approach to leadership development that views leadership as a purposeful, collaborative, values-based process that uses multiple perspectives to enact positive social change.

This accessible textbook engages the reader in understanding the nature of social change and the dimensions of leadership that help one become an effective change agent. It includes case studies, reflection questions, and learning activities to help facilitate engagement with the model. Written and edited by some of the country’s most recognized and active scholars and educators in student leadership, the book has been field-tested by leadership faculty.

**Start Something That Matters**

Blake Mycoskie

Why this book is for you:
- You’re ready to make a difference in the world—through your own start-up business, a nonprofit organization, or a new project that you create within your current job.
- You want to love your work, work for what you love, and have a positive impact on the world—*all at the same time*.
- You’re inspired by charity: water, method, and FEED Projects and want to learn how these organizations got their start.
- You’re curious about how someone who never made a pair of shoes, attended fashion school, or worked in retail created one of the fastest-growing footwear companies in the world by giving shoes away.
- You’re looking for a new model of success to share with your children, students, co-workers, and members of your community.
**The Seven Pillars of Servant Leadership: Practicing the Wisdom of Leading by Serving**
James Sipe and Don Frick
Offers a skills-oriented approach to acquiring the most critical competencies of effective Servant Leadership, all without overlooking matters of the heart and soul that make it all worthwhile.

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**Do Good Well: Your Guide to Leadership, Action, and Social Innovation**
Nina Vasan
Practical, wise, and witty, *Do Good Well* is a groundbreaking book that offers a comprehensive and readily adaptable guide to social innovation that not only captures the entrepreneurial and creative spirit of our time, but also harnesses the insights, wisdom, and down-to-earth experience of today's most accomplished young leaders.

Written in a fresh voice and a dash of humor, *Do Good Well* avoids the typical generalized takeaways and overly simplistic "how-to" advice which lacks a grounding in a larger context. It delivers instead a winning combination of theory, anecdote, and application that walks you through the process of identifying a problem, developing an action plan, and then executing the plan in a way that will get results.