USF Sarasota-Manatee
Campus Police Department

2014 – 2015 SAFETY GUIDE, CRIME STATISTICS, AND ANNUAL FIRE SAFETY REPORT

Department Mission and Values of the Campus Police Department
The Campus Police Department proudly serves USF Sarasota-Manatee (USFSM), 8350 N Tamiami Trail, Sarasota, FL 34243 and New College of Florida (NCF), 5800 Bay Shore Rd., Sarasota, FL 34243, which is .7 miles south of USFSM. Our mission is: To protect life and property; to identify and prevent any criminal activity that may occur; to apprehend and assist in the prosecution of any person who commits a crime on our campus; and to seek to identify community problems and solutions to those problems, so as to improve the overall quality of life in this community. The department values to accomplish our mission are: to provide a safe environment in which the community can work and live; to provide service to all people in a manner that demonstrates respect and dignity for each person; to recognize that we serve a diverse community; to treat all persons fairly and equally; and to provide a strong commitment for the development of our employee’s knowledge, training, abilities, and professionalism.

The Campus Police Department:
The Department is located at 501 College Drive on the New College of Florida Campus. The department provides a full range of police services 24 hours a day, throughout the year. All Campus Police Officers are certified by the State of Florida in accordance with Florida State Statute, Chapter 943. General services provided include: mobile and foot patrol, criminal investigation of all misdemeanors and felony crimes committed on campus, traffic enforcement, crash investigation, emergency response for all type emergencies, and crime prevention programs.

The Department has excellent working relationships with all federal, state, and local law enforcement agencies, which assures the delivery of professional police services. The department has combined voluntary cooperation and operational mutual aid agreements with all Manatee and Sarasota County Law Enforcement Agencies as well as all State University Police Departments. All agencies are available to assist upon request. Communications and coordination with all agencies are maintained via computer, radio, and telephonic communication capabilities.

USFSM maintains an Instructional Site at 5920 Pan American Blvd., North Port, Florida 34287. The North Port Police Department and Sarasota County Sheriff’s Office provide police services for that site. Crime statistics were secured from those agencies to complete this report.

USFSM uses classroom facilities at Mote Marine, 1600 Ken Thompson Parkway, Sarasota, Florida 34236. The Sarasota Police Department and the Sarasota Sheriff’s Office provide police services for that location. Crime statistics were secured from that agency to complete this report.

USFSM uses a portion of the Ramada Inn at 7150 North Tamiami Trail, Sarasota, Florida 34243 as an off-site residence location for some students. The Manatee County Sheriff’s Office provides police services for that location. Crime statistics were secured from that agency to complete this report.
USFSM uses classroom facilities at the Culinary Innovation Lab, 8130 Main Street, Suite D104, Lakewood Ranch, Florida 34202. The Manatee Sheriff’s Office provides police services for that location. Crime statistics will be secured from that agency to complete this report beginning in 2014.

**Campus Security Act:**

In 1990 President Bush signed into law the “Student Right to Know and Campus Security Act”. This act requires all postsecondary institutions to prepare, publish, and distribute certain information regarding campus crimes and policies. The information that follows is provided to support the “Student Right to Know and Campus Security Act”.

A copy of the Campus Police Department Annual Security & Fire Safety Guide may be obtained at the Campus Police Department, CPD, 501 College Drive, Sarasota FL 34243, which is located on the New College of Florida campus. All members of the campus community receive notice of the release of the Annual Security & Fire Safety Guide via campus email and/or Canvas. A copy is also available at usfsm.edu/campus-police.

The Campus Police Department also maintains a daily Crime Log that is available for public inspection. All entries, additions, or modifications to the Crime Log are made within two business days of report of the information to Campus Police, unless the disclosure is prohibited by law or would jeopardize the confidentiality of the victim. Information may be withheld if there is clear and convincing evidence that the release of the information would jeopardize an on-going criminal investigation or the safety of an individual, cause a suspect to flee or evaded detection, or result in the destruction of evidence. Once the adverse effect is no longer likely, the information will be made available.

The Crime and Fire Log for New College and USFSM are available for public inspection 24 hours a day at the Campus Police Department.

**Procedures to Report Criminal Acts or Emergencies on Campus:**

Any emergency situation involving a threat to life or property should be reported immediately to Campus Police. The caller should stay on the line until the dispatcher terminates the call. Do not hang up. Emergency police, fire, or medical assistance can be obtained by calling 9-1-1. All campus phones, **including pay phones**, may be used to dial 9-1-1. All other business with Campus Police can be conducted by calling (941) 487-4210. All campus personnel are urged to immediately report any suspicious person(s) or incident to Campus Police.

All criminal acts and emergencies on the North Port Instructional Site should be reported to the North Port Police Department at (941) 429-7300, or by dialing 911.

All criminal acts and emergencies at Mote Marine should be reported to the Sarasota Police Department at (941) 366-8000, or by dialing 911.

All criminal acts and emergencies at the Ramada Inn should be reported to the Manatee Sheriff’s Office at (941) 747-3011, or by dialing 911.

All criminal acts and emergencies at the Culinary Innovation Lab should be reported to the Manatee Sheriff’s Office at (941) 747-3011, or by dialing 911.
Confidential Crime Reporting

The Campus Police Department encourages members of the community to come forward and report all criminal or suspicious activity. A victim or witness who is willing to testify greatly increases the probability that an offender will be successfully prosecuted; and it is the duty of Campus Police to aggressively pursue the prosecution of all offenders. However, persons can report criminal and suspicious activity anonymously by telephoning Campus Police and requesting anonymity. Campus Police will investigate the complaint and fully document the results of their investigation.

Campus Police works closely with Student Services and other members of the Campus Administration to ensure our campus remains safe. Members of the campus community may confidentially report criminal activity to Student Services or other members of the Campus Administration, and those complaints will be investigated as thoroughly as possible. Pastoral and professional mental health counselors may refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistics. All reports of criminal activity received that meet reporting criteria will be included as statistical data in this annual report.

