Instructor: Laura Hauser  
Class Meeting Time: MW 9:30 am - 10:45 am  
Office: B342B  
Phone: 941-359-4708  
Office Hours: M: 1-7 Tutoring Lab  
W: 1-5 Tutoring Lab  
F: 10-11 SKYPE (user id: LHauser63)  
Email: lahauser@usf.edu

Prerequisites: SAT Math Minimum Score: 490  
or ACT Math Minimum Score: 21  
or CPT Algebra Minimum Score: 090  
or CPT College Level Math Minimum Score: 040  
or MAT 1033 Minimum Grade: C

Required Course Materials

Course Texts:


Student Solutions Manual, Beecher; Pearson.  
My Math Lab Plus (see below) comes with a full e copy of the textbook. A hard copy of the text is optional.
Technology:

Laptop with Internet Access (REQUIRED)

You must have a Laptop with Internet access (preferably a high-speed connection) to take your exams in class. Your computer must be at least a 500MH processor with the necessary java plug-ins. You can use the Browser Wizard on the USF Academic Computing site (https://my.usf.edu) to verify that you have the necessary plug-ins.

Calculator TI-84 (REQUIRED)

You may use an equivalent calculator but calculators using CAS are not permitted. Calculators may not be shared during quizzes, tests, or the final exam. You are not allowed to use a cell phone as a calculator. Cell phones must be turned off and out of visual sight for all classes and tests.

MyMathLabPlus (REQUIRED)

Course ID: hauser97155 (Online Homework). To register you will need the access code which is in the booklet that comes shrink-wrapped with the purchase of a new textbook from the USF bookstore. If you have a used book you can purchase the MyMathLabPlus code with a credit card during the registration process or by buying a prepaid registration at the bookstore. You can either purchase the access code bundled with a text book from the bookstore or you can purchase the access code online with a credit card. If you must use financial aid, you will need to purchase the bundle from the bookstore.

IMPORTANT: There are MANY different versions of MyMathLab codes. Make note of the following:

If you purchase your code though a different outlet you may not be able to access the MyMathLab Plus website. In these cases it is difficult if not impossible to get a refund.

DO NOT buy a code for MyMathLab. It must say PLUS on it. The bookstore uses a blue sticker in addition to the word “PLUS” on the title. Use the course ID above and follow the
directions in the package to sign up. We do not go through Canvas like they do on the Tampa campus.

**I clicker**

*REQUIRED*

**i>clicker2 Student Response System.** All students will be required to purchase a wireless remote pad better known as a “Clicker.” It can be purchased at the USF bookstore. You should write your name on your clicker in case it is left in the classroom. You need to bring your clicker to every class to earn participation points. If you forget your clicker you will receive a zero for participation. I will drop 2 participation grades at the end of the semester.

You register your clicker on Canvas. Use the link on the lower left.

**Spiral notebook**

Spiral notebook: This should be brought to every class. All of your work for homework and quizzes must be recorded neatly and orderly in this notebook. You should label each assignment. Do all of your work in it in an orderly manner and refer back to this work as necessary when studying. The work in this notebook is the hardcopy of the work done to complete the computer work in the lab so be sure to document the date and write in an orderly manner.

**Bluebooks (5)**

*REQUIRED*

You will need a bluebook to record your exam answers in. This should be brought to class the day of the review. You will not be permitted to take an exam without a blue book. A zero will be given on any test in which a student attempts to write notes or information in the blue book in advance. You should save the books for the semester.

**Technical Requirements**

Be able to work with the following hardware applications on a **PC:**

- Save files
- Locate files
- Register for online resources
- Add plug ins
- Problem solve technology issues
Contact and work with Technology help desk personnel

Be familiar with the following types of software:
- Web browser
- Canvas
- Search engine
- E-mail
- Discussion boards

Other materials:
- Lecture notes, lecture videos, review sheets, PowerPoint’s, solutions and practice problems can be found on MyMathLab link in tools menu on Canvas

Course Description:

Concepts of the real number system, functions, graphs, and complex numbers. Analytic skills for solving linear, quadratic, polynomial, exponential, and logarithmic equations. Mathematical modeling of real life applications.

General Education Learning Outcomes:

Demonstrate the ability to represent and evaluate mathematical information numerically, graphically, and symbolically.

