

May **2018**

Newsletter for the Office of Administrative Services

We mpact lives everyday by exceeding expectations and creating WOW moments."

Service Philosophy

We are creating a culture of service excellence in the Office of Administrative Services. The service philosophy of OAS is a brief, motivating statement that clearly defines what clients should experience during any encounter with OAS. The service philosohpy (on the left) builds on our "Excellence: Exceed Expectations" motto.

To acheieve this goal, we have developed four principles that will guide you in all you do at USF. You should be:

- Safe
- Competent
- Responsive
- Helpful



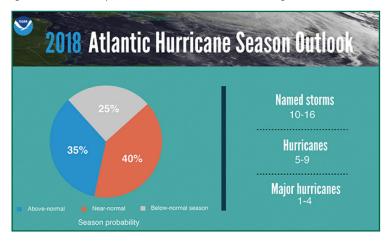
On the Job: *Jamie Fraley*, *Grounds Keeper in Facilities Management*, works on trimming the lawn on Collins Boulevard.

By following these four guiding principles you will exceed expectations and create the wow moments that positvely impact the USF community!

Our service philosophy training has taken off, with a 45% completion rate so far. With another 141 employees scheduled to go through the training by the end of June we will be at a 75% completion rate. For those who are not yet scheduled, your supervisor or manager will be reaching out to sign you up.

Hurricane Season is Approaching. Are you prepared?

Hurricanes are large, spiraling tropical cyclones that can pack wind speeds of over 160 mph and unleash more than 2.4 trillion gallons of rain a day. 40% of the hurricanes that occur in the United States hit Florida, so it is critical to be alert and prepared! Hurricane season spans from June 1 to November 30, with August to November being the more active



months in the season.

The 2017 hurricane season was the most expensive in U.S. history, and the National Hurricane Center has predicted a near or above normal hurricane season for 2018, with 10-16 named storms. Your individual preparedness greatly contributes to the overall preparedness of the USF community and helps in recovering from any storm - minor or major. Hurricanes require proactive measures; it is important to keep track of the weather during these months while maintaining a disaster supply kit and a preparedness plan year-round.

Each year USF's Department of Emergency Management prepares a system-wide guide for hurricane preparedness. This guide is published online and avaliable in print. To access the guide online, please visit: *www.usf.edu/em*



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Anniversaries

March 2018

April 2018

Facilities Management	
Jesus Holland	19
Mercedes Castaneda	19
John Wilson	18
Pathum Narkmongkol	11
Leela Gardiner	10
Ruben Gutierrez	7
John Shuey	6
Bernice Pugh	5
Amber Cross	3
William Land	2
Russ Schmitt	18
Eya Hernandez	17
Everett Doten	16
Otis Evans	5
Thomas Schlick	1
Robert Moore	1
Steven Beggs	21
Steven Bury	16
Yiu Cua	13
Bradley Orr	12
Dwight Cuadrao	5
Carl Pritchard	3
Juan Pena	1
Steven Marshall	7
Supat Yarngnork	5
Human Resources	
Denise Haunstetter	3
Carol Hendrick	2
Desiree Cadle	1
Parking & Transportation Services	
Robert Jordan	15
Orlando Rivera	12
James Orf	11
Eric Tate	4
Daniel Preble	3

April 2018		
Facilities Management		
Jose Marte	14	
Walter Scott	14	
Tony Hardy	11	
Florencio Molina	11	
Hector Vargas	11	
Ann Garcia Quintana	8	
Danielle Blair	6	
Bryan VanSant	3	
Sarah Baynard	13	
Donald Crosby	5	
Sean Rainey	4	
Barry Fernandez	31	
Harry Veras-Rodriguez	17	
Michael Fitzgerald	3	
Ramon Gonzalez	21	
Tony McKinnon	12	
Chris Fleischer	24	
Harry Santos	12	
Phillip Ippolito	4	
Choksuraphon Piamjaroen	18	
Business Center		
Wayne Wilcox	24	
Hubian Lin	11	
Human Resources		
Melissa Hamley	3	
Parking & Transportation Services		
Manuel Bermudez	18	
Edward Hernandez	16	
Rex Dunkel	12	
Nereo Rojas	10	
David Santos	4	
Jerry McGinnis	4	
Walton Mattei	2	
Carlotta Spaulding	2	
Mary Colini	2	

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Facilities Management	
William Brantley	21
Horace Mullen	18
Marilyn Thomas	17
Fariba Nazari	17
Charlene Womack	14
Stacy Brown	11
Veronica Weatherspoon	9
Carla McNeel	9
Ethel Palmore	9
Hai Le	8
Raymond Smith	7
David Simpson	5
Gregory Hanchell	3
Sylvester Powell	2
Linda Harper	15
David Gilbert	11
Rob Risavy	5
Katherine Ogelvie	2
Wilson Bull	2
Kevin Thomas	1
Eugene Juteau	1
Lori Woodlee	15
Adrian Smith	4
Dick Saa	24
Toufic Moumne	21
Glen Aleo	17
Jose Rivera Rodriguez	11
James Niblett	11
Jose Pagan-Rodriguez	7
Jennifer Hood	1
Chadaphan Hanwisai	7
Carrie Towner	23
Carlos Hernandez Vasquez	13
Office of the Vice President	
Dorinda Agosto	5



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Welcoming New Additions...