Contacting the Campus Police Department:

Department contact numbers are: Police Dispatcher/Emergency Number: (941) 487-4210, or dial 911.
Chief Michael A. Kessie, mkessie@ncf.edu: (941) 487-4210
Lieutenant J. M. Tully, jtully@ncf.edu: (941) 487-4210
Department Location: 501 College Drive, CPD, Sarasota, FL 34243 (on the New College of Florida Campus)
Campus Mailing Address: 5800 Bay Shore Road, CPD, Sarasota, FL 34243
Visit our web page: http://usfsm.edu/campus-police

USFSM Security: (941) 993-8548
Security Location: 8350 N. Tamiami Trail, B125, Sarasota, FL 34243

Services Offered by the Campus Police:

Response to all emergencies – police, fire, medical.
Investigate all misdemeanor and felony crimes.
Assist all victims of crime.
Investigate traffic crashes.
Respond to alarms for intrusion, robbery, and fire.
Maintain police records.
Provide motorist and citizen assist.
Provide “Safety Escorts”.
Contact and refer individuals to other campus and community services agencies.
Assist and cooperate with other emergency service agencies.
Assist with planning and management of special events.
Handle special security request.
Conduct physical security surveys.
Receive and return lost and found property.
Provide engravers for the marking of personal property.
Provide community orientated policing services and initiatives.
**Campus Emergency Telephones:**

There are emergency telephones located around USFSM. They are painted blue or yellow and are labeled as emergency telephones. Some have blue lights to delineate their location. These phones may be utilized to report any emergency directly to Campus Police Dispatcher, or to request police assistance or service. A campus map identifying locations of the emergency telephones is available on the Campus Police web site at [http://usfsm.edu/campus-police/emergency-phones/](http://usfsm.edu/campus-police/emergency-phones/) or may be picked up at the Campus Police Department.

**Emergency Response and Evacuation Procedures:**

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of the campus community, the community will immediately be personally notified by USFSM Security Staff, Campus Police, the Emergency Action Coordinator, or designated Emergency Action Marshalls. Those members of the community that have subscribed may be notified by an emergency text message via USF’s MoBull Emergency Notification System. Evacuation of the campus buildings for fire or other environmental threats may be initiated by activation of the campus fire alarm system. Campus Police or Security Staff may use vehicle or hand held public address speakers to communicate more effectively during an emergency. In 2011, an external public address speaker was installed that will allow Campus Police to make emergency notification announcements to community members at USFSM.

Any member of the Emergency Action Team or any Campus Police Officer is authorized to call for or initiate an emergency notification or evacuation once a significant threat or emergency has been confirmed. The content of the notifications, and the course of action taken, will be based on the particular circumstances, nature, and location of the incident. All or only a portion of the campus community may be alerted or affected, depending on the circumstances of the incident. Every effort will be taken to ensure that notifications or evacuations are conducted in a manner that does not compromise efforts to contain or mitigate an emergency, nor interfere with assistance to victims. Members of the community will be notified to take the appropriate action at the time of the emergency notification. Community members may be directed to evacuate or shelter in place, depending on the circumstances of the incident. Should evacuation be necessary, designated Emergency Action Marshalls will assist in ensuring there is an orderly and safe evacuation of the facilities to designated evacuation relocation points. Selected members of the Emergency Action Team and Campus Police have the capability to remotely lock all exterior doors, as well as interior classroom and lab doors during an emergency.

Per the Emergency Action Plan, emergency action drills will be performed a minimum of three times annually. The campus community will be notified via campus email prior to any such drill or test.

**2013**

USFSM conducted announced Emergency Action (evacuation) Drills on the following dates and times in 2013: 02/11/13 at 6:15 PM and 10/22/13 at 10:15 AM. A “lock down” test was conducted 05/09/13 at 11:00 AM.

A complete test of the Emergency Notification System was conducted on 11/05/13 at 12:30 PM.

Emergency Action Drills were conducted at the North Port Instructional Site on 02/19/13 at 4:15 PM and 10/15/13 at 6:15 PM.
2012
USFSM conducted announced Emergency Action (evacuation) Drills on the following dates and times in 2012: 02/02/12 at 6:10 PM and 09/25/12 at 3:40 PM. A “lock down” test was conducted on 03/13/12 at 3:45 PM.

A test of the External Emergency Speaker Array was conducted on 05/23/12 at 12:30 PM.

An Emergency Action Drill was conducted at the North Port Instructional Site on 02/23/12 at 6:05 PM and 10/17/12 at 4:15 PM.

2011
USFSM conducted announced Emergency Action (evacuation) Drills on the following dates and times in 2011: 02/01/11 at 6:10 PM, 09/20/11 at 11:05 AM. A “lock down” test was conducted on 01/28/11 at 3:45 PM. An Emergency Action Drill was conducted at the North Port Instructional Site on 09/20/11.

During 2011, the following emergency notification and physical security improvements were made:

- Installed external mass notification speaker which can be activated by Campus Police to make emergency announcements.
- Installed panic buttons in each classroom and at the C2 reception desk that are monitored by Campus Police.
- A new emergency telephone was installed at the Viking Complex.
- The access control/security system on the North Port Instructional Site was upgraded.

Campus Sexual Assault Policy:
The Campus Police Department is responsible for the investigation of campus sexual offenses, to include sexual battery. The Department provides immediate assistance to the victim and initiates investigative processes and apprehension of the perpetrator of the crime. It is very important that any evidence that would aid in the apprehension and conviction of the assailant be preserved. The Campus Police Department works closely with the State Attorney’s Office in all investigations of sexual battery/rape investigations.

Complaints of sexual battery/rape are serious criminal offenses that will be processed within the criminal justice system. Sexual battery/rape committed by a USFSM or NCF student(s) is also a violation of USFSM or NCF student conduct rules. Student perpetrators are also subject to institutional disciplinary sanctions including expulsion as provided by university rules in addition to those stated above in accordance with State law.

Campus related sexual battery/rape committed by employees is also considered misconduct as provided by applicable institution rules and collective bargaining agreements. Employee perpetrators are subject to institutional disciplinary action, including termination, as provided by such rules/agreements, in addition to those stated above in accordance with State law.

Sex Discrimination, Harassment, and Battery: USF Title IX Coordinators
Title IX of the Education Amendments of 1972 is a federal law that prohibits sex discrimination in education. It reads: “No person in the United States shall, on the basis of sex, be excluded from participation in, denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.” Legal citation: Title IX of the Education Amendment of 1972, and its implementing regulation at 34 C.F.R. part 106 (Title IX).
Sexual discrimination includes sexual harassment and sexual battery.

