SPN 1121, Section 521, 4 credits

Beginning Spanish II

Fall 2014, Room B224

MW: 2pm-3:50pm

Revised: 9/6/14

Instructor: Roberto Jiménez-Arroyo, M.A.

Email: rjimene5@sar.usf.edu

Office: B218

Office Telephone: 941-359-4269

Office Hours: Monday and Wednesday: 10am-11am / Tuesday and Thursday: By Appointment.

Prerequisite: SPN 1120 or equivalent.

Course Description: SPN 1121 is based upon continuing the development of four skills in basic communication [reading, writing, listening and speaking] and cultural insights. The goals of the course are to help the student develop basic aural, verbal and written communication skills in Spanish through a variety of activities which include completing assigned readings and written assignments, participating in class discussions which will include conversations in the target language, paying attention to lectures by the instructor (and potential guest speakers) and completing other course-related tasks which, in order to achieve another goal of this course, will acquaint the student with different cultural aspects of the Spanish-speaking World.

COURSE TOPICS: This course will cover the following content areas of expression and culture in Spanish:

1. Talking about knowing facts, skills, people and places
2. Use of stem changing verbs
3. Talk about past, present and future actions
4. Use of adverbs and demonstrative pronouns
5. Expressing actions in progress
6. Use of direct and indirect objects
7. Talk briefly about preferences in food, clothing and music
8. Talk about the human body
9. Express physical health states
10. General cultural facts about the Spanish-speaking world.

**COURSE STUDENT LEARNING OUTCOMES:**
After completing SPN 1121, students will be able to:
- exchange information about their personal preferences in regards to music, food, movies, clothing and means of transportation
- talk about things they are currently doing and about future plans
- give and understand very general information on past events, including things that they did at some point, events that occurred in the past and on how people or places used to be
- express likes and dislikes in some detail
- describe their daily routine
- talk about their personal care and daily habits
- identify body parts
- express very general ailments and their possible treatments
- understand and give commands
- make basic comparisons of people, places and things
- talk about important cultural facts of the Spanish-speaking World, including basic facts about entertainment, food, clothing, health care and modes of transportation in the region

Because language learning builds on skills, sometimes the schedule of assignments must be modified to spend more time on subjects that are posing challenges. If a change in the schedule is necessary, the instructor will notify the students both in class and by email about the changes, and will post a revised version of the syllabus on CANVAS.

**Required Textbook:** ¡ANDA! Curso Elemental, 2nd EDITION, by Heining-Boyton... [et. al.] (The package comes with access to MySpanishLab, an online Spanish lab). DO NOT BUY THE 1st EDITION!!!!

**CANVAS USE:**
The class syllabus is posted in Canvas, an online course management system. In this class Canvas will be used for file sharing and for communication between instructor and students, as well as among students.
Information on how to use Canvas is available at: http://usfsm.edu/e-learning-services/student-resources/

**Cell Phone and Laptop/Tablet Policy**
A student’s cell phone must not be a distraction to the student, his or her fellow students, or the instructor. The course instructor requires that the cell phone be put on mute or vibrate mode so that the noise of the phone does not become an interruption. Cell phones must be turned off during test and should not be taken out for ANY reason whatsoever. NO TEXTING OR PLAYING WITH PHONES DURING THE COURSE OF THE CLASS!!!! The use of laptops or tablets is allowed exclusively for class purposes, and they must be put away whenever the instructor indicates so.

**Grades:** Grades will be determined according to this formula:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participation, Classwork and Homework (MySpanishLab)</td>
<td>25%</td>
</tr>
<tr>
<td>PRUEBAS (5)</td>
<td>50%</td>
</tr>
</tbody>
</table>
Grading Scale:

100-97: A+/ 96-93: A/92-90: A-
89-87: B+/ 86-83: B/83-80: B-
79-77: C+/ 76-73: C/72-70: C-
69-67: D+/ 66-63: D/ 62-60: D-
59-0: F

Disclaimer: Grades are neither curved nor rounded up and extra credit is not offered on an individual basis. Opportunities for extra credit will be announced in class.

