

## Fire Watch Definition as per NFPA 1, Section 3.3.125:

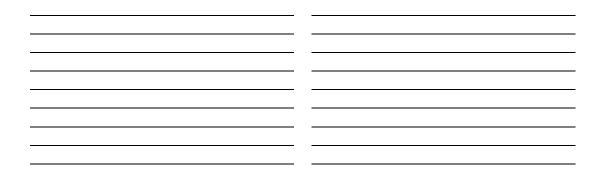
The assignment of a person or persons to an area for the express purpose of notifying the fire department, the building occupants, or both of an emergency; preventing a fire from occurring; extinguishing small fires; or protecting the public from fire or life safety dangers.

A fire watch is required when a fire protection system fails for more than 4 hours within a 24 hour period (fire alarm and/or fire sprinkler system). The fire watch is required during the periods of occupancy until such reasons for system being down are completed and brought back to full operational service.

## Fire Watch Duties for Personnel serving as Fire Watch:

- A) Conduct constant patrols of the entire facility as specified.
- B) Identify any fire, life or property hazards.
- C) Notify the University Police Dispatcher if a fire is discovered by calling 911. Give the exact address, name of building and type of emergency.
- D) Notify occupants of the facility to evacuate. Pull a manual fire alarm pullstation in the building if available.
- E) Must have and determine at least one means of communication with the University Police Dispatcher. (cellular or landline)
- F) Maintain log of fire watch activities.
- G) Have knowledge of the location and use of fire protection equipment, such as a fire extinguisher(s).
- H) Fire watch personnel cannot have any other duties besides their assigned fire watch tasks.
- I) The fire watch will not perform firefighting duties beyond the scope of their abilities.

## Name(s) of designated fire watch personnel:





NAME OF BUILDING:		
ADDRESS OF BUILDING:		
NAME OF PERSON RESPONSIBLE FOR FIRE	WATCH:	
CONTACT NUMBER:		
MEANS OF NOTIFICATION:		
WAS UNIVERSITY POLICE CONTACTED:	YES OR	NO
<b>DURATION OF FIRE WATCH:</b>		

**RESPONSIBILITIES:** The responsibilities of fire watch personnel include: performing constant patrols of the premises to keep watch for fires, report all fires to 911 Dispatch Center, maintain a means to communicate with University Police 911 Dispatch Center, and record actions during fire watch.

Fire Watch personnel must notify the University Police Dispatcher at (813) 974-2628 when the fire watch begins and ends.

Date	Time	Name	Actions
			-

Signature:\_\_\_\_\_

Date:

Print Name: \_\_\_\_\_

Complete forms and submit to EHS at: <a href="mailto:srainey1@usf.edu">srainey1@usf.edu</a> and <a href="mailto:wbull@usf.edu">wbull@usf.edu</a>