While it is often thought of as a law that applies to athletics programs, Title IX is much broader than athletics and applies to many programs at the University of South Florida. While compliance with the law is everyone’s responsibility at USF, listed below are the staff members who have primary responsibility for Title IX compliance:

**Title IX Coordinator – USF System**

Dr. Jose Hernandez  
Chief Diversity Officer  
Office of Diversity and Inclusion  
4202 E. Fowler Avenue, ALN 172  
Tampa, FL 33620  
(813) 974-0537  
[jeheman@usf.edu](mailto:jeheman@usf.edu)

Duties and Responsibilities: Monitoring and oversight of overall implementation of Title IX compliance for the USF System, including coordination of training, education, communications, and coordinating the complaint review processes for faculty, staff, students and other members of the University System community.

**Title IX Deputy Coordinators**

**For Tampa Students**

Winston G. Jones, Director  
Office of Student Rights & Responsibilities  
4202 E. Fowler Avenue, ALN 109  
(813) 974-9443  
[WinstonJones@usf.edu](mailto:WinstonJones@usf.edu)

**For USF Sarasota-Manatee Students**

Mary Beth Wallace  
8350 N. Tamiami Trail, C 107  
Sarasota, FL 34243  
(941) 359-4330  
[marybeth@sar.usf.edu](mailto:marybeth@sar.usf.edu)

**For Complaints involving USF Health**

Olga Joanow, Director  
Faculty Relations  
4202 E. Fowler Ave.  
USF Health MDC 53  
Tampa, FL 33620  
813-974-1676  
[ojoanow@health.usf.edu](mailto:ojoanow@health.usf.edu)
For USF St. Petersburg Students
Jacob Diaz, Dean of Students
140 Seventh Avenue S., RHO 100
St. Petersburg, FL 33701
(727) 873-4826
jacobdiaz@mail.usf.edu

For USF Lakeland Students
Jennifer Schneider, Title IX Liaison
813-781-5700
jascnei@usf.edu

For USF System Employees
Camille Blake, Director
Equal Opportunity
4202 E. Fowler Avenue, ALN 172
Tampa, FL 33620
(813) 974-3906
camille20@usf.edu

Rhonda Ferrell-Pierce
Office of Diversity & Inclusion
4202 E. Fowler Avenue, ALN 172
Tampa, FL 33620
(813) 974-3970
ferrell@usf.edu

The offices designated above are responsible for Title IX compliance for matters involving students; including training, education, communication, and administration of complaints against USF students. To file a complaint against a USF student for sexual harassment, sex discrimination, or sexual battery, you should contact the designated officer or offices listed above. All sexual crimes, including sexual battery, should also be reported to Campus Police.

Complaints Involving Athletics:
If you have a complaint against a USF student, coach, or administrator for sexual harassment, sex discrimination, or sexual battery, you may contact one of the offices listed above, and/or you may contact the Sr. Associate Athletics Director, Jocelyn Fisher, who will facilitate the handling of the complaint with the appropriate office.

Jocelyn Fisher
Sr. Associate Athletic Director
4202 E. Fowler Avenue, ATH 100
Tampa, FL 33620
(813) 974-6885
jafisher1@usf.edu
Rights of Victims of Campus Related Sexual Batteries:
USFSM and New College of Florida understand and commit their efforts towards successfully dealing with the trauma experienced by victims of sexual battery/rape. Efforts will be directed toward assisting the victim at all stages of the investigation and judicial process that may follow. The same shall be accorded to victims in connection with disciplinary actions involving alleged employee perpetrators subject to applicable rules and collective bargaining agreements. University policies provide:

The right to request a University directive forbidding the alleged perpetrator from contact with the victim.

The right to request an immediate change in the residence hall arrangements and/or transfer of classes/workplaces.

**The right to have an advisor (which may be a legal counsel) present throughout the disciplinary process.**

The right to remain present during the entire hearing.

The right to have irrelevant sexual history excluded from the hearing.

The right to submit a list of related questions for consideration prior to the hearing.

The right to submit a victim impact statement.

If the alleged victim is deceased as a result of the crime or offense, the information shall be provided, upon request, to the next of kin of the alleged victim.

**The right to know the outcome of the proceeding.**

**Note: These rights are also rights of the accused.**

These are but a few of the rights that are mandated by University Policy and Florida State Law. For more information contact the Campus Police Department at (941) 487-4210, the Office of Student Services at (941) 359-4330, or the Victims Advocate at (941) 504-8599.

The Victim’s Advocacy Program:

The Victim’s Advocacy Program will assist students or employees who are victims of actual or threatened violence including but not limited to assault, battery, dating violence, stalking, sexual battery, and attempted sexual battery. Services are available 24 hours a day, seven days a week, and are available for incidents that occur on or off campus.

Victim services include assistance in contacting professors or supervisors about absences; assistance with referrals and follow-up medical treatment and counseling services on and off campus; assistance with immediate changes in residence hall arrangements if needed for victims living on campus; assistance with immediate safe housing; transportation and assistance in disciplinary proceedings and/or criminal justice system proceedings. Follow-up counseling services or other trauma assistance will be arranged for the victim as needed.

While reports are strongly encouraged, reports are not required for information and referral assistance. If a victim does make a report, every effort by the victim to preserve evidence of the crime is very important. All information shared with the Advocate is considered confidential and will go no further without the permission of the victim. **The Victim Advocate’s number is: (941) 504-8599.**

The USF Center for Victim Advocacy & Violence Prevention also offers education and prevention programs. More information pertaining to services can be found at: www.sa.usf.edu/advocacy.
**Off Campus Victim Services:**
State Attorney – Manatee (941) 747-3077, Sarasota (941) 861-4400
Hope of Manatee (941) 755-6805
Safe Place and Rape Crisis Center (SPARCC) – Sarasota (941) 365-1976
First Call for Help – Manatee (941) 708-6488, Sarasota (941) 366-5025
Manatee Glens – (941) 782-4800

**Counseling:**
The Campus Counseling and Wellness Center provides professional counseling services to students and employees. These services include intake evaluation, short-term personal counseling, psychiatric consultation, group counseling, and referral services. Pastoral and professional mental health counselors may refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistics.

For more information call (941) 487-4254. The Counseling & Wellness Center (CWC) is located at 5805 Bay Shore Road, Sarasota FL 34243. Office hours are 8 AM to 5 PM, Monday through Friday. Emergency after hours service can be obtained by contacting the Campus Police at (941) 487-4210.