Jesus A Soto, Sr. HR Specialist Human Resources

Michael Timothy Mills, Director Human Resources

Mohammad Anisi, Const. Project Coordinator Facilities Management

Jasmine Hudson, Custodial Worker Facilities Management

Lesny Flores, Sr. Custodial Worker *Facilities Management*

Christie Ann Alvarado, HR Consultant Human Resources

Jeffery T Biley, Transit Bus Driver Parking & Transportation Services

Candace Martinez, Sr. HR Analyst Human Resources

Lori Gibbs, HR Specialist Human Resources

Andrea deMello, Sr. HR Analyst Human Resources

Nico Arce, Custodial Worker Facilities Management

Eshwardai Narain, Custodial Worker Facilities Management

Wanda Fordyce, HR Specialist Human Resources

Steven Heisler, Plant Maintenance Mechanic *Facilities Management*

Bryant Santos, Maintenance Technician *Facilities Management*

Takeshia Richardson, Custodial Worker *Facilities Management*

Sherri Lynn Warfel, Custodial Worker Facilities Management

Jamie Sander, Custodial Worker Facilities Management

Deshele Laniece Durrah, Custodial Worker *Facilities Management*

Anniversaries

April 2018

Office of the Vice Preisdent

Christine Chefalas	11
Aaron Nichols	3
May 2018	
Business Center	
Diane Neyland	26
Hollie Chancey	26
James Scull	12
Human Resources	
Cereise Mullings	14
Beverly Jerry	14
Debra Faulkner	7
Linda De Blasio	1

Parking & Iransportation Services

15
14
9
2
1
1
1

Retirements

Marvin Grier, Custodial Worker Facilities Management (27 years)

William Francis, Custodial Worker *Facilities Management* (21 years)

Felix Agholor, Custodial Worker *Facilities Management* (19 years)

Mercedes Castaneda, Custodial Worker *Facilities Management* (19 years)

Hubian Zhong Lin, Fiscal & Business Specialist *Business Center* (11 years)

Johnnie Crosby, Director Facilities Management (41 years)

Charles Welsh, Sr. HR Specialist *Human Resources* (21 years)

Geraldine Hudson, Sr.Custodial Worker *Facilities Management* (13 years)

Clarence Welsh, Transit Bus Driver Parking & Transportation Services (11 years)



John Crosby worked for Administrative Services for over 41 years and recently retired as the Director of Design & Construction. While we were happy to celebrate his years of service, we are sad to see him go. His knowledge of, and dedication to, USF was unparelled. Enjoy retirement John!





Nainan Desai, the Assistant Director of Campus Sustainability in Facilities Management speaking during the Arbor Day Planting Ceremony.

Tree Planting in Celebration of Arbor Day

As part of the "Planting Trees to Reduce Cooling Loads on Campus" project to reduce energy consumption on campus, students and staff members from Facilities Management participated in a tree planting in commemoration of Arbor Day on April 27th. This event was a continuation of a 2015 project that introduced 35 oak trees on campus. The goal of this extension was to introduce colorful trees to campus in a large-scale tree planting project. Over 15 different types of trees have been planted around campus due to this effort.

Arbor day is a holiday during which individuals are encouraged to plant and celebrate trees. The holiday began in America in 1872 in Nebraska City, Nebraska where it is estimated over one million trees were planted. USF's Tree Planting in Commemoration of Arbor Day was funded through the Student Green Energy Fund (SGEF) and was jointly hosted by Facilities Management and the SGEF.

Antonio Lourenco, Facilities Management Project Manager; Shauang Hao, Landscape Architect; and Robin Rives, Student Principal Investigator lead the implementation of the project. While the majority of the trees were planted in March with the help of Sun State Landscaping, some trees were held for the celebration ceremony including three Golden Trumpet Trees in front of the John & Grace Allen Building.

The project successfully introduced 72 colorful trees around the campus. It is the hope of all involved that each spring students will be greeted with flowers and every summer students will benefit from the shady sidewalks.



Students assisted in planting three Golden Trumpet Trees in front of the John & Grace Allen Building.



New trees planted alongside the Student Health Services building as part of the "Planting Trees to Reduce Cooling Loads on Campus" project.

EXCELLENCE EXCEED EXPECTATIONS

To achieve excellence, you must be competent in your job and perform at a level that will make people say **"Wow!"**



ADMINISTRATIVE SERVICES E-mail newsletter submissions to: aaronnichols@usf.edu