Specific Learning Outcomes:

Upon completion of the course the student will be able to:

1. Examine the graphs of equations, lines, and functions.
2. Understand the distance formula, midpoint formula, and the equation of a circle.
3. Interpret the difference between parallel and perpendicular lines.
4. Understand the difference between slope intercept form, point slope form and standard form for equations, lines and functions.
5. Interpret and calculate the slope of lines and functions.
6. Understand equations and inequalities.
7. Calculate the zeroes of a linear function.
8. Examine and interpret the use of the vertical line test as well as the horizontal line test.
9. Calculate and formulate the sum and difference between functions, as well as their composition.
10. Understand and compute the domain and range of functions.
11. Examine the concepts of when functions are increasing, decreasing, and constant, one –to – one or onto.
12. Interpret piecewise functions and graph them.
13. Interpret quadratic functions, their domain and range, and their graphs.
14. Understand and use the quadratic formula.
15. Understand the different symmetries and transformations of functions.
16. Complete the square of a quadratic function.
17. Compute the standard form of the equation of a circle.
18. Interpret polynomial functions, divide polynomials (find oblique asymptotes) and use synthetic division.
19. Understand how to solve polynomial and rational inequalities.
20. Interpret rational and radical functions, their domain and range, and their graphs.
21. Understand the concept of inverse functions.
22. Interpret exponential and logarithmic functions and their graphs.
23. Understand and use the rules of logarithms.
25. Solve systems of equations in two and three variables

Course activities and assignments will include:

- Completion of mathematics tasks and assignments delineated by the instructor and on the My Math Lab technology. **Students are expected to complete all assigned lessons and activities and submit them when they are due.** Instructions for completing each assignment will be provided during class sessions and on the course website (within Canvas) on MyMathLab.

- Individualized class presentations are on a predetermined section, assignments, task, or questions from the course materials. Your presentation is intended to demonstrate sound concept instruction for the mathematical topic(s) with the use of appropriate technological tools to support the nature and purpose of the presentation or discussion.

- Course Readings
  - Content from the course textbook as assigned. Be prepared to lead or partake in class discussions and problem solving activities.

- Chapter Exams (4)

- Final Exam

**General requirement:**

All assignments (e.g. readings, exercises, problem sets, tasks, presentations, etc.) must be completed by the due date. Many of the activities in which we will engage will depend on your preparedness for class. Assignments may not be revised for resubmission after the due date so it is strongly recommended that students arrange to meet with the instructor in advance to receive feedback and additional guidance regarding progress on submissions if necessary. Consistent effort on the Study Plan may count as an extra credit assignment. The amount of effort needed to be given to the study plan to obtain extra credit, is based on the decision of the instructor. If a student misses a class, it is the student’s responsibility to secure, from other students, the information missed or material distributed.
## USFSM AND USF SYSTEM POLICIES

| Academic Dishonesty: | The University considers any form of plagiarism or cheating on exams, projects, or papers to be unacceptable behavior. Please be sure to review the university’s policy in the USFSM Catalog, the USF System Academic Integrity of Students, and the USF System Student Code of Conduct. The work submitted in this class is expected to be your own. Forms of cheating/academic dishonesty include (but are not limited to): communicating with another student during a test (this includes giving information to another student as well as receiving that information), using an unauthorized calculator, bringing in and using unauthorized material of any sort during a test, using two or more clickers to respond to attendance or clicker lecture class questions, and communicating contents of a test to another student. Penalties will range from a grade of zero on an exam to a grade of F for the course. In addition, further disciplinary action through the university may be taken. Please be aware that disciplinary action through the university could result in suspension or expulsion. For more information on academic honesty, the university policy is explained at the website, Undergraduate: http://www.sarasota.usf.edu/Academics/Catalogs/ Graduate: http://www.sarasota.usf.edu/Academics/Catalogs/ USF Student Code of Conduct: http://www.sa.usf.edu/srr/page.asp?id=88 |
| Academic Disruption: | Academic Disruption: The University does not tolerate behavior that disrupts the learning process. The policy for addressing academic disruption is included with Academic Dishonesty in the USFSM Catalog, USF System Academic Integrity of Students, and the USF System Student Code of Conduct. |
| Contingency Plans: | In the event of an emergency, it may be necessary for USFSM to suspend normal operations. During this time, USFSM may opt to continue delivery of instruction through methods that include but are not limited to: Canvas, Elluminate, Skype, and email messaging and/or an alternate schedule. It’s the responsibility of the student to monitor Canvas site for each class for course specific communication, and the main USFSM and College websites, emails, and MoBull messages for important general information. The USF hotline at 1 (800) 992-4231 is updated with pre-recorded information during an emergency. See the Campus Police Website for further information. |
### Disabilities Accommodation:
Students are responsible for registering with the Office of Students with Disabilities Services (SDS) in order to receive academic accommodations. Reasonable notice must be given to the SDS office (typically 5 working days) for accommodations to be arranged. It is the responsibility of the student to provide each instructor with a copy of the official Memo of Accommodation. Contact Information: Disability Coordinator, 941-359-4714 http://usfsm.edu/disability-services/