**Employee Assistance Program:**
The Employee Assistance Program (EAP) at USFSM is provided jointly by the Campus Counseling & Wellness Center and the USF Department of Human Resources. The Wellness Center provides professional counseling and referral services for all USFSM employees. The services offered include: intake evaluation, short-term personal counseling and referral services. For more information or an appointment, call (941) 487-4254. The Campus Counseling & Wellness Center (CWC) is located on the New College Campus at 5805 Bay Shore Road, Sarasota FL 34243. Office hours are from 8 AM to 5 PM, Monday through Friday. Employees may also coordinate assistance through the USF Department of Human Resources. The number for Human Resources at USFSM is: (941) 359-4775. For more information on other USF EAP resources please see: [http://usfweb2.usf.edu/human-resources/eap/index.asp](http://usfweb2.usf.edu/human-resources/eap/index.asp)

**Student Health Services:**
The Campus Counseling and Wellness Center provides medical services for students Monday through Friday, 1:30 PM to 4:30 PM during the Fall and Spring terms. Standard office visits are free and students receive a discount on lab and other tests. There are no health services available during the summer term. The location and telephone number for the Counseling and Wellness Center is indicated above.

**Prevention Service And Education Programs**

**Crime Prevention Programs:**
The Campus Police Department encourages all students and employees to be involved in campus crime prevention. Information on security and safety concerns and precautions are provided to students and employees regularly through briefings, orientation presentations, bulletins, crime alerts, posters, brochures, and residential bulletins, as well as student and employee publications. Those wishing to schedule a crime prevention presentation should contact Campus Police at (941) 487-4210.
The USF Center for Victim Advocacy & Violence Prevention also offers education and prevention programs on a variety of topics. More information is available at [www.sa.usf.edu/advocacy](http://www.sa.usf.edu/advocacy).

### Crime Prevention and other programs provided by the University include:

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<tr>
<th>Program</th>
<th>When Offered</th>
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<tr>
<td>Date Acquaintance Rape Presentation.</td>
<td>Annual presentation</td>
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<tr>
<td>Personal Safety Presentations.</td>
<td>Crime Prevention Bulletins</td>
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<tr>
<td>Drinking and Driving – DUI Information.</td>
<td>Annual presentation</td>
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<td>Drugs – Health Risk, Liabilities.</td>
<td>Annual presentation</td>
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<tr>
<td>Burglary and Theft Prevention.</td>
<td>Crime Prevention Bulletins</td>
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<tr>
<td>Operation ID – Engraving of personal property.</td>
<td>Available at all times</td>
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<td>Police Escort Services.</td>
<td>Available at all times</td>
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<td>Bicycle Engraving/Decal Program and Theft Prevention.</td>
<td>Ongoing program</td>
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<td>Police Department Who We Are and What We Do.</td>
<td>Annual student orientations</td>
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<tr>
<td>Counseling and Wellness Center Alcohol Programs.</td>
<td>Annual presentation</td>
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<tr>
<td>Mandatory Orientation programming for all new students and employees includes information on Campus Safety and Wellness issues.</td>
<td>Annually</td>
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<td>The Counseling &amp; Wellness Center offers a variety of outreach programs on an annual or as needed basis, which include such issues as:</td>
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<td>Date/Acquaintance Rape</td>
<td>Annual and as Needed</td>
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<td>Sexually Transmitted Diseases</td>
<td>Annual and as Needed</td>
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<tr>
<td>Sexuality; and AIDS Education</td>
<td>Annual and as Needed</td>
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<tr>
<td>Substance Abuse and Awareness</td>
<td>Annual and as Needed</td>
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Counseling and Wellness and Campus Police provide individual and group presentations on issues of personal safety, health, and wellness to individuals and/or groups upon request or on one-on-one opportunities.

### Security of Campus Facilities:

The campus is a public institution and is open to the public during the day and evening hours when classes are in session. After these hours, campus buildings are generally locked and only faculty, staff, and students with proper identification are allowed admittance. Campus Police provide regular patrol of campus grounds, buildings, and parking lots. There are no recognized off-campus student organizations or residential facilities that are monitored by Campus Police.
The best security system is one in which every member of the community takes personal responsibility for self-protection, the protection of their property, and community awareness and active participation to benefit the welfare of all community members.

Campus Police officers regularly patrol USFSM and are readily available to assist on a 24-hour basis. USFSM Security Officers are on duty at all times classes are in session for assistance and security purposes. These personnel are representative of the College’s concern for the protection of your person and property. Students are encouraged to call the USFSM Security Officer at (941) 993-8548 or the Campus Police Department at (941) 487-4210 to promptly report any security deficiencies or concerns.

Facilities Planning & Management maintains campus buildings and grounds with a concern for the safety and security of all persons and property. Inspections are routinely conducted and repairs are promptly made to ensure that appropriate safety and security standards are met. The USFSM Security Staff and Campus Police monitor for any safety and security concerns and report any deficiencies noted. Campus Police routinely report any lighting outages, conduct periodic lighting surveys, and report their findings to Facilities Management for corrective maintenance as required.

The Campus Police Department periodically conducts physical security surveys of campus facilities that may be vulnerable to criminal intrusion. Specific recommendations are made regarding security hardware, alarms, devices, or procedures that will serve to reduce the opportunities for crime to occur in or around campus building/residential areas.

Selected members of the Emergency Action Team and Campus Police Department have the capability to remotely lock all exterior doors, as well as interior classroom and lab doors during an emergency. There are also surveillance cameras monitoring activity in selected areas. Campus Emergency Blue phones are located around the campus which ring directly into the Campus Police Department. Panic buttons have been installed in all classrooms, and are monitored by Campus Police.

**Timely Warning and Crime/Security Alerts:**

The Campus Police Department issues crime or security alerts promptly to the campus community upon the discovery of a crime or incident that is determined to pose a threat to public safety on campus, or that is in the public interest. These alerts are routinely placed on the Campus Police website at [http://www.usfsm.edu/campus-police](http://www.usfsm.edu/campus-police), and will also be issued to all members of the campus community via campus email. These alerts may also be distributed to individual campus departments to post in their respective areas.

**Fire Safety and Annual Fire Safety Report:**

All fires should be immediately reported by dialing 911. The Campus Police should also be notified as soon as possible at (941) 487-4210. All fires will be investigated by Campus Police Department, with the assistance of the State Fire Marshall’s Office.

**Fire Log:** The Campus Police Department maintains a written fire log that records any fire that was reported at USFSM and New College for the last three calendar years. The log contains the date, time, location, nature, cause, and damage or fatality information. The following statistics pertain to areas owned by, controlled, or shared with USFSM.

**Annual Fire Statistics:**

**2013**

There were no incidents involving fire anywhere at USFSM or in areas shared with New College of Florida in 2013.
2012
There were no incidents involving fire anywhere at USFSM or in areas shared with New College of Florida in 2012.