ATTENDANCE: Attendance is an essential factor for success in this class. It will be taken immediately after each class starts, and it will be taken into consideration when calculating your Class Participation grade. Anything above 3 unexcused absences will be considered poor attendance. Also, please consider this: THERE WILL BE NO MAKE UPS FOR ANY EXAMINATIONS, PROJECTS, HOMEWORKS OR CLASSWORK UNLESS THE STUDENT PROVIDES THE INSTRUCTOR WITH VALID DOCUMENTATION (MEDICAL NOTE, NOTE FROM WORK, REPAIR SHOP BILL, ETC.) ON THE DAY S/HE COMES BACK TO CLASS. Students are completely responsible for whatever material covered in class they happen to miss. Also, students that need to be absent on certain date because of religious reasons must notify the instructor during the first week of class.

Drop/Add Policy: With one exception, the instructor cannot add or drop students. The instructor will drop any students who, without previous arrangement, fail to attend the first class meeting. During open registration and the first week, students are able to add the course if it is not full. After the first class meeting, students are responsible for officially dropping any course for which they have enrolled.

Withdrawal deadlines: No exceptions to these deadlines are granted.

August 29th --Last day to drop without a grade
November 1st --Last day to drop with a "W"

CLASS PARTICIPATION: Students enrolled in this course are expected to volunteer responses to the instructor’s questions, demonstrate preparation for class by contributing to class discussions, and offering constructive comments and questions. Class participation points are based the instructor’s observation of a student’s willingness to:

- attend class regularly (less than 3 unexcused absences)
- participate in class discussions and peer group work
- respond when called upon
- ask pertinent questions
- make meaningful contributions to the class
CONDUCT: Students are expected to behave appropriately, showing respect to their instructor and their classmates. Any rude or disrespectful behavior towards classmates or professor, use of cell phones, eating, computer activities not related to the class, coming late to the class or leaving early, talking while classmates or the professor is speaking will not be tolerated. The expectations for student behavior are based on the Student’s Code of Conduct, which can be accessed here: [http://generalcounsel.usf.edu/regulations/pdfs/regulation-usf6.0021.pdf](http://generalcounsel.usf.edu/regulations/pdfs/regulation-usf6.0021.pdf). No violations to the Code will be tolerated. (SEE ACADEMIC DISRUPTION)

Examinations: Students will take 5 “pruebas” (tests). Each one of them is a written assessments based on the material of one chapter. Prueba #5 will be taken during final exam week, and will be based on selected topics from Chapters 4, 5, 7, 8 & 9.

- Tentative Examination Dates:
  - Prueba 1- September 22nd
  - Prueba 2- October 13th
  - Prueba 3- October 29th
  - Prueba 4- November 24th
  - Prueba 5- December 8th

MYSPANISHLAB and other Homework: In order to reinforce classroom learning, it will be necessary for you to study the lesson ahead of time and work on exercises assigned as homework by the instructor. **NO late homework will be accepted.** Students will also work on and submit answers for assigned online exercises through [MYSPANISHLAB](http://myspanishlab.com) (the instructions to log in have been included on this syllabus).

Entrevista: Students will participate in an in-person interview IN SPANISH with the instructor. Students will be assessed on their ability to sustain a short conversation on topics discussed in class while using the structures and functions practiced in the course. More details about each “entrevista” will be given throughout the semester. The class will be divided in half, and students will be interviewed on one of these two days:

- Entrevista (Group 1): November 10th
- Entrevista (Group 2): November 12th

Presentation: Students will work on a presentation in Spanish about a topic the instructor will assign later in the semester. **The presentations will be on December 1st and 3rd.** Students will receive a document with all the guidelines and instructions needed to perform this task. The presentation will count for 15% of the final grade.

