

UNIVERSIDAD DEL NORTE – UNIVERSITY OF SOUTH FLORIDA
DUAL DEGREE PROGRAM

USF College of Engineering Application Instructions

Application Deadline for Fall Admission:
JANUARY 2

All applicants must submit the following items to be considered for admission to USF undergraduate programs:

1) Confirmation of completed USF on-line application for Fall (August) Admission <http://usfweb2.usf.edu/Admissions/Transfers/>

2) Confirmation of Non-refundable \$30.00 application fee, payable at time of application with a major credit card.

3) TOEFL Test scores submitted directly to USF by the Educational Testing Service.

<http://www.usf.edu/admissions/international/index.aspx>

(Minimum required scores: 79 on the internet-based test, 213 on the computer-based test, or 550 on the paper-based test)

4) Medical Documentation (Immunization form)

<http://www.shs.usf.edu/immunization.aspx>

5) Financial Statement (Promissory Note) indicating availability of funds to cover cost of one full year of student for international students. <http://www.usf.edu/admissions/international/index.aspx>

Students with an award from the USF College of Engineering may substitute in-state tuition for out-of-state tuition on this form to reduce the total. The cost of in state tuition for undergraduate students may be found at <http://www.usf.edu/admission/scholarships-financial-aid.aspx>

6) Letter of Recommendation A letter from a Uninorte advisor confirming Uninorte recommendation for the dual degree program.

7) A current resume of past professional experiences.

8) 1 photo 3 x 4 (white background)

9) Copy of Passport, (1st, 2nd and the last page)

10) An Official Universidad del Norte Transcript

By special agreement, Uninorte transcripts will be accepted directly. It is not necessary to submit them to a foreign transcript evaluation service. Transcripts will include a GPA, accumulative grade point average of 3.7. Given the nature of the dual degree program, it is expected that students in this program will have completed the engineering, math, science and general education courses specified in the dual degree plan prior to entering USF. The USF general education requirements are shown below.

Other Official Transcripts

An official transcript must be submitted from each College or University attended. Contact the USF Collage of Engineering for evaluation instructions if credit has been earned at institutions other than Uninorte.

USF General Education Requirements	18 Total Credit Hours	EXAMPLES (Some courses may qualify in more than one category but each course can be used only once.)
Social or Behavioral Sciences	6 credit hours	Human Development, Social Problems, Psychology, Constitution and Democracy; Contemporary Philosophical Problems, other courses in these disciplines.
Humanities	6 credit hours	Constitution and Democracy, Contemporary History, History of Ancient Civilizations China-India, History of Barranquilla, Contemporary Philosophical Problems, Medieval Europe, Modern History, History of Greece; Modern Europe, other courses in history or humanities.
Fine Arts	3 credit hours	History of Art and other Art or Music History courses
Human Cultural Diversity in Global Context	3 credit hours	History of Ancient Civilizations China-India, any History of Colombia course

Please send an original package and a copy of your application to:

Office of International Cooperation

Building F, 3rd Floor

Universidad del Norte

oci@Uninorte.edu.co

Phone: 3509490

Barranquilla

For more information please contact Ana María Abello, Coordinator of International Programs, Universidad del Norte

UNINORTE APPLICANT INTERNAL PROCESSING GUIDELINES FOR USF STAFF:

- 1) Applications will be received by the College of Engineering Office of Student Services from the Uninorte Office of International Cooperation. Copies of all application materials will be retained for Departmental Review and originals will be delivered to USF Admissions.

Please send all application materials (except those submitted electronically) to:

***Katherine Johnson, Director of Admission & Advising
College of Engineering, ENB118
4202 East Fowler Avenue
Tampa, Florida 33620
kjohnson@usf.edu***

- 2) The College of Engineering will assess transfer credit within one week of receipt of application. A USF bilingual advisor will contact applicants. Students will be notified if it appears general education requirements are insufficient. Students and parents are encouraged to contact the College of Engineering with questions at any time.

***USF Administrative Contact: Ms. Liliana Clark Imclark@usf.edu Phone: (813)974-2684
USF Advising Contact for students and parents: Ms. Liliana Clark Imclark@usf.edu***

- 3) USF Admission Scholarship determination will be made by April 1st
- 4) Packets provided to the Departments for Support Commitment decision by April 1st
- 5) Department financial support commitment decision to Engineering Student Services by April 15th
- 6) USF will notify Uninorte of financial support availability for each student by April 15th. Uninorte will communicate results to students. Under current State of Florida law* USF financial support will qualify students in the dual degree program for in-state tuition if they are citizens of a Latin American Country and enrolled at USF full time.

* Florida Statute 1009.21(10)(e) Florida Statutes are updated annually to create, amend, or repeal statutory material through bills introduced and passed by the Florida Legislature (requires full debate and a majority vote).
- 7) The USF College of Engineering will expedite processing of I-20s and express mail them directly to students as soon as financial statements are received by USF.
- 8) Student confirmation of intention to attend USF due May 1st
- 9) Authorization for departmental support to Marsha Brett August 15th
- 10) Residency code conversion for students receiving support, if applicable, will be adjusted only after USF course registration has been completed.

UNINORTE APPLICANT INTERNAL PROCESSING GUIDELINES FOR UNINORTE STAFF: (Marco and Anna Maria, Please add content)

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UPDATING THE TRANSFER EQUIVALENCY TABLES:

In the Spring semester of each academic year, the active equivalency tables for each articulated dual degree will be distributed to the designated academic coordinators at Uninorte and USF for review and comment. If changes are needed to reflect new curricular requirements or course changes (title or number) at Uninorte and/or USF they will be identified. Fully approved changes to the equivalency table will be formalized as an approved addendum to the agreement when consensus is reached.