

IPEDS 2022-23 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
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User ID: P1373511

Academic Libraries 2022-23

Institution: University of South Florida (137351)

User ID: P1373511

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

Changes to reporting for 2022-23:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

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Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2022:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

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Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

Library Collections	Physical		Digital/Electronic		Total	
		Prior Year Amount		Prior Year Amount		
Books	<input checked="" type="checkbox"/>	1,410,299	1,023,168	1,309,084	1,159,670	
Databases				946	946	
Media	<input checked="" type="checkbox"/>	418,541	995,745	<input checked="" type="checkbox"/>	178,420	74,980
Serials	<input checked="" type="checkbox"/>	27,104	397	<input checked="" type="checkbox"/>	177,713	75,333
Total		1,855,944	2,019,310	1,666,163	1,310,929	3,522,107
Library Circulation	<input checked="" type="checkbox"/>	19,290	13,404	2,347,768	2,316,058	2,367,058

Does your institution have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	7,821	10,247
Total interlibrary loans and documents received	7,863	9,707

Does your institution have Library Staff?

- No
- Yes

Library Staff	Number of FTEs	Prior Year Amount	
Librarians	44.45	42.00	
Other Professional Staff	35.49	43.00	
All Other Paid Staff (Except Student Assistants)	40.88	44.00	
Student Assistants	<input checked="" type="checkbox"/>	48.81	35.00
Total	169.63	164.00	

You may use the box below to provide additional context for the data you have reported above.

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Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		3
i Expenses		Amount
Total <u>salaries and wages</u> for the library staff		7,671,230
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	
Total Fringe benefits		2,758,274
Materials/services expenses		
One-time purchases of <u>books, serial back-files</u> , and other materials		2,331,617
<u>Ongoing commitments to subscriptions</u>		8,059,445
All other materials/services costs		890,243
Total materials/services expenses		<input checked="" type="checkbox"/> 11,281,305
Operations and maintenance expenses		
<u>Preservation services</u>		0
All other operations and maintenance expenses		1,301,916
Total operations and maintenance expenses		<input checked="" type="checkbox"/> 1,301,916
Total Expenses		23,012,725
Total Expenses (minus Fringe Benefits)		20,254,451

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input checked="" type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="40.00"/> hours	<input type="text" value="10.00"/> hours	<input type="text" value="0.30"/> hours	<input type="text" value="2.00"/> hours
Other offices	<input type="text" value="30.00"/> hours	<input type="text" value=""/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours

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Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	1,410,299	1,309,084
Databases		946
Media	418,541	178,420
Serials	27,104	177,713
Total Collection	1,855,944	1,666,163
Total Circulation	19,290	2,347,768

Expenses	Amount
Salaries and wages	\$7,671,230
Fringe benefits	\$2,758,274
Materials/services expenses	\$11,281,305
Operations and maintenance expenses	\$1,301,916
Total expenses	\$23,012,725

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The Student Assistants(48.81) is outside the expected range compared to Student Assistants reported in the prior year(35.00). Please correct your data or explain. (Error #15815)	Explanation	Yes	
Reason	Increase in student assistants personnel.			
Screen Entry	The number entered (1,410,299) is outside the expected range of between 716,218 and 1,330,118 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Increase in collection and utilization of new library system reports for bibliographic count.			
Screen Entry	The number entered (418,541) is outside the expected range of between 697,022 and 1,294,468 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	New library system reports utilized for bibliographic count.			
Screen Entry	The number entered (19,290) is outside the expected range of between 9,383 and 17,425 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Increase in physical circulation after impacts from Covid-19.			
Screen Entry	The number entered (178,420) is outside the expected range of between 52,486 and 97,474 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Increase in the electronic video collection and utilization of new library system reports for bibliographic count.			
Screen Entry	The number entered (27,104) is outside the expected range of between 278 and 516 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Increase in collection and utilization of new library system reports for bibliographic count.			
Screen Entry	The number entered (177,713) is outside the expected range of between 52,734 and 97,932 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Increase in the electronic journal collection and utilization of new library system reports for bibliographic count.			
Screen: Expenses				
Screen Entry	The calculated value (11,281,305) is outside the expected range of between 6,058,743 and 10,097,903 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	Increase in one-time collection expenditures, management systems and information resources.			
Screen Entry	The calculated value (1,301,916) is outside the expected range of between 1,482,104 and 3,078,214 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	Decrease in hardware, software, and other operating expenditures.			