Expectations: Students are expected to come to class prepared, to thoughtfully contribute to class activities, to be on time, to attend regularly and to seek assistance when needed. In the event that it is necessary to miss class, it is the responsibility of the student to find out what was covered and to learn the appropriate material. Please refer to the attendance portion of this syllabus to review the attendance policy. Students can expect the instructor to come to class well-prepared, to be available during office hours (or by appointment) and to return graded materials as promptly as possible. Classes will be designed so that students hear and use Spanish primarily, with English used only as a point of reference, if necessary.

**USF Sarasota-Manatee Policies and Procedures**

Religious Observances
The University recognizes the right of students and faculty to observe major religious holidays. Students who anticipate the necessity of being absent from class for a major religious observance must provide notice of the date(s) to the instructor, in writing, by the second week of classes.


Disabilities Accommodation
Students are responsible for registering with the Office of Students with Disabilities Services (SDS) in order to receive academic accommodations. Reasonable notice must be given to the SDS office (typically 5 working days) for accommodations to be arranged. It is the responsibility of the student to provide each instructor with a copy of the official Memo of Accommodation. Contact Information: Disability Coordinator: 359-4714; disabilityservices@sar.usf.edu; http://www.usfsm.edu/students/disability/

**Academic Dishonesty**
The University considers any form of plagiarism or cheating on exams, projects, or papers to be unacceptable behavior. Please be sure to review the university’s policy in the USFSM Undergraduate Catalog or USFSM Graduate Catalog and the USF Student Code of Conduct.
Undergraduate:
http://www.sarasota.usf.edu/Academics/Catalogs/
Graduate:
http://www.sarasota.usf.edu/Academics/Catalogs/
USF Student Code of Conduct:
http://www.sa.usf.edu/srr/page.asp?id=88

**Academic Disruption**
The University does not tolerate behavior that disrupts the learning process. The policy for addressing academic disruption is included with Academic Dishonesty in the USFSM Undergraduate Catalog or USFSM Graduate Catalog and the USF Student Code of Conduct.
Undergraduate: http://www.sarasota.usf.edu/Academics/Catalogs/
Graduate: http://www.sarasota.usf.edu/Academics/Catalogs/
USF Student Code of Conduct: http://www.sa.usf.edu/srr/page.asp?id=88

**Contingency Plans**
In the event of an emergency, it may be necessary for USFSM to suspend normal operations. During this time, USFSM may opt to continue delivery of instruction through methods that include but are not limited to: Blackboard/Canvas, Elluminate, Skype, and email messaging and/or an alternate schedule. It’s the responsibility of the student to monitor Blackboard/Canvas site for each class for course specific communication, and the main USFSM and College websites, emails, and MoBull messages for important general information. The USF hotline at 1 (800) 992-4231 is updated with pre-recorded information during an emergency.

**Emergency Preparedness**
It is strongly recommended that you become familiar with the USF Sarasota-Manatee Emergency Action Plan on the Safety Preparedness site http://www.sarasota.usf.edu/facilities/SafetyPreparedness.php

**Fire Alarm Instructions**
At the beginning of each semester please note the emergency exit maps posted in each classroom. These signs are marked with the primary evacuation route (red) and secondary evacuation route (orange) in case the building needs to be evacuated.

**Web Portal Information**
Every newly enrolled USF student receives an official USF e-mail account. Students receive official USF correspondence and Blackboard/Canvas course information via that address. Therefore it is the student’s responsibility to check their USF email regularly.
Instructor Copyright
Students may not sell notes or other course materials.

Academic Support Services
Information Commons provides students with individual and group study spaces, computers, printers, and various media equipment for temporary use. Information Commons is staffed with a librarian, learning support faculty, tutors, and technology and e-learning specialists. Students challenged by the rigors of academic writing, mathematics, or other course content are urged to contact their professors early in the semester to chart out a plan for academic success, and/or regularly use the tutoring services provided by the Learning Support Services, which are provided at no cost to students.
The following schedule is TENTATIVE, which means that it may be adjusted or amended as the instructor deems necessary.

