1) Have you meticulously acknowledged all borrowings, not just borrowed language but borrowed ideas, information, statistics, figures etc as well?

2) Have you put beginning quotation marks and end quotation marks around borrowed phrases & sentences?

3) Long quotations are undesirable and you quote only when the language is so appealing that it cannot be put any other way or you wish to disagree with a critic and hence must not quote out of context. If you have used quotes other than for the above two mentioned reasons, paraphrase and/or summarize the quotes in your words, not by changing one word here and there but by recasting them entirely in your own words.

4) Writing that quotes short phrases is good writing so edit to minimize the number of words quoted.

5) Did the quotation marks end at the last quoted word followed by the parenthesis and then the period outside the parenthesis?

6) Does you essay have more than 2 block quotes? If you have more than two block quotes, paraphrase or summarize them in your own words, remembering to acknowledge the source (author) of your borrowing. Block quotes are quotes longer than four-five lines.

7) Do you have a works cited page that has complete citations and is in alphabetical order without numbers beside them?

8) Is there any punctuation mark between the author’s last name and the page number or paragraph number in your parenthetical citation? If so, delete it.

9) Do parenthetical citations have corresponding documentation on the Works Cited page?

10) Did you consulted the relevant pages of MLA citation and documentation as you wrote the revised draft of your essay?

11) *Research means searching and researching. Did you pick your research article at random or pick the first available one or did you carefully look through the list of sources available and pick out the ones that had potential to yield the best information, and if that failed did you go back and carefully choose another source for better results?