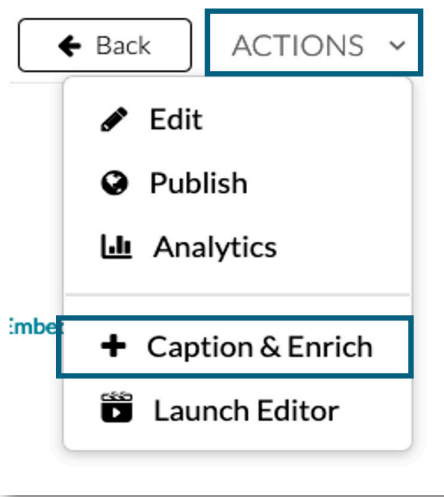# EDITING CAPTIONS IN KALTURA

Kaltura automatically creates captions for any uploaded videos. Captions are typically accurate, but this is dependent upon the audio quality, speaker's cadence, and the number of specialized terms not recognized by Kaltura. However, Kaltura is equipped with its own caption editor for this purpose.
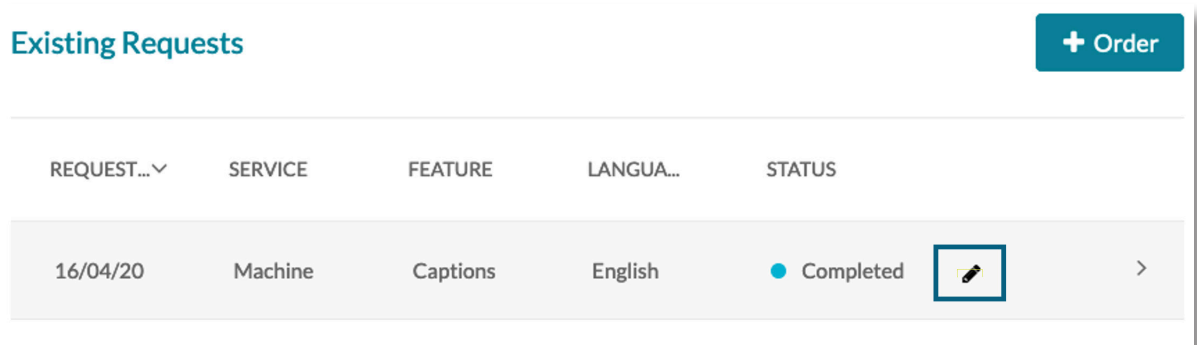
► Edit Captions

01 To access the caption editing feature, select your video within **My Kaltura**. On this screen, select **Actions**. Then choose **+ Caption & Enrich** from the dropdown menu.

02 This opens the captions page. Select the **pencil** to edit. If you do not see this then your captions may still be processing.
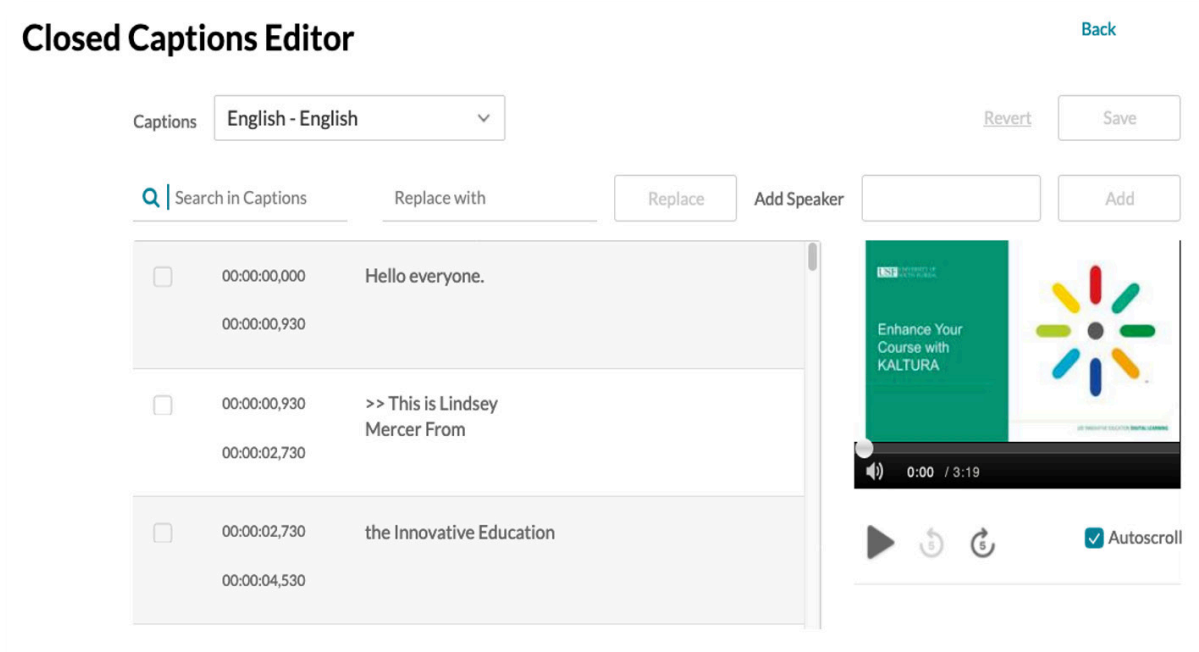
Was this resource helpful? Tell us how we did.
Developed by Digital Learning, USF Innovative Education • Visit us on LinkedIn
Additional faculty resources at USF Digital Learning • Email facultysupport@usf.edu for questions & training