<table>
<thead>
<tr>
<th>Semana (Week)</th>
<th>Clase</th>
</tr>
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<tbody>
<tr>
<td>August 25th &amp; 27th</td>
<td>Introducción/Repaso</td>
</tr>
<tr>
<td>September 1st &amp; 3rd</td>
<td>No Class Monday (Labor Day) / Capítulo 4</td>
</tr>
<tr>
<td>September 8th &amp; 10th</td>
<td>No Class Monday (Professor is Sick)/Capítulo 4</td>
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<tr>
<td>September 15th &amp; 17th</td>
<td>Capítulo 4</td>
</tr>
<tr>
<td>September 22nd &amp; 24th</td>
<td>Prueba 1/Capítulo 5</td>
</tr>
<tr>
<td>September 29th &amp; October 1st</td>
<td>Capítulo 5/ No Class Wednesday (Professor in a Conference)</td>
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<tr>
<td>October 6th &amp; 8th</td>
<td>Capítulo 5</td>
</tr>
<tr>
<td>October 13th &amp; 15th</td>
<td>Prueba 2/Capítulo 7</td>
</tr>
<tr>
<td>October 20th &amp; 22nd</td>
<td>Capítulo 7</td>
</tr>
<tr>
<td>October 27th &amp; 29th</td>
<td>Capítulo 7/Prueba 3/Entrevistas</td>
</tr>
<tr>
<td>November 3rd &amp; 5th</td>
<td>Entrevistas/Capítulos 8 &amp; 9</td>
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<tr>
<td>November 10th &amp; 12th</td>
<td>Capítulos 8 &amp; 9</td>
</tr>
<tr>
<td>November 17th &amp; 19th</td>
<td>Capítulos 8 &amp; 9</td>
</tr>
<tr>
<td>November 24th &amp; 26th</td>
<td>Prueba 4/ Thanksgiving Break</td>
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<tr>
<td>December 1st &amp; 3rd</td>
<td>Presentaciones</td>
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<tr>
<td>December 8th</td>
<td>Prueba 5 (Cumulative Final Exam)</td>
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</tbody>
</table>
Dear Student,
Your instructor chose MyLab / Mastering to help you succeed in this course. With rich media, your eText, and much more, your course provides you with the resources you need to master even the most difficult concepts. Your course is designed to help you get a better grade!

**What You Need to Enroll in your Instructor’s Online Course**

**A Course ID:** [CRSKLXM-10012756]

- A valid email address that you check regularly
  This address will be used to confirm your registration and for other communication about the course. Your instructor will also use this email address to communicate with you.
- A student access code (Or, you can pay with a credit card or a PayPal account.)
  This pre-paid code is printed inside the Student Access Code Card. The code card may be packaged with your new textbook or it may be available for purchase separately from your school’s bookstore.

To Register and Sign in to Your Instructor’s Course the First Time

- Go to www.pearsonmylab.com or www.pearsonmastering.com
- Click Student under Register.
- Enter your Course ID and click Continue.
- Verify the course information.
- You have a Pearson Account if you have used other Pearson online products.
  Enter your username and password, and click Sign In.
- If you don’t have a Pearson Account, click Create
  Complete your account set up by entering your name, email address, a username and password, and any other required information.
- Click Create Account. You now have a Pearson Account.
- Paying for your course access.
- If you have already purchased an access code, click Access Code, enter the code and click Finish.
- If using a credit card or PayPal, click the button for the access you want to purchase, provide payment account information and verify your order.
- Print the Confirmation & Summary
  You now have access to your instructor’s online course.

Click Go To Your Course, and then in the left panel, click the course name to start your work.

To Sign in to Your Course Again Later

- Return to www.pearsonmylab.com or www.pearsonmastering.com
- Click Sign In.
- Enter your Pearson Account username and password and click Sign In.