### Fire Alarm Instructions:
At the beginning of each semester please note the emergency exit maps posted in each classroom. These signs are marked with the primary evacuation route (red) and secondary evacuation route (orange) in case the building needs to be evacuated. See Emergency Evacuation Procedures.

### Religious Observances:
USFSM recognizes the right of students and faculty to observe major religious holidays. Students who anticipate the necessity of being absent from class for a major religious observance must provide notice of the date(s) to the instructor, in writing, by the second week of classes. Instructors canceling class for a religious observance should have this stated in the syllabus with an appropriate alternative assignment.

### Web Portal Information:
Every newly enrolled USF student receives an official USF e-mail account. Students receive official USF correspondence and Canvas course information via that address.

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### COURSE POLICY & PROCEDURES

#### Class Meetings:
This class meets _MW_ from 8:00-9:15 in B224.

Attendance is required. Attendance/participation is 10% of your total grade. University attendance policies will be enforced. Unexcused absences and extreme tardiness will adversely influence your final grade. Absence from a class session will lower your overall class grade. Medical emergencies will be handled on an individual basis. Please notify the instructor of the course as soon as feasible in the event of a medical emergency.

- The last day to withdraw from this course and receive a tuition refund is **August 29, 2014** (by 5:00 p.m.).
- The last day to withdraw from this course and receive a grade of W is **November 1, 2014**.

#### Professionalism
Students are expected to demonstrate behavior consistent with a professional career. An individual’s temperament, aptitudes, beliefs, values, etc. should be exemplary. Failure to demonstrate such conduct will impact a student’s grade as noted in the course syllabus. In particular, students must:
• Attend all class meeting. You are expected to be present at the beginning and conclusion of this class. Individuals’ attendance, punctuality and engagement should be consistently eminent.

• Prepare carefully for class. Your ability to contribute to your own and your peers’ understanding is dependent on your level of preparation. Therefore, you must be thoroughly prepared for each class.

• Complete and submit all assignments on time. You should demonstrate an ability to complete work autonomously, effectively utilize feedback, and follow directions. All assignment should be completed on time (before the specified due date and time). See assignment policy above. Students should maintain a file of all graded assignments until after receiving an official grade notification from the registrar.

• Collaborate responsibly with colleagues in coursework. Thoughtful participation, capacity to objectively reflect on one’s disposition and behaviors, and demonstration of civility, diplomacy and sensitivity towards others should be evident.

• Engage in all course activities and discussions.

• Individuals should exhibit a positive response to feedback.

• Exhibit an aptitude to objectively consider new ideas.

• Interact professionally with classmates. Be respectful in conversation, behavior, and written correspondence to all parties. Students must demonstrate respectful standards of behavior during class discussion. Please turn off all cellular phones, or place them in a non-ringing mode.

• Students are expected to conduct themselves as professionals by positively influencing the classroom environment. Students who come late, leave early, or are absent, rarely contribute ideas, appear to be participating in discussions extraneous to the class, are observed to be doing work not related to the class, are disruptive, or inattentive, or passive are not behaving professionally.

• Students are expected to support all claims made in written and oral communications by relevant mathematics education literature.

| Attendance/Etiquette: | Please observe common rules of courtesy. Once inside the classroom you should turn off all cell-phones and laptops as they are not to be used during class. Past experience indicates that the students who will succeed in the class are the students who attend.

