HFT 3423 COURSE SYLLABUS
Spring 2014

Course Number & Name: HFT 3423 / Hospitality Information Systems
Course Credit Hours: 3
Department/Program: School of Hotel and Restaurant Management
Meeting Times/Location: Online
Instructor Name: Gunce “Georgia” Malan
Office Location: BSN1203 (Tampa Campus)
Office Hours: Please make an appointment Monday-Thursday 1-4pm.
Contact Information: gunce@gmail.com
Prerequisites: N/A

Course Description: The study of management information systems in the hospitality management industry. The students will evaluate software and hardware computer systems and application software being used in the hospitality industry and develop selection strategies.

Disclaimer:
The instructor reserves the right to change any part of the course syllabus with proper notification to students.

COURSE LEARNING OUTCOMES
Upon successful completion of this course, students should be able to:

1. Develop an advanced understanding of general business technology applications.
2. Develop understanding of hospitality technology applications. OR Develop an appreciation of use of information technology in various sectors of hospitality and tourism.
3. Demonstrate knowledge of a range of the concepts of connectivity and the benefits of integrating disparate hospitality systems.
4. Assess the impact of industry-specific technologies on operational performance.
5. Gain hands-on experience on generic and industry specific applications
6. Understand the role of technology-based systems in supporting hospitality operations.
7. Learn how to utilize information systems to make better decisions.
8. Analyze information technology trends in hospitality industry.

COURSE SCHEDULE
Please check Canvas for Course Schedule, detailed weekly tasks will be posted under Modules.

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CLASS WEBSITE
We will use a course website on Canvas. To login to Canvas website, https://usflearn.instructure.com and use your USF login information.

Class website will be used for:
- Syllabus
- Weekly Tasks
- Assignment Submissions
- Grades
- PowerPoint Slides
- Tutorials
- Announcements

Critical information will be disseminated via the class website. It is your responsibility to view the contents of the class at least twice every week.

WORKING WITH TECHNOLOGY
PLEASE NOTE THAT in this class, we will utilize technology. Therefore, it is very important for you to know that you cannot rely on technology every time. To prevent any problems, always do your assignments and take your quizzes well before they are due. If you leave it to the last minute, problems will arise such as internet connection not working, website not working, etc.
This course needs your active participation. You need to do the most of the work. We are here to help. Please do not hesitate to contact me or lab instructor anytime you need help.
LATE ASSIGNMENTS WILL NOT BE ACCEPTED!!! PLEASE DO NOT ASK INSTRUCTORS FOR EXCEPTIONS.
In addition, I will use the class email list from time to time to communicate with you outside of class. Therefore, it is critical for you to check your USF Email Account.

ASSIGNMENTS SUBMISSIONS
All work must be turned into the instructor on the pre-arranged date. No exceptions, work turned in late will not be given credit. You will submit your assignments to course website.

REQUIRED TEXT
2. Internet Articles and handouts through the website
3. 4 AccKnowledge assignments will be done online. M3 AccKnowledge is a cloud based hotel specific accounting system that the hotels use as a part of technology chain, you will have an

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GRADING

Quizzes 110 points – 10%
Midterm 100 points - 25%
Final 100 points - 40%
Article Assignments 30 points – 5%
Term Paper / Presentation 200 points – 10%
M3 AccKnowledge 60 points - 10%
Bonus Points 3 points – TBA
TOTAL 603 points

Percent | Grade
---------|------------------
93-100% | A
90-92%  | A-
86-89%  | B+
82-85%  | B
78-81%  | B -
74-77%  | C+
71-73%  | C
68-70%  | C-
63-67%  | D
62% under  | F

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GRADING SCALE

Grading Procedure and Disclosure: Due to confidentiality issues, grades will not be released via email or telephone. Grades will be posted on Canvas. For the first two exams, exam grades will be posted on Canvas. Any student wishing to view his/her exam during office hours during the week following the exam should send an email to me to request such an appointment.

Grade Discrepancies - You must make an appointment to review your exam within 7 days after the exam grades have been posted, if you wish to dispute a grade. No further discussions of grades will occur after the 7-day time frame.

ACADEMIC HONESTY AND DISHONESTY AND PLAGIARISM
The professor will enforce all University rules, regulations, and policies pertaining to academic honesty and dishonesty in this class. Please note that any form of plagiarism or cheating on exams, projects, or papers is considered unacceptable behavior. Sources must be properly cited. The professor may use “Turitin.com” and other software to assess potential plagiarism and check all footnotes. Please be sure to review the university’s policy in the student handbook. Updates to the current policy will also apply. When you do your assignments, it is appropriate to use the Web and search engines. However, it is NOT appropriate to copy and paste from Internet pages. You must read Internet pages, and then do your assignments with your own words.

You must also cite the resources you use regardless of the amount of information you use. If it belongs to somebody else, show it in references section. I use technology to detect fraud in this kind. If you are found to cheat, you will be given “F” in the class, and also be reported to the USF judicial affairs. For a definition of what “plagiarism” is and how to prevent it, please read http://www.northwestern.edu/uacc/plagiar.html If you want to check your assignments or research paper to see if it includes any unintended plagiarism, please visit http://www.plagiarismdetect.com/

ADA STATEMENT
Students with disabilities are responsible for registering with the Office of Student Disabilities Services in order to receive special accommodations and services. Please notify the professor during the first week of classes if a reasonable accommodation for a disability is needed for this course. A letter from the USF Disabilities Office must accompany this request.