**MINUTES**  
**Academic Council**  
**Monday, February 17, 2014**  
**2:00 – 4:00 p.m.**  
**Campus Board Room**  

<table>
<thead>
<tr>
<th>Attendees:</th>
<th>Dr. Robert Anderson, Dr. Patricia Hunsader, Dr. Bonnie Jones, Dr. Rhonda Moraca, Dr. Terry Osborn, Dr. Jane Rose, Ms. Mary Beth Wallace</th>
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<tr>
<td>Regrets:</td>
<td>Dr. Cihan Cobanoglu</td>
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<td>Invited Guest:</td>
<td>Dr. Richie Reich</td>
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<td>Recorder:</td>
<td>Ms. Dina Kathman</td>
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1. **Approval of the February 3, 2014, Minutes**  
The Council reviewed and approved the minutes of the February 3, 2014, meeting.  

   **Action:** Ms. Dina Kathman will finalize the document and post it to the Academic Council web page.

2. **Tenure Status Spreadsheet**  
Dr. Rhonda Moraca provided the Council with a copy of the tenure status spreadsheet that is maintained in Academic Affairs.  

   Following review, Dr. Terry Osborn requested changes to the “Discipline” column for all College of Education faculty.  

   **Action:** Dr. Moraca will make the requested changes and send the revised spreadsheet to the deans by e-mail so that the faculty can be provided their individual data.

3. **Summer and Fall Schedule Updates**  
Dr. Moraca reported that she will be meeting with the schedulers next week about summer and fall courses. She will also include Ms. Laura Delagardelle from Facilities Planning and Management to discuss room scheduling and how to improve the process so that assignments are finalized no later than 2-3 weeks before the start of the semester.

   Dr. Moraca has set a separate meeting with Ms. Delagardelle and Mr. Rick Lyttle about room scheduling issues that were encountered during the current semester with outside groups. She will share the details from that meeting with the Council at a later date.
4. **APC/Faculty Senate Reports and Approvals**
   - Tampa Campus Program Change - School of Accountancy Residency Requirements

   Dr. Patricia Hunsader advised the Council that USF Tampa is proposing a change to its School of Accountancy program that may impact a student’s ability to transfer related credits from regional campuses toward the program.

   **Action:** Dr. Jones will draft a response to the proposal for the Council's review before sending it to Tampa. Also, Ms. Mary Beth Wallace will look at the import/export numbers for Accounting.

Regarding Faculty Senate, Dr. Hunsader reported the following:

   - Elections for the roles of Faculty Senate President, Vice-President, and System Faculty Council representative will be completed by the end of February. Elections for the remaining Senate roles will take place in March.

   - A plan will be established at the next Faculty Senate meeting to provide USFSM administration with suggestions for campus opportunities and improvements.

   - Faculty Senate is currently working with USF General Counsel on issues regarding the Sunshine Law and its impact, if any, on the Senate's current meeting and voting processes.

5. **Deans’ Reports**
   a) **College of Arts & Sciences**

      Dr. Jane Rose reported the following:

      - The family of a recently deceased USFSM student will be planning a memorial to take place on campus in the near future. Details will be provided when available.

      - A verbal acceptance has been received from the first choice Criminology candidate. There are seven more searches in progress.

   b) **College of Education**

      Dr. Osborn reported the following:

      - COE is following a proposed GPA increase to 3.0 for incoming Education students.

      In order to determine how this change will impact USFSM, Dr. Osborn will do a study of the GPAs of students admitted to Education programs in the last few years to see how many were below 3.0.

   c) **Student Services**

      Ms. Mary Beth Wallace reported the following:

      - The Student Services teams from USFSM and State College of Florida (SCF) met to collaborate on a “we love our students” event.

      - USFSM is working on a Memorandum of Understanding with SCF.
• The Biology Open House took place on Saturday, February 15. There were close to 100 attendees, including parents, teachers, and high school students.
• The next Open Houses are scheduled to take place in March with deans and faculty encouraged to participate.
• USFSM currently has 20 completed applications for the Social Work program. All other applications requiring additional documentation will be followed-up on by Student Services staff.
• The second Campus Security Authority training will take place on February 18 at 1:00 p.m. on the New College Campus.

6. **Next Meeting:**
The March 17 Academic Council meeting was cancelled due to the limited availability of members. The next regular meeting will take place on Monday, March 31, 2014, 2:00-4:00 p.m., in room C306.