Students are expected to attend all classes. Each student should arrive prior to class and remain until the conclusion of the class. Prompt attendance is expected. A tardy may count as an absence. In the event of an unavoidable absence (e.g. serious illness, accident, hospitalization, or significant immediate family tragedy) the student may provide the instructor with documentation verifying the absence upon return for any consideration. Students who come to class late, leave early, and/or miss class are not entitled to the same |
participation points (and/or other forms of evaluation) as students who attend more or all classes. Regarding engagement, each student must be actively engaged in class work at all times to be considered present. Students will be considered absent if they disengage from class activities and participation points will be deducted. Absences, coming late, leaving early and disengaging in class significantly affect each student’s ability to earn professional disposition points. Participation points are calculated by the instructor throughout the semester and are the sole decision of the instructor.

**Academic Honesty:**
The work submitted in this class is expected to be your own. Forms of cheating/academic dishonesty include (but are not limited to): communicating with another student during a test (this includes giving information to another student as well as receiving that information), using an unauthorized calculator, bringing in and using unauthorized material of any sort during a test, using two or more clickers to respond to attendance or clicker lecture class questions, and communicating contents of a test to another student. Penalties will range from a grade of zero on an exam to a grade of F for the course. In addition, further disciplinary action through the university may be taken.

**Email:**
In this class our official mode of communication is through USF or Canvas email. All communication between student and instructor and between student and student should be respectful and professional. The subject or closing in Canvas should contain the student’s first name, last name, class section, and topic. All official email communications can be accessed through the course Canvas site starting at the Tools link, then the email link, and finally select the student and/or instructor from the class list provided. Students are responsible for acquiring and checking their USF email accounts regularly.

**Getting Help:**

**Content Support:**
- MLP has a multimedia library link containing videos and animated slides.
- MLP creates a personalized study plan based on your section and chapter performance.
- Meet with other students in a study group
- Arrange to meet your instructor outside of class.
- **Free Math Tutoring from Learning Support Services**– B222  
  The main phone line: 941-359-4323  
  Website: [http://usfsm.edu/information-commons/tutoring/](http://usfsm.edu/information-commons/tutoring/)

**Tech Support:**
- For USF tech support call 813-974-1222.
- For MyLabsPlus, you can speak with a technician 24X7 by calling 888-883-1299. Online support available at [www.coursecompass.com](http://www.coursecompass.com).
- For iclickers support can be found by going to [http://www.iclicker.com/](http://www.iclicker.com/).
<table>
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<th>Canvas Support:</th>
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| - Canvas support is available through USFSM E-Learning staff from 9am to 5pm Monday through Friday. Please call or email Stephanie Fuhr at 1-941-359-4295 (or sfuhr@sar.usf.edu) or Dale Drees at 941-359-4215 djdrees@sar.usf.edu. After hours use the Tampa Tech Support.  
- Additionally, CANVAS tutorials can be found in the student Quickstart Guide at http://guides.instructure.com/m/8470 |

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<th>My Math Lab Online Homework and Practice Quizzes:</th>
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| The online homework and quizzes are 30% of your overall grade. You will receive a grade at the end of the semester as follows.  
There will be graded online homework and quizzes in MyLabsPlus, which utilize the My Math Lab software packaged with your textbook. As these assignments must be completed online, students will be expected to have access to a computer. There are computers with MyLabsPlus installed in several of the computer labs on the main campus. All assignments will have posted due dates and these due dates will not be extended so please plan accordingly. The online homework questions are algorithmically iterations of the textbook exercises. Homework assignments can be repeated an infinite number of times within the time period specified. Each grade will be shown in your gradebook but only the highest grade will be used to calculate your average. For each of the online homework assignments, there is an associated online quiz that needs to be completed. Quizzes, which are due outside of class, can be taken up to three times and the highest score of all the attempts will be the recorded grade for that particular quiz. At the end of the semester, the 2 homework assignments and 2 quizzes with the lowest grades will be dropped. Every week there will be an in class quiz, which will be allocated at most 18 minutes of the class time. The questions will be similar to the practice quiz. If you are late for the start of the quiz, you will not receive extra time. Makeups are only allowed in extreme situations that have been discussed, in advance, with the instructor. You may be asked to provide necessary documentation. |

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<th>Participation:</th>
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| Participation is 10% of your overall grade. You will receive a participation grade at the end of the semester as follows.  
Each week in lecture class beginning the second week of the semester, students will respond to questions posed by the instructor regarding the content that will be studied that week using a clicker (remote wireless responder).  
***Any student who obtains more than 3 absences will be subject to a
letter grade reduction for their final course grade (i.e. A grade of B+ would be reduced to B, A- reduced to B+, etc.)