2011
There were no incidents involving fire anywhere at USFSM or in areas shared with New College of Florida in 2011.

All USFSM facilities have a NFPA-72 and NFPA -101 approved detection and notification system (alarms). Fire extinguishers are located in strategic locations throughout the facility. Evacuation notices and routing placards are in all classrooms and public spaces, and all staff and faculty are provided training in fire procedures. The buildings are equipped with a fully automatic fire suppression sprinkler system. Fire prevention and suppression equipment and procedures are periodically inspected and reviewed by Facilities staff, The USF Department of Environmental Health & Safety, and the State Fire Marshall’s Office. There are currently no plans to enlarge the fire alarm and suppression system.

Smoking is not allowed in any structure on campus. Open flame burning of any kind is prohibited within the buildings. Appliances such as coffee pots and microwave ovens are restricted to designated break room or dining areas. The use of heaters or other heat producing devices are prohibited within the buildings, and extension cords or other multiple outlet devices are prohibited. However, a heavy duty power strip with minimum of 16 gauge, 3 wire, grounded three-prong and internal breaker protection are authorized for limited use.

Drug Free Schools and Community Program:
USFSM is committed to providing an orderly and safe environment for all students, staff, and faculty. To this end, the institutions advise all community members that it is unlawful to manufacture, distribute, dispense, sell, possess and/or use illegal drugs on its premises. Any violation of state and federal drug laws may be cause for disciplinary action and criminal prosecution.

The use of alcoholic beverages by members of the campus community is at all times subject to the alcoholic beverage laws of the State of Florida, and USF System Alcohol Policy and Guidelines. Specifically, it is unlawful for any person under the age of 21 to be in possession of an alcoholic beverage, it is unlawful for any person to sell, give, serve or permit to be served alcoholic beverages to a person less than 21 years of age or to consume said beverages on licensed premises. It is also unlawful for as person to misrepresent or misstate his or her age or the age of any other person for the purpose of inducing any licensee or his agents or employees to sell, give, serve or deliver any alcoholic beverage to a person less than 21 years of age. A violation of the proceeding may be cause for disciplinary action and criminal prosecution.

Please refer to the following policies for more detail:
* USF’s Alcohol Policy: http://generalcounsel.usf.edu/policies-and-procedures/pdfs/policy-30-023.pdf
* Student Code of Conduct: http://www.sa.usf.edu/srr
Drug and Alcohol Counseling:

Programs are available to assist students and employees who may be in need of drug or alcohol counseling and treatment or rehabilitation programs. The Campus Counseling and Wellness Center located on the New College campus at 5805 Bay Shore Road will provide or coordinate these services upon the self-referral of a student or employee. The Campus Counseling and Wellness Center may also receive referrals from USFSM Student Affairs administrators and Campus Police for alcohol or drug related problems.

The Counseling and Wellness Center provides psychological assessment and screening, short-term treatment of appropriate cases, or referral to other treatment resources as needed. Employee assistance is available for faculty or staff who may be experiencing a drug or alcohol related difficulties. Supervisors may refer staff members or individuals may independently contact the Health and Wellness Center.

Further information pertaining to education, prevention, and awareness programs are also available online at www.wellness.usf.edu, and from The Center for Addiction and Substance Abuse at: http://usfweb2.usf.edu/vetserve/casa/p_casa_center_casa.html or from the USF Employee Assistance Program at: http://usfweb2.usf.edu/human-resources/eap/index.asp

Weapons:

I. PURPOSE & INTENT

In compliance with Chapter 790 (Weapons and Firearms) of the Florida Statutes and to maintain a safe academic environment, the University of South Florida System (USF System) provides this Policy for information regarding the use, storage and possession of weapons on USF System property.

II. STATEMENT OF POLICY

A. Applicability

Except for law enforcement officers, this Policy is applicable to all members of the USF System community, including all students, faculty, staff, visitors, contractors, and guests, at any USF System campus, facility, or event.

B. Compliance

Sections 790.115 and 790.251, Florida Statutes, prohibit individuals from possessing firearms on USF System property except as provided by Florida law, including 790.25(5), Florida Statutes. In addition to firearms, Chapter 790, Florida Statutes, regulates the possession of all other weapons on USF System property.

C. Additional Guidance

1. ROTC cadets, under the direct supervision of ROTC cadre, may possess firearms under limited conditions as approved by the appropriate campus representative as identified in section II.D., below. However, before each instance when a real or simulated firearm could be made visible to the public, ROTC will specifically notify the appropriate campus representative identified in section II.D., below.
2. Non-functioning antique display weapons may be used for classroom instructional purposes with the prior approval of the Provost and/or appropriate Regional Chancellor and notification to the appropriate campus representative identified in section II.D., below.

3. Individuals may be permitted to store firearms in areas designated by the University Police only at University Police Stations that are equipped to provide storage. Firearms must be unloaded when on USF System property, whether in storage or in transit to or from storage. Authorization must be acquired from University Police for possession of the firearm while traveling between the designated storage facility and the campus perimeter. Individuals shall contact University Police regarding storage prior to transporting firearms on any USF System property.

4. Individuals may carry a self-defense chemical spray or stun gun as provided by Florida law.

5. Scuba divers, whether an employee or student, engaged in underwater research or registered in scuba training under a supervised instructor may carry a diver’s knife in accordance with international standards for scuba divers and, if necessary, a spear gun for specimen collection during the time when the employee/student is engaged in underwater research for the University.

6. Herd of Thunder Athletic Band Director and specific academic programs, such as the School of Theatre, may permit the possession of simulated firearms for auditions, rehearsals, and performances as approved by the appropriate campus representative as identified in section II.D., below. However, before each instance when a simulated firearm could be made visible to the public, Athletic Bands will specifically notify the appropriate campus representative identified in section II.D., below.

D. Procedure

Reports of any unauthorized weapons or other violations of this Policy should be made to the appropriate campus representatives, as follows:

1. USF Tampa Chief of University Police;
2. USF St. Petersburg Chief of University Police;
3. USF Sarasota-Manatee Director of Administrative Services

Notification should also be given to the Regional Vice-Chancellor for Administrative Services. Violations of this Policy may result in appropriate sanctions.

Sexual Predators/Offenders:

The federal Campus Sex Crimes Prevention Act of 2000 requires institutions of higher education to issue a statement advising the campus community where they may obtain information provided by the state concerning sexual predators and offenders. It also requires sexual predators and offenders to provide notice, as required under State law of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student at that institution. The Campus Police
Department maintains a list of sexual offenders on this campus at the Campus Police station located at 501 College Drive (CPD) on the New College Campus. That information is available at any time, and can also be secured via phone by calling our Communications Division at 941-487-4210 or the Florida Department of Law Enforcement at (888) 357-7332.

