1. Approval of November 19, 2013 Minutes

Motion: A motion was made by Dr. Noel to approve the November 19, 2013 minutes. The motion was seconded by Dr. Reich. All were in favor of approving the minutes. Motion passed.

2. Discussion Agenda Items

a. General Education Curriculum (Lodwig & Wilson)

APC discussed the General Education curriculum. They would like to see Critical Thinking defined more clearly. They would also like the document to be more clear which courses have already been fully approved within their own distinct categories, such as Gordon Rule, and through the State Course Numbering System procedures. APC trusts that the staff will keep track of these accordingly.

Motion: A motion was made by Dr. Lodwig to approve the General Education curriculum with above discussion notes to be communicated to Dr. Martin and Dr. Rose. The motion was seconded by Dr. Reich. All were in favor. Motion passed.

College of Business

b. Masters of Business Administration – Program Change (Lodwig & Wilson)

There was discussion surrounding the MBA program change. There was concern that the verbiage “certain minimum GPA requirement” is vague and could be perceived as subjective. APC recommends simply stating that students are able to apply.

Motion: A motion was made by Dr. Lodwig to approve the MBA program change, assuming the proposer is willing to remove the “certain GPA requirement” verbiage. The motion was seconded by Dr. Reich. All were in favor. Motion passed.

College of Hospitality and Technology Leadership

c. COP 4655 Mobile Development with Android – New Course (Noel & Perry)

d. Bachelor of Science in Information Technology - Program Change (Noel & Perry)
Motion: A motion was made by Dr. Perry to approve both the new course COP 4655 and Bachelor of Science in Information Technology program change. The motion was seconded by Dr. Noel. All were in favor of the motion. Motion passed.

3. Consent Agenda Items

College of Education

a. TSL 4344 Foundations of Teaching ESOL in Mainstream Classes – New Course (Reich & Yang)

b. TSL 4240 Applied Linguistics in Teaching Diverse Students – New Course (Reich & Yang)

Motion: A motion was made by Dr. Reich to approve both the new course TSL 4344 and new course TSL 4240. The motion was seconded by Dr. Noel. All were in favor of the motion. Motion passed.

College of Arts and Sciences

c. ENC 4946 Professional and Technical Writing Internship – Course Change (Reich & Yang)

d. ENC 4268 Senior Seminar in Professional and Technical Writing – Course Change (Reich & Yang)

e. Bachelor in Communication and Science Disorders – Program Change (Chang & Rushton)

f. SPA 3115 Introduction to Phonetics – New Course (Chang & Rushton)

g. THE 2000 Theater Appreciation – New Course & Gen Ed (Chang & Rushton)

h. ARH 2000 Art Appreciation – New Course & Gen Ed (Chang & Rushton)

i. FIL 2000 Film Appreciation – New Course & Gen Ed (Chang & Rushton)

j. MUL 2010 Music Appreciation – New Course & Gen Ed (Chang & Rushton)

Motion: A motion was made by Dr. Reich to approve ENC 4946 course change, ENC 4268 course change, Bachelors of Communications and Science Disorders program change,
and new courses SPA 3115, THE 2000, ARH 2000, FIL 2000, and MUL 2010. The motion was seconded by Dr. Chang. All were in favor of the motion. Motion passed.

**College of Hospitality and Technology Leadership**

k. **HFT 3890 International Food & Culture – New Course & Pillar (Noel & Perry)**

l. **HFT 3603 Law and Ethics for the Hospitality Industry – Course Change & Pillar (Noel & Perry)**

**Motion:** A motion was made by Dr. Noel to approve both the new course HFT 3890 and HFT 3603 course change. The motion was seconded by Dr. Perry. All were in favor of the motion. Motion passed.

4. **General Discussion Items**

   a. **APC Catalog approval process**

      The changes to the catalog will be presented by Ms. Smith at the March APC meeting for approval.

   b. **IT 4 credit courses to 3+1 – CGS 3773, CGS 3374, COP 3375**

      The USF system required conversion of 4 credit courses to three credit hour courses has impacted three USFSM IT courses – CGS 3373, CGS 3374, and COP 3375. This requires a deviation from APC's typical procedures. These courses will be shifted to be 3 credit courses plus a 1 hour lab. USF Tampa will automatically switch the courses from 4 to 3 credits, but the labs will be treated at new courses. These changes will need to be included in the 2014-15 catalog even though it is passed APC’s deadline. As we are responding to a required change, these new labs will be allowed to go directly to the state as soon as they are created prior to their review at the next APC meeting.  

      **Motion:** Dr. Reich motioned to approve that these IT lab courses be submitted to the State Course Numbering System as soon as they are created prior to being reviewed by APC, and they will be an exception to APC’s catalog deadline. Dr. Noel seconded the motion. All were in favor. Motion passed.

5. Dr. Noel made a motion to adjourn the meeting. Dr. Reich seconded this motion. All were in favor. Meeting adjourned.

Next Scheduled APC Meeting: Tuesday, January 28, 10:00 a.m. – 12:00 pm, TBD