Any student caught falsifying attendance for another student (using two or more clickers) will receive a zero for lecture class attendance for the semester. The other students involved will receive zeros for lecture class attendance as well.

Make-up Policy:
Personal travel plans will not be a valid reason for taking any test or the final exam at a different time than scheduled. Homework and quiz make-ups are not given. Exceptions may be made at the discretion of the instructor for University related absences if the request is made one week prior to the assessment date and valid documentation is provided.

If you have a documented absence for a test date that the instructor determines is excused, then you will be eligible to use your final grade as a replacement for your missing test.

Grading Criteria

<table>
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<tr>
<th>Tests and Exam:</th>
<th>The 4 Tests and Final Exam are 60% of your overall grade.</th>
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<tr>
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<td>The tests dates are as follow:</td>
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<tr>
<td>Test 1</td>
<td>Ch.1 and Ch. 2</td>
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<td>Test 2</td>
<td>Ch.3: Section 7.2</td>
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<td>Test 3</td>
<td>Ch.4:</td>
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<td>Test 4</td>
<td>Ch.5 and Ch. 6</td>
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<tr>
<td>Final Exam</td>
<td>Comprehensive</td>
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Zero test grade: A grade of zero on an exam will be assigned in one of the following situations.
- The student misses his/her scheduled test date without a documented excused absence.
- The student violates the USF academic integrity policies during the exam or in any circumstance relative to the test

Final Exam: Take a 2-hour final exam on the computer that will be cumulative with all questions being multiple-choice. The date for this exam is listed in the weekly calendar.
**Time Conflicts with the scheduled Final Exam time:**

- Students who normally work during the scheduled time of the final exam are expected to make arrangements with their employer to get time off.
- Students who have another common final exam scheduled during this same time period that has higher priority in USF’s exam conflict policy will be permitted to take a makeup. You must submit proof that such a conflict exists.
- Students who miss the final exam for any other reason should *not* expect to be given a make-up exam.

**Study Plan**

This is an extra credit assignment and is due at the end of the semester

The study plan is accessed through MyMathLabPlus (there is a tab on the left for study plan). At the top left of the study plan there are two yellow tabs. One says Show All and one says “Show what I need to study”. Click on the “Show what I have to study”. The problems in your study guide are selected from the results of your homework, quizzes and tests. The better you do on those, the fewer problems you will have on your study guide. It is recommended you do your study guide as part of your test review. AFTER you take your practice test complete the study plan for the chapters covered on the test. It is important for you to keep up with your study plan. You can work on that during lab time after you have completed your assignments.

**Grading Policy:**

Your grade will be calculated based on the following options:

- Tests and Final Exam - 60% of total grade
- My Math Lab Online homework average – 20% of total grade
- My Math Lab Online quiz average – 10% of total grade
- Participation/Attendance Average – 10% of total grade

Please Note: The penalty for an academic integrity violation will range from a grade of zero on an exam to a grade of F for the course.

***Any student who obtains more than 3 absences will be subject to a letter grade reduction for their final course grade (i.e. A grade of B+ would be reduced to B, A- reduced to B+, etc.)***

Your grades can be found by going to MyMathLab.

All assignments are expected to be submitted on the assigned due date. Acceptance of late assignments is solely based on the discretion of the instructor. If accepted, late assignments will not receive full credit. If there is a problem, it is helpful to talk with the instructor before it becomes a crisis.
Grading Scale: The +/- grading policy will be used in assigning final grades. If your overall percentage of total points falls into the following range, you will receive the corresponding grade:

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<th>Range</th>
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<tr>
<td>97-100</td>
<td>A+</td>
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<td>93-96</td>
<td>A</td>
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<tr>
<td>90-92</td>
<td>A-</td>
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<td>87-89</td>
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<td>77-79</td>
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<td>63-66</td>
<td>D</td>
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<tr>
<td>60-62</td>
<td>D-</td>
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<tr>
<td>0-59</td>
<td>F</td>
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Factors that affect your success in this class:

- This course will move at a rapid pace in order to keep up with the stated outcomes. It is your responsibility to use good time management skills and not wait until the last minute to do assignments. You can work ahead as much as you want. It is your responsibility to ask questions using the email, discussion board and chat.