More sexual predator or offender information can be obtained by visiting the Campus Police Department website at: http://www.usfsm.edu/campus-police, or by visiting the Florida Department of Law Enforcement website at: http://www.fdle.state.fl.us/

**Crime Prevention**

No community is 100% crime free. A college campus is not unlike any other community with the same problems and concerns. Although the incidence of serious crime at USFSM is relatively low, the Campus Police Department encourages all members of the college community to learn good crime prevention habits. Most crimes of opportunity can be avoided with a little planning and common sense. Good crime prevention is simply teaching people how to avoid becoming victims. The Campus Police Department recognizes the types of problems that commonly occur on campus, and is involved in presenting information on a number of safety and security topics.

**Personal Safety and Security**

**When in doubt-call Campus Police.**

- Walk with another person after dark or call Campus Police at (941) 487-4210 for an escort. You can also call from any emergency blue light callbox, which rings directly into the police station. Make sure you familiarize yourself with their locations around the campus.
- Stay in well-lighted areas. Avoid shortcuts and isolated areas. Walk away from alleys, dark corners and bushes whenever possible.
- Trust your instincts if you suspect you are being followed. Change directions, head for a campus building, a group of people, or an emergency callbox.
- Be aware of your surroundings at all times and convey confidence through body language. Have keys ready upon entering, dormitory or office buildings.
- If a driver stops and asks you for directions, keep your distance from the vehicle to avoid the risk of being pulled inside.
- Don't carry credit cards or large sums of cash unless necessary.
- Purses are an attractive target for thieves...don't carry one if it isn't necessary.
- DO NOT risk injury if someone attempts to forcibly take your purse, wallet or personal belongings.
- Don't attach your I.D. to your keys or mark your keychain with your name and address.
- Mark valuable property with an engraver to increase your chances of recovering the property if it is stolen. The Campus Police provide this service free of charge.
- Report suspicious persons or activities to Campus Police. Be prepared to describe the person by gender, race, color, length of hair, body size, scars, identifying marks, tattoos, clothing, facial hair, if any, mode of travel, and if by vehicle, the type, color and license plate.
- Do not attempt to rectify any situation that could possibly endanger you. Notify Campus Police as soon as possible.
- Solicitation or sales by nonaffiliated vendors or sales persons are not authorized.
Office Security

Faculty, staff, and student organizations work in an office environment. This situation poses a special concern due to the high amount of traffic through buildings and offices. Opportunistic crime occurs when security awareness and crime prevention fall by the wayside.

The best plan is to be a good ambassador for your department and the University. If you see someone who appears lost, out of place, or loitering, approach and offer assistance or directions. If their business is legitimate, you have created a good impression. If it is not, you have put the person on notice that security awareness is priority. You have also taken the opportunity to get a good description. If the answer you get seems evasive, hostile or otherwise unsatisfactory, call Campus Police. If the person is clearly a threat to safety or property, or is acting in a strange or bizarre fashion, avoid contact and call Campus Police immediately. Other tips for a safe office include:

- Do not loan out office keys or allow them to be copied.
- Keep your purse, wallet or other valuables locked in a cabinet or drawer.
- If your office will be unattended, even for a minute, lock the door.
- Record the description and serial numbers of office equipment—especially highly portable computer equipment.
- Keep petty cash locked up at all times and make periodic checks of the amount.
- Lock doors and windows at the end of the working day.
- Never prop open exterior doors. Don't hold the door open for anyone that you don't know.
- Call Campus Police for a security escort if leaving your office late at night, or anytime you feel unsafe.

Bike Security and Safety

- Ride defensively, with the flow of traffic, and always use hand signals. Florida law mandates that if you ride your bike between sunset and sunrise you must have a white light on the front that is visible 500' to the front, and a red light on the rear that is visible from a minimum of 600'. We strongly recommend that you wear a helmet.
- When cycling, be AWARE, VISIBLE and PREDICTABLE.
- Be considerate of pedestrians and aware of vehicular traffic. A small bell or horn may assist in moving through pedestrian traffic on sidewalks and the U.S 41 pedestrian overpass. Realize that using a marked crosswalk is no guarantee that vehicle traffic will see or stop for you!!! Ride as close to the right curb as possible, with the flow of traffic.
- Don't impede free use of handicap ramps or other access points with bikes locked to handrails, stairwells etc.
- Keep your bike maintained—especially the brakes.
- Register your bike and record the serial number with Campus Police free of charge. You may also engrave the bicycle.
- Use a U-lock type device to secure your bike. Bikes locked with cables or small chains are frequently stolen.
- When locking your bike, secure both the frame and front wheel to the bike rack.
- Report suspicious activity or loitering around bike racks to Campus Police.
Campus Police also offer the Bicycle Anti-theft Program (B.A.T.). By registering your bicycle and affixing a Campus Police B.A.T. decal to the bike, the owner of the bike is authorizing any officer of the Campus Police to stop anyone operating the bike to confirm ownership, or permission to possess should the officer suspect that the operator is not the owner. This is a completely voluntary program, and participation is not required in order to register your bike with the Campus Police.

**Auto Security and Safety**

Auto theft is a growing problem and the campus area is not immune. Take action to safeguard your vehicle:

- Lock all doors while driving and after parking.
- Store valuables out of sight or locked in the trunk.
- Help secure your vehicle against theft or burglary with an electronic alarm or steering wheel locking bar.
- If you don't use your car regularly, check on it every day or two.
- Keep a copy of your registration, insurance and title in a safe place separate from your vehicle.
- Immediately report all thefts, as well as any suspicious activity in parking lots to Campus Police.

**Identity Theft**

Identity theft is growing at an alarming rate. It effects on average between 2 & 3 million people a year. Identity theft occurs when personal information has been compromised and used to commit fraud or theft. During the course of the day, there are many occasions when checks are written, purchases are made with credit/debit cards, and information is received or sent via mail or telephone. These normal transactions can result in the theft of a person's identity. Minimize the risk by managing credit information carefully and responsibility:

- Don't leave credit information lying around in your vehicle.
- Shred voided checks, unused deposit/withdrawal slips and credit card offers received through the mail.
- Keep the number of credit cards to a minimum.
- If you keep a receipt, black out the account number.
- Never give out personal information to strangers on the phone.
- Be conscious of your surroundings at ATM's or when giving out information over the phone (i.e. making a credit card purchase or discussing your account with a legitimate financial institution). Make sure your pin # or conversation can't be seen or overheard by someone who may be “lurking” in the area.
- Check your credit report once a year with a credit bureau.
- If you become a victim, or suspect you might be, contact Campus Police immediately for assistance.