04/03/2024

1

UNIVERSITY *of*
SOUTH FLORIDA
DIGITAL LEARNING, INNOVATIVE EDUCATION

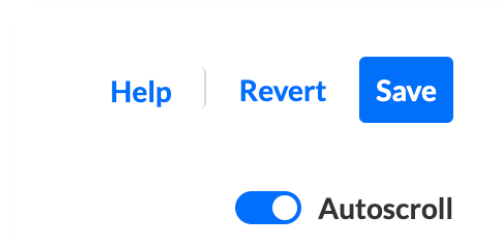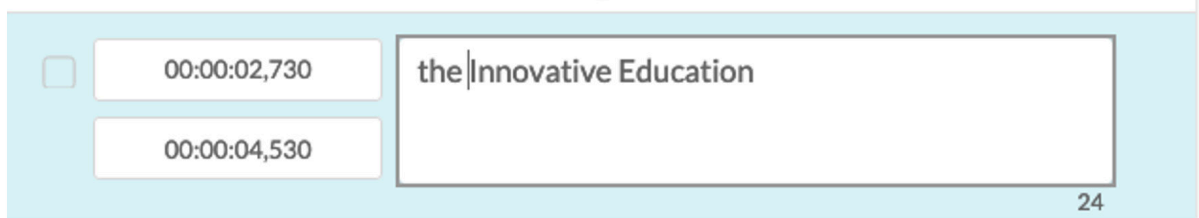**03** This opens the editing screen. Scan through the **text** (1) to find any discrepancies or use the **video scrubber** (2) to go to a certain point within the video. Select the **play button** to listen to the video to verify what was said.

04 To edit, type the correct text in the line selected. Make sure to save all changes by clicking on the **Save** button in the top right corner.
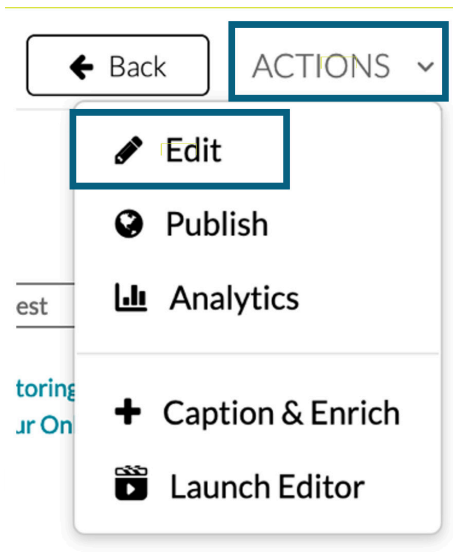
Was this resource helpful? Tell us how we did.
Developed by Digital Learning, USF Innovative Education • Visit us on LinkedIn
Additional faculty resources at USF Digital Learning • Email facultysupport@usf.edu for questions & training

2

04/03/2024
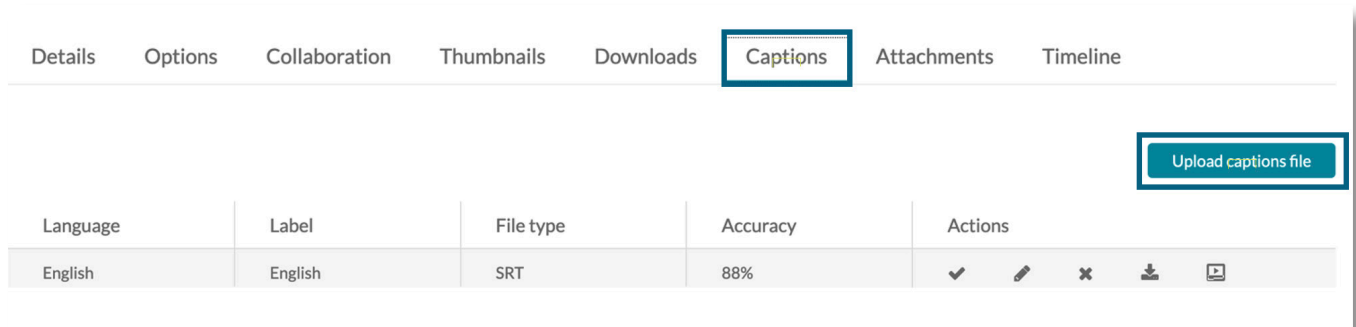
Uploading Your Own SRT File for Closed Captions

01 In some cases, you might be working with Student Accessibility Services or organization who will provide you with an "SRT" (SubRip Subtitle) file. This is an independently created caption file and can be used in place of the auto-generated Kaltura captions. To upload an SRT, select the **Actions** dropdown menu and choose **Edit**.

02 This opens a screen with multiple tabs. Choose **Captions** and **Upload captions file**.

Was this resource helpful? Tell us how we did.
Developed by Digital Learning, USF Innovative Education • Visit us on LinkedIn
Additional faculty resources at USF Digital Learning • Email facultysupport@usf.edu for questions & training

3

04/03/2024