- Factors that will help you succeed in this course. Take control of your own learning!
  1. Schedule a time to study. Be sure to allow time to work through the sections so that you meet the schedule in the syllabus.
  2. Do not fall behind. It is harder to catch up than to stay on top of things.
  3. If possible, choose a quiet area when you won’t be interrupted for studying. Multi-tasking or multiple technology uses during mathematics study is not a good study plan.
  4. Self-motivate. Remind yourself of why you are taking this course. What personal goals require you to complete this course?
  5. Work hard. Complete all course activities.

Technology failures

There will be times that Canvas or MyMathLabPlus may be unavailable. However before you email the instructor blaming technology as the reason you were unable to complete an assignment on time you should note the following:

- There will be no extensions made for your personal internet being down. You can go to the library on campus 24 hours a day and use their computers. You should have a backup plan in place in case your home internet is down.
- If Canvas or MMP is down you must have either the help desk or Pearson’s tech support email the instructor verifying the outage as their problem.
- You have one week to do online assignments and should plan accordingly. Waiting until the last minute will not be an acceptable excuse.

Getting Help:
There is a *Student Solutions Manual* available as a companion to the text. It contains answers to all the odd-numbered problems. There is also a *Study Guide*.

- **Disclaimer:** This syllabus is an agreement between the instructor and the students registered in the course. It should be noted, however, that if any questions or problems involving official college policy or procedure, information and explanations as stated in the college catalog are always considered to override the language of a course syllabus. From time to time, this syllabus may need to be amended. The instructor will notify students via the Discussion Board, Announcement page, or email, of any changes, additions, and/or deletions to the syllabus.

**REVIEW NOTES FOR THE STUDENTS:**

- Students are expected to attend all classes for the entire allotted time and should be on time and not pack up or leave before the instructor dismisses class.
- Students are expected to bring their calculator to every class.
- Students are expected to bring a spiral notebook to every class.
- Cell phones/texting are NOT permitted during class. *Please* do not hold conversations, either with your classmates or on your cell phones, during the lecture sessions. (Turn your cell phone off.)
- Late assignments will NOT be accepted unless discussed with instructor in advance. Late assignments under any circumstances may be penalized.
- There will be NO makeup exams except under emergencies. You should contact your instructor immediately if you cannot attend an exam. The instructor will determine if the absence is excused.
- You MUST have access to a computer with internet to do the weekly homework assignments. You can also use the computers on campus.

**Weekly Class Schedule.**

Please Note: This schedule may be modified at the discretion of the instructor. Any change notification will be made via email and/or the announcement page of Canvas.

* ALL homework, practice quizzes and practice tests are due on MyMathlab by 11:59p.m on Wednesday of the stated week!
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<th>Month</th>
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<td>August 2014</td>
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- **August 2014**
  - 17: Syllabus review 1.1
  - 24: LABOR DAY – NO CLASS
  - 31: LABOR DAY – NO CLASS

- **September 2013**
  - 14: Ch. 2.3, 2.4
  - 21: Test 1
  - 28: Ch. 3.1, 3.2

- **October 2013**
  - 5: Ch. 3.5, 9.2

- **Drop, Add, Deadline**
  - 29: Drop, Add Deadline
  - 30: Drop, Add Deadline

- **In-Class Quizzes**
  - 2: Ch. 1.2, 1.3
  - 4: MyMathLab assignments due EVERY Wednesday at 11:59 pm
  - 10: Ch. 1.4, 1.5
  - 23: In-Class Quiz 1
  - 24: In-Class Quiz 2
  - 25: In-Class Quiz 3
  - 1: In-Class Quiz 4
  - 2: Review
  - 3: Ch. 3.3, 3.4
  - 8: Review
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