Ask a Campus Police Officer for more personal safety tips. We are happy to address any questions or concerns that you have about safety in the residence facilities, academic buildings and administrative buildings.
Please visit our website at http://usfsm.edu/campus-police for more information regarding the Campus Police Department. You can also find links to other helpful resources including:

- **USFSM Victim’s Advocate**: (941) 504-8599
- **SPARCC (Safe Place and Rape Crisis Center, Inc. of Sarasota)**
  24 hour Crisis hotline (941) 365-1976
- **Counseling and Wellness Center**
  5805 Bay Shore Road
  (941) 487-4254

The Campus Police Department is committed to supporting the philosophy of building partnerships, proactive problem solving and fostering positive community interaction with the goal of reducing crime and enhancing the quality of life for all students, faculty and staff. We are dedicated to creating an atmosphere of safety and to deliver quality police service with the utmost integrity, fairness and professionalism.
### Total Crimes Reported by Campus Police Department and College Officials or Other Law Enforcement Agencies
(Reported in accordance with Uniform Crime Reporting Definitions and Guidelines)

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Crime Definitions Under Clery
Criminal Offense Classification Guidance for CSAs

INSTRUCTIONS: Campus Security Authorities (CSAs) must use the below summarized definitions of criminal offenses when classifying and reporting such crimes pursuant to the Jeanne Clery Act ("Clery Crimes") to the Campus Police Department’s Clery Coordinator.

<table>
<thead>
<tr>
<th>Crime</th>
<th>Definition</th>
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<tbody>
<tr>
<td>Aggravated Assault</td>
<td>An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.</td>
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<tr>
<td>Arson</td>
<td>Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property of another, etc.</td>
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<td><strong>Note: Do not classify fires of suspicious or unknown origin.</strong></td>
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<td>Burglary</td>
<td>The unlawful entry of a structure or conveyance to intent to commit a crime therein.</td>
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<tr>
<td>Dating Violence</td>
<td>Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim</td>
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<tr>
<td>Destruction or Damage or Vandalism of Property</td>
<td>Only report this crime if it was motivated, in whole or in part, by the offender’s bias. Consult the definition of HATE CRIMES for more information.</td>
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<tr>
<td></td>
<td>To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.</td>
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<tr>
<td>Domestic Violence</td>
<td>Crimes of violence committed by a current/former spouse of the victim; person with whom the victim shares a child in common; person who is cohabitating with or has cohabitated with the victim as a spouse; or person similarly situated to a spouse of the victim.</td>
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<td>Crime</td>
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<tr>
<td>Hate Crimes</td>
<td>A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias.</td>
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*Note: All of the criminal offenses defined in this document must be reported as a “Hate Crimes” if the crime was motivated, in whole or in part, by the offender’s bias.*

**Bias** is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, or ethnicity/national origin. These categories of bias are further defined below:

- **Disability Bias** is a preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

- **Ethnicity/National Origin Bias** is a preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions (e.g., Arabs, Hispanics).

- **Gender Bias** is a preformed negative opinion or attitude toward a group of persons because those persons are male or female.

- **Race Bias** is a preformed negative attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity, which distinguish them as a distinct division of humankind (e.g., Asians, blacks, whites).

- **Religion Bias** is a preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists).

- **Sexual Orientation Bias** is preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals).
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<td>Intimidation</td>
<td>Only report this crime if it was motivated, in whole or in part, by the offender’s bias. Consult the definition of HATE CRIMES for more information. To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.</td>
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<tr>
<td>Larceny-Theft</td>
<td>Only report this crime if it was motivated, in whole or in part, by the offender’s bias. Consult the definition of HATE CRIMES for more information. The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.</td>
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<tr>
<td>Motor Vehicle Theft</td>
<td>The theft or attempted theft of a motor vehicle.</td>
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<td>Note:</td>
<td>Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding.</td>
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<tr>
<td>Murder and Non-negligent Manslaughter</td>
<td>The willful (non-negligent) killing of one human being by another. This includes any death caused by injuries received in a fight, argument, quarrel, assault, or commission of a crime. Note: Murder/Non-negligent Manslaughter does not include deaths caused by negligence, assaults/Attempts to murder, suicides, fatal deaths, traffic fatalities, accidental deaths, or justifiable homicides (defined as and limited to the killing of a felon by a peace officer in the line of duty, or the killing of a felon during the commission of a felony, by a private citizen).</td>
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<tr>
<td>Negligent Manslaughter</td>
<td>The killing of another person through gross negligence (defined as the intentional failure to perform a manifest duty in reckless disregard of the consequences as affecting the life or property of another). Note: Negligent manslaughter does not include deaths of persons due to their own negligence, accidental deaths not resulting from gross negligence, or traffic fatalities.</td>
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<tr>
<td>Robbery</td>
<td>The taking or attempting to take anything of value from the care, custody, or control of a person by force or threat of force or violence and/or by putting the victim in fear.</td>
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<tr>
<td>Sex Offense</td>
<td>Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). This offense includes the forcible rape of both males and females. There are four types of Forcible Sex Offenses and their definitions are provided below:</td>
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<td><strong>Forcible Rape</strong> is the carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). This offense includes the forcible rape of both males and females.</td>
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<tr>
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<td><strong>Forcible Fondling</strong> is the touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.</td>
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<td></td>
<td><strong>Incest</strong> is non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.</td>
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<td></td>
<td><strong>Statutory Rape</strong> is non-forcible sexual intercourse with a person who is under the statutory age of consent.</td>
</tr>
<tr>
<td>Simple Assault</td>
<td>Only report this crime if it was motivated, in whole or in part, by the offender’s bias. Consult the definition of HATE CRIMES for more information.</td>
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<td>An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.</td>
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<tr>
<td>Stalking</td>
<td>Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his/ her safety or the safety of others; or suffer substantial emotional distress.</td>
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</tbody>
</table>
SOURCE: The definitions contained herein (excluding those for dating violence, domestic violence, and stalking) are based on the definitions provided in Chapter 3 of The Handbook for Campus Safety and Security Reporting (the “Clery Handbook”) published by the U.S. Department of Education, Office of Postsecondary Education, Washington, D.C., 2011, and is available on the Department’s website at: http://www.ed.gov/admins/lead/safety/campus.html. The definitions of dating violence, domestic violence, and stalking are based on the definitions cited in the Violence Against Women Act of March 2013. A link to this resource will be provided once the U.S. Department of Education completes its final rule making process anticipated to be completed by the end of the 2014 calendar year.
If you are the victim of a crime, the University of South Florida is ready to assist you in the manner that you determine is best for you. If you desire confidentiality, there are campus and community resources that will respect that decision. Review the potential paths below then decide how to proceed.

