1. Approval of August 27, 2013 minutes

Motion: A motion was made by Dr. Noel to approve the minutes. The motion was seconded by Dr. Rushton. All were in favor of approving the minutes.

2. Discussion Agenda Items

   College of Education
   a. Program Change – Elementary Education (Reich & Yang)
      Dr. Marie Byrd-Blake presented the proposed changes to the Elementary Education Bachelor degree.
   b. New Undergraduate Course – EEX 4084 Differentiated Instruction for Exceptional and Div (Reich & Yang)
      There was discussion regarding the minimum qualifications, training, and experience necessary to teach new course.

Motion: A motion was made by Dr. Reich to approve both EEX 4084 and the Elementary Education program changes. The motion was seconded by Dr. Noel. All were in favor of the motion.

3. Consent Agenda Items

   College of Education
   a. New Undergraduate Course – EDE 4947 Clinical Education I (Reich & Yang)
   b. New Undergraduate Course – EDE 4948 Clinical Education II (Reich & Yang)
   c. New Undergraduate Course – EDE 4949 Clinical Education III (Reich & Yang)
   d. New Undergraduate Course – EDE 4302 The Learning Environment (Reich & Yang)
   e. New Undergraduate Course – EDE 4326 Planning for Instruction of Diverse Learners (Reich & Yang)

Motion: A motion was made by Dr. Reich to approve all of the College of Education Consent Agenda items. The motion was seconded by Dr. Noel. All were in favor of the motion.
**College of Arts & Sciences**

f. New Undergraduate Course - ISS 3100 Applied Statistics for the Social Sciences (Chang & Rushton)

g. Change in Undergraduate Course – ISS 4939 Senior Capstone Seminar in Interdisciplinary Social Sciences (Chang & Rushton)

h. Change in B.A. Interdisciplinary Social Sciences (Chang & Rushton)

i. Change in English & American Literature Concentration (Lodwig & Wilson)

**Motion:** A motion was made by Dr. Reich to approve all of the College of Arts and Sciences Consent Agenda items. The motion was seconded by Dr. Rushton. All were in favor of the motion.

**College of Business**

j. New Graduate Course – ACG 5375 Valuation of Closely Held Business (Lodwig & Wilson)

**Motion:** A motion was made by Dr. Wilson to approve new course ACG 5375. The motion was seconded by Dr. Chang. All were in favor of the motion.

**College of Hospitality and Technology Leadership**

k. New Undergraduate Course – HFT 4751 Event Management (Lodwig & Wilson)

**Motion:** A motion was made by Dr. Wilson to approve new course HFT 4751. The motion was seconded by Dr. Perry. All were in favor of the motion.

4. General Discussion Items

a. Curriculum Progression Ladders required with APC proposals

There was discussion regarding curriculum progression ladders. The ladders challenge proposers to consider how their proposed change affects the program as a whole. Preview teams have found it helpful to review changes as displayed in the curriculum ladder.

**Motion:** A motion was made by Dr. Noel to approve requiring edited curriculum progression ladders for all appropriate APC proposals (course, concentration, degree program). Changes will be marked by highlighting and tracking changes. The motion was seconded by Dr. Reich. All were in favor of the motion.

b. Course Change Form

**Motion:** A motion was made by Dr. Wilson to no longer require change forms for courses as the questions are duplicated in the Access Database form and the curriculum ladder will now cover the catalog changes. The motion was seconded by Dr. Reich. All were in favor of the motion.

**Motion:** A motion was made by Dr. Wilson to remove the second page of the change forms for programs and concentrations. The second page asks for changes in catalog copy. This information will now be covered in the curriculum progression ladder. The motion was seconded by Dr. Yang. All were in favor of the motion.

**Next Scheduled APC Meeting:** Tuesday, November 19th, 10:00 a.m. – 12:00 pm, C306