**SUPPORTING CRIME VICTIMS**

**RESOURCES FOR SEXUAL, DATING & DOMESTIC VIOLENCE & STALKING**

**CONFIDENTIAL RESOURCES**
Offer confidential advocacy services with the crime being reported anonymously per the Clery Act.

**Contact USF Victim Advocate**
We work for you, offering insight as to your options and providing support for every step along the path that you want us to take, including:

- **Injunctions for Protection**: The USF Police Department will enforce any protective orders on campus when they are notified via receipt of a copy of the order.

- **Accommodations and assistance**: When reasonably available, we can help you change your housing or living arrangements, your class schedule or other such academic situations, or transportation or working situations.

- **Assistance with academic issues** (such as late assignments, missed classes, etc.) resulting from the impact of the traumatic incident.

Call Victim Advocate (24/7): 941-504-8599

**OTHER RESOURCES**

**On Campus**: Counseling & Wellness Center: 941-487-4254

**Off-Campus**: Hope of Manatee: 941-755-6805
   - Safe Place and Rape Crisis Center (SPARCC): 941-365-1976
   - First Call for Help: Manatee: 941-708-6488
   - Sarasota & Northport: 941-366-5025
   - Manatee Glens: 941-782-4800

**NON-CONFIDENTIAL RESOURCES**
Cannot confidentially assist you due to State reporting requirements.

**CALL 911 TO REPORT**

**On Campus**: Campus Police, 941-487-4210

**Off-Campus**: Sarasota County Sheriff, 941-861-4081
   - Sarasota Police, 941-366-8000
   - Manatee County Sheriff, 941-747-3011
   - City of Bradenton Police, 941-932-9300

**OTHER USF SYSTEM RESOURCES**

- Office of Diversity, Inclusion & Equal Opportunity: 813-974-4373
- Office of Student Rights & Responsibilities: 813-974-9443

Certain USF System employees, known as Campus Security Authorities (CSAs), are mandated under federal law to report such crimes and their location per the Clery Act. The victim's name and identifiers are anonymous. CSAs include, but are not limited to RAs, academic advisors and student activity coordinators.

**NOT SURE WHAT YOU WANT TO DO?**

Contact the Victim Advocacy office at 941-504-8599 to confidentially explore your options.

**PRESERVE ANY EVIDENCE IF YOU INTEND TO REPORT**

Depending on the type of incident:

- **DO NOT WASH** bedding, towels, and clothing.
- **DO NOT ERASE** voice, text, and email messages.
- **AVOID** bathing/showering, douching, brushing teeth, eating or drinking, using the toilet, or cleaning up the crime scene.
Title IX protects people from sex discrimination in educational programs and activities at institutions that receive federal financial assistance. 20 U.S.C. § 1681. Title IX applies to USF programs and activities, as related both to education and employment. USF is committed to providing an environment free from sex discrimination, including sexual harassment and sexual violence. (See USF System Policy 0-004 Sexual Misconduct/Sex Harassment available on the Office of the General web site: www.generalcounsel.usf.edu.) If you have questions or inquiries concerning the application of Title IX, you may contact the Title IX Coordinator or any of the Title IX Deputy Coordinators listed below.

**USF SYSTEM COORDINATOR**

Dr. Jose Hernandez, Chief Diversity Officer -
Office of Diversity & Inclusion
4202 E. Fowler Avenue, ALN 172, Tampa, FL 33620
813-974-0537 • jehernan@usf.edu

**Duties and Responsibilities:** Monitoring and oversight of overall implementation of Title IX compliance for the USF System, including coordination of training, education, communications, and the complaint review processes for faculty, staff, students and other members of the University System community.

**DEPUTY COORDINATORS & LIAISONS**

**COORDINATORS FOR STUDENTS:**

**SARASOTA-MANATEE CAMPUS**
Mary Beth Wallace, Asst. Vice President for Enrollment & Student Success
8350 N. Tamiami Trail, C107, Sarasota, FL 34243
941-359-4330 • marybeth@sar.usf.edu

**TAMPA CAMPUS**
Winston G. Jones, Director - Office of Student Rights & Responsibilities
4202 E. Fowler Avenue, ALN 109, Tampa, FL 33620
813-974-9443 • winstonjones@usf.edu

**ST. PETERSBURG CAMPUS**
Jacob Diaz, Dean of Students and Director of Residence Life & Housing
140 7th Avenue S., RHO 100, St. Petersburg, FL 33701
727-873-4826

**LAKELAND STUDENTS**
Jennifer Schneider, Title IX Liaison
813-781-5720 • jaschnei@usf.edu

**COORDINATORS FOR SYSTEM EMPLOYEES:**

Camille Blake, Director - Equal Opportunity
4202 E. Fowler Avenue, ALN 172, Tampa, FL 33620
813-974-3906 • camille20@usf.edu

Rhonda Ferrell-Pierce, EO Consultant
4202 E. Fowler Avenue, ALN 172, Tampa, FL 33620
813-974-3970 • ferrell@usf.edu

**FOR COMPLAINTS INVOLVING USF HEALTH**
Dr. Connie Visovsky, Associate Dean for Students
USF Health College of Nursing, MDC 22, Tampa, FL 33620
813-396-9641 • cvisovsk@health.usf.edu

**DEPUTY LIAISON:**

**FOR COMPLAINTS INVOLVING USF ATHLETICS**
Jocelyn Fisher, Senior Associate Athletic Director
4202 E. Fowler Avenue, ATH100, Tampa, FL 33620
813-974-6885 • jafisher1@usf.edu

**HOW DO I FILE A TITLE IX COMPLAINT?**

Students reporting sexual violence may file a complaint with one of the Title IX Coordinators listed below. Alternatively, you may file an anonymous complaint via EthicsPoint – our third party hosted hotline – by calling 1-866-974-8411 or accessed online at https://secure.ethicspoint.com/domain/media/en/gui/14773/index.html.